



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

**42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638**

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **August 28, 2025** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Richard Elliott-present, Denise Pellecchia-present, Frederick Bekiarian-present, Jerome Bollettieri-absent, William McGrath-present, Vincent Papa-absent.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer and Mrs. Nugent-Executive Director.

After the salute to the flag, Mrs. LeFaucheur read the Open Public Meeting Statement.

Appointment of Chairman:

Mrs. Nugent requested of the Board nominations for the appointment of Chairman 2025. Mr. McGrath nominated Mr. Elliott, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on July 24, 2025: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Bekiarian stated for the five-week period (07/26/25-08/29/25) the payroll expenses totaled \$54,014.84 and the operational expenses totaled \$86,783.47.

Motion to approve the Treasurer's Report: Ms. Pellecchia, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Commissioner Appointments:

The Board formally recognized the appointment of Mr. McGrath as Member #3 and Mr. Papa as Alternate Member #1.

Appointment of Vice- Chairman:

Mrs. Nugent requested of the Board nominations for the appointment of Vice Chairman 2025. Mr. Bekiarian nominated Mr. McGrath, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Authorize execution of USDA Documents:

Mrs. Nugent requested of the Board authorization for execution of USDA documents for program compliance. The USDA met with the Authority on August 6, 2025 for a community outreach. The possible financing of the Serpentine Drive/Area 1 was discussed at that meeting.

Motion for authorization to execute the USDA documents: Mr. Bekiarian, second, Mr. McGrath. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Authorize Acceptance of the CME Proposal for Phase VII Contract 1 Construction Administration Services:

Mrs. Nugent requested of the Board authorization to accept CME’s proposal for Phase VII Contract 1 (Area 3) construction administrative services to not exceed the amount of \$198,655.00.

Motion to accept Phase VII Contract 1 Con-Ad Proposal: Ms. Pellecchia, second, Mr. McGrath. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Accept Performance Bond for Woodland Acres:

Mrs. Nugent requested of the Board authorization for acceptance of a performance bond for the 2G Berkeley One LLC, also known as Woodland Acres. The total amount of the bond was posted at \$260,778.00, 90% in surety and 10% in cash as recommended by the Authority Engineer and reviewed by the Authority Attorney.

Motion to authorize acceptance of the Woodland Acres performance bond: Mr. McGrath, second, Ms. Pellecchia. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Engineer’s Report:

Phase VII Water Systems Improvements:

Mr. Chiaravallo stated the documents for the Phase VII, Contract 1 project were submitted to the NJDEP for their approval to advertise the project. CME has responded to the comments provided by the DEP.

Northern Blvd. Tank Rehabilitation:

Mr. Chiaravallo stated the project is complete. The close-out documents are being prepared. The videos and cameras to the treatment plant are operational.

Station Road Water Treatment Plant Generator:

Mr. Chiaravallo stated the shop drawings from the contractor were reviewed and the generator was ordered.

Accountant’s Report:

Mrs. Nugent read into record the July Cash Position Report:

Cash Position Report for July:

Total All Cash Fund Balance: \$7,508,886.01

Total Restricted Balances:	\$3,773,764.61
Total Fund Available for Disbursement:	\$3,735,121.40

Attorney's Report:

No Report.

Committee Report:

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Ms. Pellecchia, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.


Mr. Elliott stated there are no members of the general public in attendance.

Motion to close the public portion: Mr. Bekiarian, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:36 pm.

Respectfully Submitted,


Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, September 25, 2025 at 7 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.