



## **Berkeley Township MUNICIPAL UTILITIES AUTHORITY**

42 Station Road  
Bayville, NJ 08721  
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on **Thursday, February 26, 2026**, at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Elliott-present, Mr. McGrath-present, Ms. Pellecchia-present, Mr. Bekiarian-present, Mr. Bollettieri-absent, Mr. Papa-absent, Mr. Burris-present.

Mrs. Nugent stated Commissioner Burris will be seated as a voting member for tonight's meeting.

Also present: Mr. Budesca-Attorney, Mr. Chiaravallo-Engineer, Ms. Binder-Engineer, Mr. Waldron-Accountant and Mrs. Nugent-Executive Director.

After the salute to the flag, Mrs. LeFaucheur read the Open Public Meeting Statement.

### Appointment of Chairman:

Mrs. Nugent requested of the Board nomination for the appointment of Chairman 2026. Mr. McGrath nominated Mr. Elliott, second, Mr. Bekiarian. All in favor. Roll Call. Mr. McGrath-yes, Ms. Pellecchia-yes, Mr. Bekiarian-yes, Mr. Burris-yes, Mr. Elliott-yes. Motion Carried.

Motion to approve the Public Meeting Minutes, Executive Session and the following reports from the meeting on January 22, 2026: Mr. Bekiarian, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

### Treasurer's Report:

Mr. Bekiarian stated for the five week period from 01/24/26-02/27/26 the payroll expenses totaled \$55,746.56 and the operational expenses totaled \$61,877.28

Motion to approve the Treasurer's Report: Mr. McGrath, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

### Executive Director's Report:

A) The Board formally recognized the Township's appointment of Mr. Burris.

B) The Board formally recognized the Township's re-appointment of Ms. Pellecchia.

### C) Appointment of Officers:

Mr. Elliott nominated Mr. McGrath for the appointment of Vice Chairman, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. McGrath nominated Ms. Pellecchia for the appointment of Secretary, second, Mr. Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Ms. Pellecchia nominated Mr. Bekiarian for the appointment of Treasurer, second, Mr. McGrath. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Mr. McGrath nominated Ms. Pellecchia for the appointment of Safety Commissioner, second, Mr. Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

D) Assignment of Committee Positions:

Mrs. Nugent read the assigned committee positions and stated the first name referenced will be the Chairperson for that committee as follows:

- Engineering Committee: Mr. McGrath and Mr. Elliott
- Personnel Committee: Mr. Burris and Mr. Bekiarian
- Safety Committee: Ms. Pellecchia and Mr. Papa
- Finance and Budget Committee: Mr. Bekiarian and Ms. Pellecchia
- Legal Committee: Mr. Papa and Mr. Burris
- Buildings and Grounds Committee: Mr. Elliott and Mr. McGrath

Motion to approve the assignment of committee positions: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

E) Appointment of New Jersey Utility Authority Joint Insurance Fund (NJUAJIF) Representative:

Motion to appoint Ms. Pellecchia to serve as the NJUAJIF Representative. The Alternate representative will be served by Mrs. Nugent: Mr. McGrath, second, Mr. Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

F) Adoption of the Cash Management Plan:

Motion to authorize the 2026 Cash Management Plan: Mr. Bekiarian, second, Mr. McGrath. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

G) Designation of TD Bank, Ocean First Bank and Wells Fargo Bank as Official Depositories:

Motion to authorize the designation of TD Bank, Ocean First Bank and Wells Fargo Bank as the 2026 official depositories for the Authority: Mr. Bekiarian, second, Ms. Pellecchia. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

H) Designation of Asbury Park Press, Star Ledger & Berkeley Times as official newspapers:

Motion to authorize the designation of the Asbury Park Press, the Star Ledger and the Berkeley Times as the 2026 official newspapers for the Authority: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

I) Transfer \$20,000.00 from BTMUA General Revenue Account to Renewal & Replacement Account:

Motion to authorize the transfer of \$20,000.00 from the TD Bank General Revenue account into the TD Bank Renewal & Replacement account: Mr. Bekiarian, second, Ms. Pellecchia. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

J) Appointments of Professionals 2026:

Mrs. Nugent stated the following resolutions will be presented as a consent agenda. The 2026 appointments were read into record:

Appointment of Authority Attorney:

The appointment of Authority Attorney to the law firm of Berry, Sahradnik, Kotzas, & Benson with the named professional being Mr. Robert Budesca.

Appointment of Authority Auditor:

The appointment of Authority Auditor to the firm of Holman, Frenia & Allison P.C. with the named professional being Mr. Brian Waldron.

Appointment of Authority Bond Counsel:

The appointment of Authority Bond Counsel to the firm of Dilworth Paxson, LLC with the named professional being Mr. John Nicoll.

Appointment of Employee Health Benefits Insurance Broker and Consultant:

The appointment of Authority Employee Health Benefits Insurance Broker and Consultant to the firm of Conner Strong & Buckelew, Inc. with the named professional being Mr. Scott Davenport.

Appointment of Authority Engineer:

The appointment of Authority Engineer to CME Associates with the named professional being Mr. Keith Chiaravallo.

Appointment of Authority Labor Attorney:

The appointment of Authority Labor Attorney to the law firm of Dasti, Murphy, and McGuckin P.C. with the named professional being Mr. Gregory McGuckin.

Appointment of Authority Risk Manager:

The appointment of Authority Risk Manager to the firm of the John Hill Agency with the named professional being Mr. J. Michael Hill.

Appointment of Authority Conflict Attorney:

The appointment of Authority Conflict Attorney to the law firm of Dasti, Murphy, and McGuckin P.C. with the named professional being Mr. Gregory McGuckin.

Appointment of Authority Conflict Engineer:

The appointment of Authority Conflict Engineer to the Alaimo Group with the named professional being Mr. Miles Davis.

Appointment of Alternate Engineer:

The appointment of Alternate Engineer to the firm of Colliers Engineering & Design with the named professional being Mr. Jordan Volk.

Appointment of Alternate Engineer:

The appointment of Alternate Engineer to the firm of Van Cleef Engineering with the named professional being Mr. Mark Bean.

Appointment of Cellular Antenna Consultant-FDS Enterprises:

The appointment of Cellular Antenna Consultant to the firm of FDS Enterprises with the named professional being Declan O'Scanlon.

Motion to appoint the above listed Authority Professionals for 2026: Mr. Bekiarian, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

K) Transfer of 2025 budget line items:

Motion to transfer certain budget line items for 2025 Budget: Mr. Bekiarian, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

L) Resolution to adopt Notes for Phase VII-Contract 1:

Mrs. Nugent requested of the Board authorization for the issuance of project notes not to exceed \$3,400,000.00 to fund the construction portion of Phase VII-Contract 1.

Motion to authorize the issuance of notes for Phase VII-Contract 1: Mr. McGrath, second, Mr. Bekiarian. All in favor. Roll Call. Mr. McGrath-yes, Ms. Pellecchia-yes, Mr. Bekiarian-yes, Mr. Burris-yes, Mr. Elliott-yes. Motion Carried.

M) Revise TD Bank Signature Cards:

Mrs. Nugent requested of the Board authorization for execution of filing signature cards with TD Bank.

Motion to authorize the revision of TD Bank Signature Cards: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

N) Authorize Ocean First Bank agreements and revise signature cards:

Mrs. Nugent requested of the Board authorization for execution of filing signature cards and agreements as required by Ocean First Bank.

Motion to authorize the Ocean First Bank agreements and execution of filing signature cards: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by vote. There were no "nay" votes. Motion Carried.

Discussion: Kubota/Sourcewell purchase

Mrs. Nugent requested the Board's consideration regarding the purchase of a Kubota tractor through the Sourcewell co-op. The tractor would allow for clearing fire hydrants of snow, whereas currently, the hydrants are shoveled out by hand. The tractor would also clear the many right of ways in the franchise area. The tractor will provide many additional uses for the operational employees.

Motion to purchase Kubota tractor through Sourcewell Co-op: Ms. Pellecchia, second, Mr. Bekiarian. Mr. McGrath-yes, Ms. Pellecchia-yes, Mr. Bekiarian-yes, Mr. Burris-yes, Mr. Elliott-yes. Motion Carried.

Mrs. Nugent stated there will be Executive Session following tonight's meeting.

**Engineer's Report:**

Phase VII Water System Improvements:

Mr. Chiaravallo stated CME received Authorization to Advertise the Phase VII-Contract 1 project from the NJDEP. CME is progressing the contracts and will schedule a preconstruction meeting.

Northern Boulevard Tank Rehabilitation:

Mr. Chiaravallo stated the Northern Blvd. Tank project is closed out. The principal forgiveness is approximately \$1,400,000.00.

Station Road Water Treatment Plant Generator:

Mr. Chiaravallo stated the contractors are on site for the treatment plant generator. The installation of the conduit and foundation for the new generator. Delivery of the generator is anticipated for Spring 2026.

**Accountant's Report:**

Mr. Waldron read into record the January Cash Position Report:

Cash Position Report for January:

Total All Cash Fund Balance:	\$8,080,062.86
Total Restricted Balances:	\$3,504,397.21
Total Fund Available for Disbursement:	\$4,575,665.65

**Attorney's Report:**

No Report.

**Committee Report:**

Old Business:

No Report.

New Business:

Mr. Waldron stated the NJ title 40A recommends the calculation of the connection fees be reevaluated on an annual basis. Mrs. Nugent asked for an RFQ to perform the calculation.

Motion to open the public portion: Ms. Pellecchia, second, Mr. McGrath. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Chairman Elliott stated for the record there are no members of the general public in attendance.

Motion to close the public portion: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Executive Session:

Motion to open Executive Session: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Topics Discussed:

Revision of Agreement

Motion to close Executive Session: Ms. Pellecchia, second, Mr. Burris. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to re-open public portion: Ms. Pellecchia, second, Mr. Burris. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to adjourn: Ms. Pellecchia, second, Mr. McGrath. The motion was approved by vote. There were no “nay” votes. Motion Carried.

The meeting adjourned at 8:24 pm.

Respectfully Submitted,



Sandra J Walker  
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, March 26, 2026 at 7 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.