



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **December 19, 2024** at 6:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Jerome Bollettieri-present, Richard Elliott-present, Samuel Cammarato-present via telecommunication, Denise Pellecchia-present, William McGrath-present, Frederick Bekiarian-present.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer, Ms. Binder-Engineer, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

After the salute to the flag, Mrs. Nugent read the Open Public Meeting Statement.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on November 14, 2024: Ms. Pellecchia, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Bekiarian stated for the five week period (11/16/24-12/20/24) the payroll expenses totaled \$57,137.49 and the operational expenses totaled \$142,486.06.

Mr. Bekiarian and Mr. Hale reviewed the five weeks.

Motion to approve the Treasurer's Report: Ms. Pellecchia, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Approve Payment #5 for United Painters \$54,076.40:

Mrs. Nugent requested of the Board approval to pay United Painters for the Northern Blvd. Water Tower project Payment Application #5. The amount totaled is \$55,180.00 of which the 2% retainage will be held resulting in a payment disbursement of \$54,076.90. The payment application was reviewed and recommended by the Authority Engineer.

Motion to approve Payment Application #5 for United Painters: Ms. Pellecchia, second, Mr. Cammarato. All in favor. Roll Call. Mr. Bollettieri-yes, Mr. Elliott-yes, Mr. Cammarato-yes. Ms. Pellecchia-yes, Mr. Hale-yes. Motion Carried.

Hickory Farms III: Release of Reduced Performance Bond, Acceptance of Maintenance Bond \$55,364.61:

Mrs. Nugent requested of the Board approval to release the reduced performance bond for the Hickory Farms III project. The reduced bond total amount is \$110,729.22. The resolution also accepts the maintenance bond in the amount of \$55,364.61. The Authority Engineer and Attorney reviewed and recommended its release.

Motion to release the reduced performance bond and accept the maintenance bond \$55,364.16: Ms. Pellechia, second, Mr. Cammarato. All in favor. Roll Call. Mr. Bollettieri-yes, Mr. Elliott-yes, Mr. Cammarato-yes. Ms. Pellechia-yes, Mr. Hale-yes. Motion Carried.

Adoption of 2025 Budget:

Mrs. Nugent requested of the Board authorization to adopt the 2025 Budget.

Motion to adopt the 2025 Budget: Ms. Pellechia, second, Mr. Elliott. All in favor. Roll Call. Mr. Bollettieri-yes, Mr. Elliott-yes, Mr. Cammarato-yes, Ms. Pellechia-yes, Mr. Hale-yes. Motion Carried.

Adopt 2025 Meeting Dates:

Mrs. Nugent requested of the Board authorization to adopt the 2025 Public Meeting dates.

Motion to approve the 2025 Public Meeting Dates: Mr. Bollettieri, second, Mr. Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Engineer's Report:

Northern Blvd. Tank Rehabilitation:

Ms. Binder stated CME coordinated with the contractor for completion of some remaining items.

Station Road Water Treatment Plant Generator:

Ms. Binder stated the Station Road Water Treatment Plant Generator project was advertised for bids. The bid opening date is scheduled for January 14, 2025.

Accountant's Report:

Mrs. Nugent read into record the October 2024 Cash Position Report:

Cash Position Report for October:

Total All Cash Fund Balance:	\$7,062,693.45
Total Restricted Balances:	\$4,094,633.36
Total Fund Available for Disbursement:	\$2,968,060.09

Attorney's Report:

No Report.

Committee Report:

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Mr. Elliott, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. Hale stated there are no members of the general public in attendance.

Motion to close the public portion: Mr. Elliott, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Session:

Motion to open: Mr. Elliott, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Topics Discussed:

Employee Evaluations

Motion to close: Ms. Pellecchia, second, Mr. Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to re-open public portion: Ms. Pellecchia, second, Mr. Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve employee evaluations: Ms. Pellecchia, second, Mr. Cammarato. Mr. Bollettieri-yes, Mr. Elliott-abstained, Mr. Cammarato-yes, Ms. Pellecchia-yes, Mr. Hale-yes. Motion Carried.

Motion to adjourn: Ms. Pellecchia, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 6:24 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, January 23, 2025 at 6 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.