



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

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Bayville, NJ 08721
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, February 27, 2025 at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Mr. Hale-present, Mr. Bollettieri-absent, Mr. Elliott-present, Mr. Bekiarian-present, Ms. Pellecchia-present, Mr. McGrath-present, Mr. Papa-present.

Mrs. Nugent stated Commissioner McGrath will be seated as a voting member for tonight's meeting.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer, Ms. Binder-Engineer, Mr. Jensen-Accountant and Mrs. Nugent-Executive Director.

After the salute to the flag, Mrs. LeFaucher read the Open Public Meeting Statement.

Appointment of Chairman:

Mrs. Nugent requested of the Board nomination for the appointment of Chairman 2025. Mr. Elliott nominated Mr. Hale, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Appointment of Officers:

Mr. Bekiarian nominated Mr. Elliott for the appointment of Vice Chairman, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. Bekiarian nominated Ms. Pellecchia for the appointment of Secretary, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. Elliott nominated Mr. Bekiarian for the appointment of Treasurer, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. Elliott nominated Ms. Pellecchia for the appointment of Safety Commissioner, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on January 23, 2025: Mr. Elliott, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Bekiarian stated for the five week period from 01/25/25-02/28/25 the payroll expenses totaled \$53,030.79 and the operational expenses totaled \$97,235.13.

The operational expenses include one payment to D'Erasmus Utilities for \$10,800.00 which will be separately authorized in a resolution at this meeting.

Mr. Bekiarian and Mr. Elliott reviewed the five weeks.

Motion to approve the Treasurer's Report: Ms. Pellecchia, second, Mr. Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

A) The Board formally recognized the Township's re-appointments of Mr. Hale, Mr. Elliott, Mr. McGrath, Ms. Pellecchia and Mr. Bekiarian.

B) The Board formally recognized the Township's appointment of Mr. Papa.

C) Assignment of Committee Positions:

Mrs. Nugent read the assigned committee positions and stated the first name referenced will be the Chairperson for that committee as follows:

- Engineering Committee: Mr. Bollettieri and Mr. McGrath
- Personnel Committee: Mr. McGrath and Mr. Hale
- Safety Committee: Ms. Pellecchia and Mr. Bollettieri
- Finance and Budget Committee: Mr. Bekiarian and Ms. Pellecchia
- Legal Committee: Mr. Papa and Mr. Elliott
- Buildings and Grounds Committee: Mr. Elliott and Mr. Papa

D) Renewal of New Jersey Utility Authorities Joint Insurance Fund (NJUAF) Membership:

Mrs. Nugent requested of the Board the renewal of membership in the NJUAF which is a requirement every three years.

E) Appointment of New Jersey Utility Authority Joint Insurance Fund (NJUAF) Representative:

Motion to appoint Ms. Pellecchia to serve as the NJUAF Representative. The Alternate representative will be served by Mrs. Nugent.

F) Transfer of 2024 budget line items:

Motion to transfer certain budget line items for 2024 Budget.

G) Adoption of the Cash Management Plan:

Motion to authorize the 2025 Cash Management Plan.

H) Designation of TD Bank, Ocean First Bank and Wells Fargo Bank as Official Depositories:

Motion to authorize the designation of TD Bank, Ocean First Bank and Wells Fargo Bank as the 2025 official depositories for the Authority.

I) Designation of Asbury Park Press, Star Ledger & Berkeley Times as official newspapers:

Motion to authorize the designation of the Asbury Park Press, the Star Ledger and the Berkeley Times as the 2025 official newspapers for the Authority

J) Transfer \$20,000.00 from BTMUA General Revenue Account to Renewal & Replacement Account:

Motion to authorize the transfer of \$20,000.00 from the TD Bank General Revenue account into the TD Bank Renewal & Replacement account.

Motion to approve the Executive Director's Report Items C – J: Mr. Elliott, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Appointments of Professionals 2025:

Mrs. Nugent stated the following resolutions will be presented as a consent agenda. The 2025 appointments were read into record:

Appointment of Authority Attorney:

The appointment of Authority Attorney to the law firm of Berry, Sahradnik, Kotzas, & Benson with the named professional being Mr. John Sahradnik.

Appointment of Authority Auditor:

The appointment of Authority Auditor to the firm of Holman, Frenia & Allison P.C. with the named professional being Mr. Brian Waldron.

Appointment of Authority Bond Counsel:

The appointment of Authority Bond Counsel to the firm of Dilworth Paxson, LLC with the named professional being Mr. Michael Gluck.

Appointment of Employee Health Benefits Insurance Broker and Consultant:

The appointment of Authority Employee Health Benefits Insurance Broker and Consultant to the firm of Conner Strong & Buckelew, Inc. with the named professional being Mr. Scott Davenport.

Appointment of Authority Engineer:

The appointment of Authority Engineer to CME Associates with the named professional being Mr. Michael McClelland. Mr. Keith Chiaravallo is the direct representative to the Authority.

Appointment of Authority Labor Attorney:

The appointment of Authority Labor Attorney to the law firm of Dasti, Murphy, and McGuckin P.C. with the named professional being Mr. Jerry Dasti.

Appointment of Authority Risk Manager:

The appointment of Authority Risk Manager to the firm of the John Hill Agency with the named professional being Mr. J. Michael Hill.

Appointment of Authority Conflict Attorney:

The appointment of Authority Conflict Attorney to the law firm of Dasti, Murphy, and McGuckin P.C. with the named professional being Mr. Jerry Dasti.

Appointment of Authority Conflict Engineer:

The appointment of Authority Conflict Engineer to the Alaimo Group with the named professional being Mr. Kevin Snowden.

Appointment of Alternate Engineer:

The appointment of Alternate Engineer to the firm of Colliers Engineering & Design.

Appointment of Alternate Engineer:

The appointment of Alternate Engineer to the firm of Morgan Engineering, LLC.

Appointment of Alternate Engineer:

The appointment of Alternate Engineer to the firm of Van Cleef Engineering.

Motion to appoint the above listed Authority Professionals for 2025: Mr. Elliott, second, Ms. Pellecchia. All in favor. Roll Call. Mr. Elliott-yes, Mr. Bekiarian-yes, Ms. Pellecchia-yes, Mr. McGrath-yes, Mr. Hale-yes. Motion Carried.

Award D'Erasmus Utility installation of water services contract:

Mrs. Nugent requested of the Board authorization for D'Erasmus Utility to install watermain along Lincoln Pl. to Southern Blvd. The project was completed. This resolution will memorialize the approval.

Motion to award D'Erasmus Utility installation of water services contract: Ms. Pellecchia, second, Mr. Elliott. All in favor. Roll Call. Mr. Elliott-yes, Mr. Bekiarian-yes, Ms. Pellecchia-yes, Mr. McGrath-yes, Mr. Hale-yes. Motion Carried.

Engineer's Report:

Northern Boulevard Tank Rehabilitation:

Mr. Chiaravallo stated the Northern Blvd. Tank project is near completion. The installation of the new camera system is in progress.

Station Road Water Treatment Plant Generator:

Mr. Chiaravallo stated six bids were received were received on January 14, 2025 for the Station Rd. generator. CME reviewed the bids.

Accountant's Report:

Mr. Jensen read into record the January Cash Position Report:

Cash Position Report for January:

Total All Cash Fund Balance:	\$7,151,894.11
Total Restricted Balances:	\$3,895,910.77
Total Fund Available for Disbursement:	\$2,255,983.34

Attorney's Report:

No Report.

Committee Report:

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Mr. Elliott, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. Hale stated there are no members of the general public in attendance.

Motion to close the public portion: Mr. Elliott, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Session:

Motion to open: Mr. Elliott, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Topics Discussed:

Execution of Contracts

Motion to close: Mr. McGrath, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to re-open public portion: Mr. McGrath, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

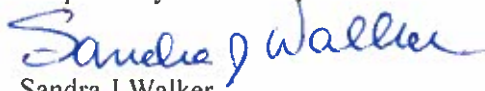
Motion to award Station Road Treatment Plant Generator project to Scalfo Electric: Ms. Pellecchia, second, Mr. Elliott. All in favor. Roll Call. Mr. Elliott-yes, Mr. Bekiarian-yes, Ms. Pellecchia-yes, Mr. McGrath-yes, Mr. Hale-yes. Motion Carried.

Motion for the Board to provide guidance to CME to proceed with Phase VII, Section 3, NJ Infrastructure Bank Application: Ms. Pellecchia, second, Elliott. All in favor. Roll Call. Mr. Elliott-yes, Mr. Bekiarian-yes, Ms. Pellecchia-yes, Mr. McGrath-yes, Mr. Hale-yes. Motion Carried.

Motion to adjourn: Ms. Pellecchia, second, Mr. Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 9:04 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, March 27, 2025 at 7 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.