

2024 ADOPTED BUDGET RESOLUTION

Berkeley Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Berkeley Municipal Utilities Authority at its open public meeting of December 14, 2023; and

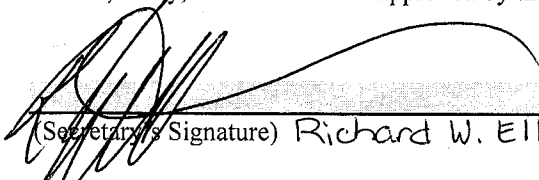
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$2,508,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,834,578.00, and Total Unrestricted Net Position utilized of \$326,578.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$3,240,000.00 and Total Unrestricted Net Position Utilized of \$290,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Municipal Utilities Authority at an open public meeting held on December 14, 2023 that the Annual Budget and Capital Budget/Program of the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature) Richard W. Elliott

12/14/23
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Michael W. Hale	X			
Jerome F. Bollettieri	X			
Samuel J. Cammarato	X			
Richard W. Elliott, Jr.	X			
Denise Pellechia	X			
William McGrath <i>Alternate</i>				
Frederick S. Bekairian <i>Alternate</i>				

RESOLUTION NO. 0065 - 2023

**RESOLUTION OF THE
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NEW JERSEY,
ESTABLISHING MEETING DATES FOR THE YEAR 2024**

WHEREAS, the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) must publish and advertise its meeting dates for the year 2024 in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.;

NOW THEREFORE BE IT RESOLVED this 14th day of December, 2023, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Meetings of the Berkeley Township Municipal Utilities Authority for the year 2024 shall be held at 7:00 PM at the offices of the Authority located at 42 Station Road, Bayville, New Jersey on the following dates with the exception of the December 19, 2024 meeting which shall be held at 6:00 PM:

January	25,	2024	Regular & Caucus
February	22,	2024	Reorganization & Caucus
March	28,	2024	Regular & Caucus
April	25,	2024	Regular & Caucus
May	23,	2024	Regular & Caucus
June	27,	2024	Regular & Caucus
July	25,	2024	Regular & Caucus
August	22,	2024	Regular & Caucus
September	26,	2024	Regular & Caucus
October	24,	2024	Regular & Caucus
November	14,	2024	Regular & Caucus
December	19,	2024	Regular & Caucus
January	23,	2025	Regular & Caucus

2. The public may be present at all public meetings and formal action may be taken at all meetings.

3. The dates, time and location of all meetings shall be published and posted in accordance with the requirements of N.J.S.A. 10:4-7, et seq.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

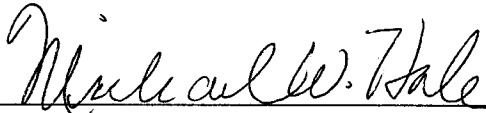
- a. Honorable Michael W. Hale, Chairperson;
- b. The Municipal Clerk of the Township of Berkeley; and
- c. Berry, Sahradnik, Kotzas & Benson.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 14th day of December, 2023, a quorum being present and voting in the majority.



Richard W. Elliott, Jr., Authority Secretary



Michael W. Hale, Authority Chairperson

Prepared by:
BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0066 - 2023

**RESOLUTION OF THE BERKELEY TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE RELEASE OF A PERFORMANCE BOND FOR
ELITE BUILDERS-SOUTHERN BLVD.,
BLOCK 778, LOTS 1-4, 9 & 11**

WHEREAS, by Resolution #2023-3, dated December 21, 2022, the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) required that a performance bond be posted with the Authority for the work to be done on the referenced project; and

WHEREAS, said performance bond was posted as a letter of credit in the amount of \$14,091.00 representing the bond to guarantee construction of the improvements and was accepted by the Authority in Resolution 2023-11; and

WHEREAS, Elite Builders has completed the improvements set forth in the original application; and

WHEREAS, the Authority has received a request from the developer to release the performance guarantees posted in conjunction with said project; and

WHEREAS, the Authority Engineer has reviewed the project files and made site observations indicating that the work associated with the project has been completed; and

WHEREAS, the Authority Engineer has recommended a release of the performance guarantees associated with the project:

NOW, THEREFORE, BE IT RESOLVED, this 14th day of December, 2023, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:


1. The Authority hereby authorizes the release of the performance bond previously posted with the Authority to ensure completion of the improvements associated with this project.
2. This release is subject to the posting of a cash maintenance guarantee in the amount of 15% of the cost of improvements or \$ 2,113.65 for a period of two (2) years from the date of this Resolution.
3. The Authority hereby authorizes and directs the Chairperson, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.


BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

- a. Honorable Michael W. Hale, Chairperson;
- b. The Municipal Clerk of the Township of Berkeley;
- c. CME Associates;
- d. Elite Builders; and
- e. Berry, Sahradnik, Kotzas & Benson.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 14th day of December, 2023, a quorum being present and voting in the majority.


Richard W. Elliott, Authority Secretary


Michael W. Hale, Authority Chairperson

Prepared by:
BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0067 - 2023

**RESOLUTION OF THE
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ
AUTHORIZING CHANGE IN COMPENSATION
FOR MICHELE NUGENT, EXECUTIVE DIRECTOR**

WHEREAS, Authority Resolution 2022-0033 established terms of employment and compensation for Michele Nugent for the period of April 18, 2022 through April 17, 2025; and

WHEREAS, the Authority and its Personnel Committee have recommended a change in compensation as set forth in that Resolution;

NOW THEREFORE BE IT RESOLVED this 14th day of December, 2023, by the Berkeley Township Municipal Utilities Authority as follows:

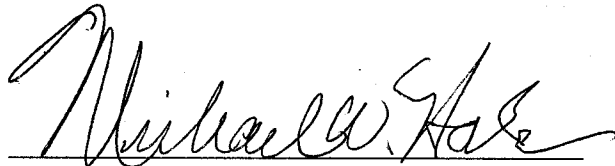
1. Compensation for Michele Nugent shall now be computed at an annual rate according to the following schedule:
 - A. Salary shall increase to \$110,800.00 effective January 1, 2024.
 - B. A \$5,000.00 stipend will be added to the base salary on January 1, 2024 (total salary \$115,800.00).
 - C. Salary shall be increased effective July 1, 2024 to \$120,000.00.
2. The balance of the terms set forth in said Resolution consisting of Nos. 2, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, with the revision to No. 14 to be amended to an annual QPA stipend of \$1,000.00 and with the deletion of No. 15, shall still be applicable to Michele Nugent's employment.
3. The Authority hereby authorizes and directs the Chairperson, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

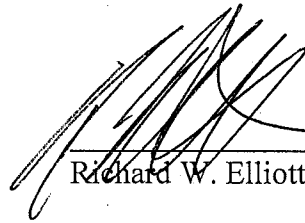
- a. Honorable Michael W. Hale, Chairperson;
- b. Michele Nugent, Executive Director; and
- c. Berry, Sahradnik, Kotzas & Benson.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 14th day of December, 2023, a quorum being present and voting in the majority.



Michael W. Hale, Authority Chairperson



Richard W. Elliott, Authority Secretary

Prepared by:
BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0068 - 2023

**RESOLUTION OF THE
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ
AWARDING A CONTRACT TO EARLE RESIDENTIAL – COMMERCIAL
CONSTRUCTION FOR WATER SERVICES**

WHEREAS, the Berkeley Township Municipal Utilities Authority (hereinafter “Authority”) has previously approved the construction of a Townhouse development known as Berkeley Terrace; and

WHEREAS, said approval required that the water main for that project connect to the current existing water main on Southern Boulevard; and

WHEREAS, the required installation must be installed on Amberst Avenue; and

WHEREAS, there are six (6) existing homes on Amberst Avenue which should be connected to said water line; and

WHEREAS, it was deemed to be most economical to have water services be installed during the construction of the main lines; and

WHEREAS, the Executive Director solicited bids for the installation of said water services;

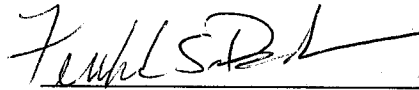
NOW THEREFORE BE IT RESOLVED this 14th day of December, 2023, by the Berkeley Township Municipal Utilities Authority as follows:

1. The contract for installation of the six (6) water services is hereby awarded to Earle Residential – Commercial Construction for \$18,425.00 in accord with the proposal attached hereto as Exhibit “1”.

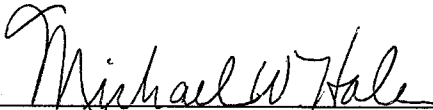
2. The Authority hereby authorizes and directs the Chairperson, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 14th day of December, 2023, a quorum being present and voting in the majority.



~~Richard W. Elliott, Authority Secretary~~
Frederick S. Bekirian, Treasurer



Michael W. Hale, Authority Chairperson

Prepared by:
BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0069 - 2023

**RESOLUTION OF THE
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ
AUTHORIZING A MODIFICATION IN PAY TREATMENT**

WHEREAS, by Resolution 0062-2023 the Berkeley Township Municipal Utilities Authority (hereinafter “Authority”) set forth pay treatment for hourly employees commencing on January 1, 2024 and modified on July 1, 2024; and

WHEREAS, Kyle Burton’s pay increase was conditioned on passing a licensing test; and

WHEREAS, Kyle Burton was not successful in passing the licensing test; and


WHEREAS, the Authority feels that it would be appropriate to increase his hourly rate of compensation; and

NOW THEREFORE BE IT RESOLVED this 14th day of December, 2023, by the Berkeley Township Municipal Utilities Authority as follows:

1. Kyle Burton’s hourly rate of pay shall be increased to \$20.40 commencing on January 1, 2024 and \$21.00 effective July 1, 2024.
2. All other provisions of Resolution 0062-2023 shall remain in full force and effect.
3. The Authority hereby authorizes and directs the Chairperson, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 14th day of December, 2023, a quorum being present and voting in the majority.



Richard W. Elliott, Authority Secretary
Frederick S. Bekirian, Treasurer



Michael W. Hale, Authority Chairperson

Prepared by:
BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
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