

RESOLUTION NO. 0058 -2023

**RESOLUTION OF THE BERKELEY TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE ADOPTION OF A
REVISED EMPLOYEE MANUAL**

WHEREAS, the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) in accord with appropriate regulations has a detailed Employee Manual in place; and

WHEREAS, for its own purposes, it is appropriate to review and revise said Employee Manual on a periodic basis; and

WHEREAS, the Authority as a member of the New Jersey Utility Authority Joint Insurance Fund (NJUAJIF) is required to perform a bi-annual review of said Employee Manual; and

WHEREAS, the Employee Manual has been reviewed and modified by the Executive Director as well as members of the Authority; and

WHEREAS, it is the desire of the Authority to adopt the updated version of the Employee Manual that is in accord with Authority practices and in compliance with NJUAJIF requirements;

NOW, THEREFORE, BE IT RESOLVED, this 26th day of October, 2023, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority accepts the revisions and updates to the Employee Manual.
2. The revised and updated Employee Manual shall be effective as of the date of this Resolution.


3. The Authority hereby authorizes and directs the Chairperson, Secretary, Executive Director and Authority Attorney to execute any and all necessary documents in order to implement the intent of this Resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

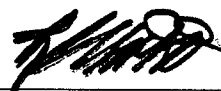
- a. Honorable Michael W. Hale, Chairperson;
- b. The Municipal Clerk of the Township of Berkeley; and
- c. Berry, Sahradnik, Kotzas & Benson.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 26th day of October, 2023, a quorum being present and voting in the majority.



Michael W. Hale, Authority Chairperson



Richard W. Elliott, Authority Secretary

Prepared by:
BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

2024 AUTHORITY BUDGET RESOLUTION

Berkeley Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget for Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Berkeley Municipal Utilities Authority at its open public meeting of October 26, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,508,000.00, Total Appropriations including any Accumulated Deficit, if any, of \$2,834,578.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$326,578.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,240,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$290,000.00; and

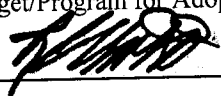
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Municipal Utilities Authority, at an open public meeting held on October 26, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved;

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Berkeley Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 14, 2023.



 (Secretary's Signature)

26-Oct-23

 (Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Michael W. Hale	X			
Jerome F. Bollettieri				X
Samuel J. Cammarato	X			
Richard W. Elliott, Jr.				X
Denise Pellechia	X			
William McGrath	X			
Frederick S. Bekairian	X			

Resolution No: 2023-0060

Berkeley Township Municipal Utilities Authority

RESOLUTION

WHEREAS, N.J.S.A. 40A:5A-5 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2022 has been completed and filed with the Local Finance Board pursuant to N.J.S.A. 40A:5A-15, and

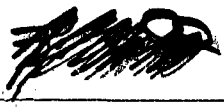
WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member there of has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Berkeley Township Municipal Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON October 26, 2023

Secretary  - Date : 10/26/2023

Richard W. Elliott, Secretary

LOCAL AUTHORITIES GROUP AFFIDAVIT FORM PRESCRIBED BY THE NEW JERSEY
LOCAL FINANCE BOARD AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Berkeley Township Municipal Utilities Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Berkeley Township Municipal Utilities Authority
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

(PRINT NAME)

(SIGNATURE)

Michael W. Hale, Chairman

Michael W. Hale

Jerome F. Bollettieri, Vice Chairman

Jerome F. Bollettieri

Richard W. Elliott, Secretary

Samuel J. Cammarato, Commissioner

Samuel J. Cammarato

Denise Pellecchia, Commissioner

Denise Pellecchia

William E. McGrath, Alt. Commissioner

William E. McGrath

Frederick Bekiarian, Treasurer, Alt Commissioner

Frederick Bekiarian

Sworn to and subscribed before me this 26th day of October, 2023

Michele Nugent

Notary Public of New Jersey

MICHELE R. NUGENT
NOTARY PUBLIC OF NEW JERSEY
ID # 50034310
My Commission Expires 3/11/2026