



## **Berkeley Township MUNICIPAL UTILITIES AUTHORITY**

42 Station Road  
Bayville, NJ 08721  
(732) 237-0100  
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **March 27, 2025** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Richard Elliott-absent, Denise Pellecchia-present, Frederick Bekiarian-present, Jerome Bollettieri-absent, William McGrath-present, Vincent Papa-present.

Mr. Hale stated Commissioners McGrath and Papa will be seated as voting members for tonight's meeting.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Walker read the Open Public Meeting Statement.

Motion to approve the Public Meeting Minutes, Executive Session Minutes and the following reports from the meeting on February 27, 2025: Ms. Pellecchia, second, Mr. Papa. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Auditor's Report
- Attorney's Report

### **Treasurer's Report:**

Mr. Bekiarian stated for the four week period (03/01/25-03/31/25) the payroll expenses totaled \$51,618.74 and the operational expenses totaled \$154,076.97.

The operational expenses include one payment to Mr. Jerman for \$20,437.02 which represents release of performance bond after withholding of residual bills related to the project. This payment will be authorized tonight in a separate resolution.

Mr. Bekiarian and Ms. Pellecchia reviewed the four weeks.

Motion to approve the Treasurer's Report: Mr. Papa, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

### **Executive Director's Report:**

#### **Release Performance Bond & Acceptance of Jerman Arlington Project Block 675:**

Mrs. Nugent requested of the Board authorization for release of cash performance bond for the Jerman Arlington Ave. project block 675.

Motion to authorize release of the performance bond and acceptance of the Jerman Arlington project block 675: Mr. Papa, second, Ms. Pellecchia. All in favor. Roll Call. Ms. Pellecchia-yes, Mr. Bekiarian-yes, Mr. McGrath-yes, Mr. Papa-yes, Mr. Hale-yes. Motion Carried.

Authorize execution of TD Bank signature cards:

Mrs. Nugent requested of the Board authorization to execute the TD Bank signature cards.

Motion to authorize execution of the TD Bank signature cards: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Authorize execution of Ocean First Bank signature cards:

Mrs. Nugent requested of the Board authorization to execute the Ocean First Bank signature cards.

Motion to authorize execution of the Ocean First Bank signature cards: Ms. Pellecchia, second, Mr. Papa. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

**Engineer’s Report:**

Phase VII Water System Improvements:

Mr. Chiaravallo stated CME attended a meeting with the Authority and Township staff to review the scope of the proposed Phase VII project.

Northern Blvd. Tank Rehabilitation:

Mr. Chiaravallo stated the Northern Blvd. Tank project will close once the communications system is finalized.

Station Road Water Treatment Plant Generator:

Mr. Chiaravallo stated the Notice of Award and contracts went to the vendor. The preconstruction meeting will be scheduled.

**Accountant’s Report:**

No Report.

**Attorney’s Report:**

No Report.

**Committee Report:**

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Ms. Pellecchia, second, Mr. Papa. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. Hale stated there are no members of the general public in attendance.

Motion to close the public portion: Mr. Papa, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

**Executive Session:**

Motion to open Executive Session: Mr. Bekiarian, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Topics Discussed:

Employee Evaluations

Motion to close Executive Session: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to re-open public portion: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to change title of Employee #1: Ms. Pellecchia, second, Mr. Bekiarian. All in favor. Roll Call. Ms. Pellecchia-yes, Mr. Bekiarian-yes, Mr. McGrath-yes, Mr. Papa-yes, Mr. Hale-yes. Motion Carried.

Motion to approve Employment Agreement for Employee #2: Ms. Pellecchia, second, Mr. Bekiarian. All in favor. Roll Call. Ms. Pellecchia-yes, Mr. Bekiarian-yes, Mr. McGrath-yes, Mr. Papa-yes, Mr. Hale-yes. Motion Carried.

Motion to approve Employment Contract for Employee #3: Ms. Pellecchia, second, Mr. Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:43 pm.

Respectfully Submitted,



Sandra J Walker  
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, April 24, 2025 at 7 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.