



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **December 18, 2025** at 6:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Elliott-present, William McGrath-present, Denise Pellecchia-present, Frederick Bekiarian-present, Mr. Bollettieri-absent, Mr. Papa=yes, Mr. Burris=yes.

Mr. Elliott stated Commissioner Papa will be seated as a voting member for tonight's meeting.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer, Ms. Binder-Engineer, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Walker read the Open Public Meeting Statement.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on November 13, 2025: Mr. McGrath, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Bekiarian stated for the five week period (11/15/25-12/19/25) the payroll expenses totaled \$51,997.47 and the operational expenses totaled \$115,324.89.

Motion to approve the Treasurer's Report: Ms. Pellecchia, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Adopt 2026 Meeting Dates:

Mrs. Nugent requested of the Board authorization to adopt the 2026 Public Meeting dates.

Motion to adopt the 2026 Public Meeting Dates: Ms. Pellecchia, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Provide 2026 Budget delayed submission reason:

Mrs. Nugent stated the Authority was required to submit a reason for the delayed submission to the State for the 2026 budget that was authorized at the November 2025 meeting.

Motion to authorize the delayed submission of the approved budget to the State: Mr. Bekiarian, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Adopt 2026 Budget:

Mrs. Nugent requested of the Board authorization to adopt the 2026 Budget.

Motion to adopt the 2026 Budget: Mr. McGrath, second, Ms. Pellecchia-yes. Roll Call. Mr. McGrath-yes, Ms. Pellecchia-yes, Mr. Bekirian-yes, Mr. Papa-yes, Mr. Elliott-yes. Motion Carried.

Final Approval for Matsko/Mc Kinley Ave:

Mrs. Nugent requested of the Board authorization for final approval and acceptance of a performance bond for the Matsko/Mc Kinley Avenue project. This project will extend the water main to service one single family home. The Authority Engineer has reviewed and recommends approval of the project.

Motion to approve the Matsko/Mc Kinley Ave. project: Mr. McGrath, second, Ms. Pellecchia. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Final Acceptance of Skora/Rogers Street:

Mrs. Nugent requested of the Board authorization for final acceptance of the Skora/Rogers Street project. The project is complete. The Authority Engineer recommends approval for final acceptance.

Motion for final acceptance of the Skora/Rogers Street project: Mr. McGrath, second, Mr. Bekirian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Award Phase VII, Contract 1 to P & A Construction:

Mrs. Nugent stated the bid opening for the Phase VII, Contract 1 project was held on December 12, 2025. P & A Construction provided the lowest bid. Mrs. Nugent stated CME will make the presentation to recommend the award to P & A Construction.

Motion to award P & A Construction the Phase VII/Contract 1 project for \$2,569,373.00: Mr. McGrath, second, Mr. Papa. All in favor. Roll Call. Mr. McGrath-yes, Ms. Pellecchia-yes, Mr. Bekirian-yes, Mr. Papa-yes, Mr. Elliott-yes. Motion Carried.

Mrs. Nugent stated there will be Executive Session following tonight’s meeting.

Engineer’s Report:

Phase VII Water System Improvements:

Mr. Chiaravallo stated eleven bids were received for the Phase VII, Contract 1 project on December 12, 2025. CME recommended to award the contract to P & A construction for \$2,569,373.00.

Northern Boulevard Tank Rehabilitation:

Mr. Chiaravallo stated CME is working with the IBank and Bond Counsel to close out the Northern Blvd. Tank project.

Station Road Water Treatment Plant Generator:

Mr. Chiaravallo stated delivery of the generator is anticipated for Spring 2026.

Accountant's Report:

Mrs. Nugent read into record the November Cash Position Report:

Cash Position Report for November:

Total All Cash Fund Balance:	\$7,642,587.61
Total Restricted Balances:	\$3,358,850.68
Total Fund Available for Disbursement:	\$4,283,736.93

Attorney's Report:

No Report.

Committee Report:

Old Business:

Health Benefits – Review of active employee contributions to be discussed in Executive Session

New Business:

No Report.

Motion to open the public portion: Ms. Pellecchia, second, Mr. McGrath. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to close the public portion: Mr. Bekiarian, second, Ms. Pellecchia. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Executive Session:

Motion to open Executive Session: Mr. McGrath, second, Ms. Pellecchia. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Topics Discussed:

Employee evaluations

Revise Mr. Blair's Contract Agreement

Health Benefits for Active Employees – The Board provided guidance to apply Tier 3 percentages for calculating the health benefit contributions for active employees.

Motion to close Executive Session: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to re-open public portion: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to approve 3% increase for hourly staff Employee salaries: Mr. Bekiarian, second, Mr. Papa. All in favor. Roll Call. Mr. McGrath-yes, Ms. Pellecchia-yes, Mr. Bekiarian-yes, Mr. Papa-yes. Motion Carried. Mr. Elliott abstained.

Motion to approve a Revised Employment Agreement for Mr. Blair: Ms. Pellecchia, second, Mr. Bekiarian. All in favor. Roll Call. Mr. McGrath-yes, Ms. Pellecchia-yes, Mr. Bekiarian-yes, Mr. Papa-yes. Motion Carried. Mr. Elliott abstained.

Motion to close public portion: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 6:33 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, January 22, 2026 at 7 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.