

**RESOLUTION NO. 0057 - 2025**

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
ESTABLISHING MEETING DATES FOR THE YEAR 2026**

**WHEREAS**, the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority") must publish and advertise its meeting dates for the year 2026 in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.;

**NOW THEREFORE BE IT RESOLVED** this 18<sup>th</sup> day of December, 2025, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Meetings of the Berkeley Township Municipal Utilities Authority for the year 2026 shall be held at 7:00 PM at the offices of the Authority located at 42 Station Road, Bayville, New Jersey on the following dates with the exception of the December 17, 2026 meeting which shall be held at 6:00 PM:

January	22,	2026	Regular & Caucus
February	26,	2026	Reorganization & Caucus
March	26,	2026	Regular & Caucus
April	23,	2026	Regular & Caucus
May	28,	2026	Regular & Caucus
June	25,	2026	Regular & Caucus
July	23,	2026	Regular & Caucus
August	27,	2026	Regular & Caucus
September	24,	2026	Regular & Caucus
October	22,	2026	Regular & Caucus
November	12,	2026	Regular & Caucus
December	17,	2026	Regular & Caucus
January	28,	2027	Regular & Caucus

2. The public may be present at all public meetings and formal action may be taken at all meetings.

3. The dates, time and location of all meetings shall be published and posted in accordance with the requirements of N.J.S.A. 10:4-7, et seq.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

- a. Honorable Richard Elliott, Chairperson;
- b. The Municipal Clerk of the Township of Berkeley; and
- c. Berry, Sahradnik, Kotzas & Benson.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 18<sup>th</sup> day of December, 2025, a quorum being present and voting in the majority.



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Denise Pellecchia, Authority Secretary



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Richard Elliott, Authority Chairperson

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue  
P.O. Box 757  
Toms River, New Jersey 08753

**RESOLUTION NO. 0058 - 2025**

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
TO PROVIDE A REASON FOR THE DELAY IN SUBMISSION OF THE 2026 BUDGET**

**WHEREAS**, the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is required to submit a budget to the State of New Jersey Division of Local Government Services (the “Division”) two months prior to the Authority’s fiscal year start date (January 1, 2026); and

**WHEREAS**, the Authority’s 2024 Audited Financial Statements Report was delayed to include the NJ State GASB 68 & 75 (pension & health benefits) information and therefore presented to the Authority’s Board Members at the October 23, 2025 public meeting; and

**WHEREAS**, the Board Members requested additional time to review the 2024 audit and the 2026 Budget before voting to approve the 2026 budget and therefore tabled the approval of the 2026 Budget until the November 13, 2025 public meeting; and

**WHEREAS**, the Board Members approved the Authority’s 2026 Budget at the November 13, 2025 public meeting; and

**WHEREAS**, the Authority wishes to comply with N.J.A.C. 5:31-2.5(a) which requires a resolution setting forth the reason(s) for the delay must accompany the budget submission;

**NOW THEREFORE BE IT RESOLVED** this 18<sup>th</sup> day of December, 2025, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, that the Authority was unable to submit the 2026 Budget to the Division for review in a timely manner due to the following circumstance(s):

*"The Board Members requested additional time to review the 2026 budget due to the delayed presentation of the 2024 Audited Financial Statements Report."*

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

- a. Honorable Richard Elliott, Chairperson;
- b. The Municipal Clerk of the Township of Berkeley;
- c. Berry, Sahradnik, Kotzas & Benson; and
- d. The State of New Jersey Division of Local Government Services via FAST System.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 18<sup>th</sup> day of December, 2025, a quorum being present and voting in the majority.



Denise Pellecchia, Authority Secretary

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Richard Elliott, Authority Chairperson

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue  
P.O. Box 757  
Toms River, New Jersey 08753

Resolution No. 2025-0059

# 2026 ADOPTED BUDGET RESOLUTION

## Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

WHEREAS, the Annual Budget and Capital Budget/Program for the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 has been presented for adoption before the governing body of the Berkeley Municipal Utilities Authority at its open public meeting of December 18, 2025; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$2,932,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$3,150,848.00, and Total Unrestricted Net Position utilized of \$218,848.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$2,408,800.00 and Total Unrestricted Net Position Utilized of \$892,500.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Municipal Utilities Authority at an open public meeting held on December 18, 2025 that the Annual Budget and Capital Budget/Program of the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

*Dave Felt*

(Secretary's Signature)

12/18/2025

#### Governing Body Recorded Vote

**RESOLUTION NO. 0060 - 2025**

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ  
AUTHORIZING FINAL APPROVAL AND ACCEPTANCE  
OF A PERFORMANCE BOND FOR  
MATSKO, MCKINLEY AVENUE,  
BLOCK 517, LOTS 15, 17, 19**

**WHEREAS**, the Applicant is proposing to construct 1 single family home located on the referenced property; and

**WHEREAS**, it is the requirement of the Developer to connect to the Authority's water system; and

**WHEREAS**, the Applicant is proposing to extend 164 LF of water main to the existing main located on McKinley Avenue; and

**WHEREAS**, Applicant is required, in accord with the Authority's Consulting Engineer's letter of December 10, 2025, to provide sufficient performance guarantees in the total amount of \$105,951.00 with \$95,355.90 representing the 90% bond portion and \$10,595.10 representing the 10% cash portion to guarantee construction of the improvements described in the application; and

**WHEREAS**, a performance bond has been presented for review and meets the requirements set forth in the Authority's Consulting Engineer's letter of December 10, 2025;

**NOW, THEREFORE, BE IT RESOLVED** this 18<sup>th</sup> day of December, 2025, by the Berkeley Township Municipal Utilities Authority as follows:

1. The Authority hereby approves the performance bond as submitted by Matsko / McKinley Avenue which bond is attached hereto and made a part hereof as **Exhibit "A"**.
2. The Authority approves the posting of a 90% performance surety bond in the amount of \$95,355.90 and a 10% cash bond of \$10,595.10 by Matsko.

3. This approval is contingent upon review of the Authority's Engineering Committee.
4. The Authority hereby authorizes and directs the Chairperson, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

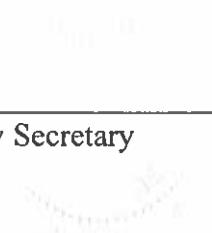
**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

- a. Honorable Richard W. Elliott, Chairperson;
- b. The Municipal Clerk of the Township of Berkeley;
- c. CME Associates;
- d. Matsko / McKinley Avenue; and
- e. Berry, Sahradnik, Kotzas & Benson.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 18<sup>th</sup> day of December, 2025, a quorum being present and voting in the majority.



  
*Denise Pellecchia*  
Denise Pellecchia, Authority Secretary

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Richard W. Elliott, Authority Chairperson

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue, P.O. Box 757  
Toms River, New Jersey 08753

**RESOLUTION NO. 0061 - 2025**

**RESOLUTION OF THE BERKELEY TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE RELEASE OF A CASH PERFORMANCE BOND FOR  
ABSOLUTE GEM / SKORA, ROGERS STREET,  
BLOCK 1427, LOT 5.01**

**WHEREAS**, by Resolution #50-2025, dated October 23, 2025, the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority") required that a performance bond be posted with the Authority for the work to be done on the referenced project; and

**WHEREAS**, said performance bond in the cash amount of \$37,528.00, representing the bond to guarantee construction of the improvements, was posted with the Authority; and

**WHEREAS**, Greg Skora has completed the improvements set forth in the original application; and

**WHEREAS**, the Authority has received a request from the developer to release the performance guarantees posted in conjunction with said project; and

**WHEREAS**, the Authority Engineer has reviewed the project files and made site observations indicating that the work associated with the project has been completed as stated in the report dated December 15, 2025 and;

**WHEREAS**, the Authority Engineer has recommended a release of the performance guarantees associated with the project:

**NOW, THEREFORE, BE IT RESOLVED**, this 18<sup>th</sup> day of December, 2025, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes the release of the performance bond previously posted with the Authority to ensure completion of the improvements associated with this project.

2. This release is subject to the posting of a cash maintenance guarantee in the amount of 15% of the cost of improvements or \$ 4,649.70 for a period of two (2) years from the date of this Resolution.
3. The Authority hereby authorizes and directs the Chairperson, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

- a. Honorable Richard Elliott, Chairperson;
- b. The Municipal Clerk of the Township of Berkeley;
- c. CME Associates;
- d. Greg Skora; and
- e. Berry, Sahradnik, Kotzas & Benson.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 18<sup>th</sup> day of December, 2025, a quorum being present and voting in the majority.



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Denise Pellecchia, Authority Secretary



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Richard Elliott, Authority Chairperson

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue  
P.O. Box 757  
Toms River, New Jersey 08753

**RESOLUTION NO. 0062 - 2025**

**RESOLUTION OF THE BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING CONTRACT FOR CONSTRUCTION OF THE AUTHORITY'S PHASE VII, CONTRACT 1 WATER SYSTEM IMPROVEMENTS**

**WHEREAS**, the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority") has solicited bid for construction of the Authority's Phase VII, Contract 1 Water System Improvements (the "project"); and

**WHEREAS**, the Authority has solicited bids for the project in conformance with the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, in response to the bid solicitation, a total of eleven (11) bids were received by the Authority; and

**WHEREAS**, the lowest bid received by the Authority in response to the bid solicitation was P&A Construction of Colonia, NJ; and

**WHEREAS**, the bid received by the apparent lowest responsible bidder, P&A Construction of Colonia, NJ, totaled \$2,569,373.00; and

**WHEREAS**, the bid documentation submitted by the apparent lowest responsible bidder has been reviewed by the Authority's professional staff and found to be acceptable as to form and content; and

**WHEREAS**, the bid submitted by the apparent lowest responsible bidder is found by the Authority to be in compliance with the Authority's budgetary constraints;

**NOW THEREFORE BE IT RESOLVED** this 18<sup>th</sup> day of December, 2025, by the Berkeley Township Municipal Utilities Authority as follows:

1. The Authority accepts the recommendation of its professional staff and awards the bid for this project, contingent upon NJDEP approval, to the apparent lowest responsible bidder P&A Construction of Colonia, NJ, for and in consideration of \$2,569,373.00.
2. The Authority hereby authorizes and directs the Chairperson, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

- a. Honorable Richard W. Elliott, Chairperson;
- b. The Municipal Clerk of the Township of Berkeley;
- c. CME Associates;
- d. P&A Construction of Colonia, NJ; and
- e. Berry, Sahradnik, Kotzas & Benson.

#### **CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 18<sup>th</sup> day of December, 2025, a quorum being present and voting in the majority.



Denise Pellecchia, Authority Secretary

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Richard W. Elliott, Authority Chairperson

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue, P.O. Box 757  
Toms River, New Jersey 08753

**RESOLUTION NO. 0063 - 2025**

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ  
AUTHORIZING INCREASE OF EMPLOYEES' SALARIES**

**WHEREAS**, the Berkeley Township Municipal Utilities Authority (hereinafter "Authority") and its Personnel Committee have reviewed the performance of hourly (staff) employees of the Authority; and

**WHEREAS**, based upon this review, the Personnel Committee and Executive Director have recommended that all employees receive a 3% pay increase effective January 1, 2026; and

**WHEREAS**, after emerging from Executive Session on December 18, 2025, the Authority voted to approve the recommendation of the Executive Director and Personnel Committee authorizing a 3% pay increase for hourly workers per the below schedule;

**NOW THEREFORE BE IT RESOLVED** this 18<sup>th</sup> day of December, 2025, by the Berkeley Township Municipal Utilities Authority as follows:

1. This resolution shall memorialize the vote taken by the Authority on December 18, 2025 approving the recommendation of the Personnel Committee and Executive Director providing for employee salary increases of 3% effective January 1, 2026.
2. The following employees shall be paid at the referenced hourly rate which incorporates a 3% increase in pay from their pay status for the calendar year of 2026:

Lori LeFaucheur	\$26.01
Sandra Walker	\$25.85
Deborah DelConte	\$31.72
Kyle Burton	\$25.14
Jeremiah Vespoli	\$21.63
Carl Roth	\$42.18
Ethan Elliott	\$22.95

3. All employees referenced in this resolution shall continue to be eligible for overtime pay.
4. The Authority hereby authorizes and directs the Chairperson, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 18<sup>th</sup> day of December, 2025, a quorum being present and voting in the majority.



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Richard W. Elliott, Authority Chairperson



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Denise Pellecchia, Authority Secretary

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue  
P.O. Box 757  
Toms River, New Jersey 08753

**RESOLUTION NO. 0064 - 2025**

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ  
AUTHORIZING CHANGE IN COMPENSATION  
FOR BRIAN BLAIR, CHIEF OF OPERATIONS**

**WHEREAS**, Authority Resolution 2025-30 established terms of employment and compensation for Brian Blair for the period of May 2025 through May 19, 2028; and

**WHEREAS**, the Authority and its Personnel Committee have recommended a change in compensation as set forth in that Resolution;

**NOW THEREFORE BE IT RESOLVED** this 18<sup>th</sup> day of December, 2025, by the Berkeley Township Municipal Utilities Authority as follows:

1. Compensation for Brian Blair shall now be computed at an annual rate according to the following schedule:
  - \$128,370.00 effective January 1, 2026
  - \$132,225.00 effective May 20, 2026
  - \$136,200.00 effective May 20, 2027
2. The balance of the terms set forth in said Resolution consisting of Nos. 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 15 with the deletion of No. 8 shall still be applicable to Brian Blair's employment.
3. The Authority hereby authorizes and directs the Chairperson, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

- a. Honorable Michael W. Hale, Chairperson;
- b. Brian Blair, Chief of Operations; and
- c. Berry, Sahradnik, Kotzas & Benson.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 18<sup>th</sup> day of December, 2025, a quorum being present and voting in the majority.



Denise Pellecchia, Authority Secretary



Richard W. Elliott, Authority Chairperson

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue  
P.O. Box 757  
Toms River, New Jersey 08753