



Berkeley Township

MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **March 28, 2024** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Jerome Bollettieri-present, Richard Elliott-absent, Samuel Cammarato-present via tele-communication, Denise Pellecchia-present, William McGrath-present, Frederick Bekiarian-absent.

Mr. Hale stated Commissioner McGrath will be seated as a voting member for tonight's meeting.

Also present: Mr. Sahradnik-Attorney, Mr. Chiaravallo-Engineer, Ms. Binder-Engineer and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Walker read the Open Public Meeting Statement.

Appointment of Chairman:

Mrs. Nugent requested of the Board nomination for the appointment of Chairman 2024. Mr. McGrath nominated Michael Hale, second, Ms. Pellecchia. All in favor. Roll Call. Mr. Bollettieri-yes, Mr. Cammarato-yes, Ms. Pellecchia-yes, Mr. McGrath-yes, Mr. Hale-yes. Motion Carried.

Appointment of Officers:

Mr. Hale nominated Mr. Bollettieri for the appointment of Vice Chairman, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. McGrath nominated Richard Elliott for the appointment of Secretary, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Ms. Pellecchia nominated Mr. Cammarato for the appointment of Treasurer, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. Cammarato nominated Ms. Pellecchia for the appointment of Safety Commissioner, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on February 22, 2024: Mr. Bollettieri, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Hale stated for the five week period (02/24/24-03/29/24) the payroll expenses totaled \$49,643.92 and the operational expenses totaled \$559,597.91. The operational expenses included the payment of \$408,660.00 to United Painters which will be separately authorized.

Mr. Bekiarian and Mr. Elliott reviewed the first three weeks. Mr. Bekiarian and Mr. Hale reviewed the last two weeks.

Motion to approve the Treasurer's Report: Ms. Pellecchia, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

The Board formally recognized the Township's re-appointment of Mr. Bollettieri.

Assignment of Committee Positions:

Mrs. Nugent read the assigned committee positions and stated the first name referenced will be the Chairperson for that committee as follows:

- Engineering Committee: Jerome Bollettieri and William McGrath
- Personnel Committee: William McGrath and Michael Hale
- Safety Committee: Denise Pellecchia and Richard Elliott
- Finance and Budget Committee: Samuel Cammarato and Frederick Bekiarian
- Legal Committee: Fred Bekiarian and Denise Pellecchia
- Buildings and Grounds Committee: Richard Elliott and Samuel Cammarato

Motion to appoint committee positions: Ms. Pellecchia, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Appointment of NJUAJIF Representative:

Motion to appoint Ms. Pellecchia to serve as the NJUAJIF Representative. The Alternate representative will be served by Mrs. Nugent: Mr. McGrath, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Appointment of FSD as Cellular Antenna professional:

Mrs. Nugent requested of the Board authorization to appoint FSD Enterprises for cellular lease consultant services with Mr. O'Scanlon as the direct representative.

Motion to appoint FSD Enterprises for cellular antenna professional: Mr. Bollettieri, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Authorize transfer of \$400,000.00 to Ocean First Revenue:

Mrs. Nugent requested authorization for the transfer of \$400,000.00 from the TD Bank general account to the Ocean First operating checking account.

Motion to authorize the transfer of \$400,000.00 to Ocean First Revenue: Mr. Bollettieri, second, Mr. Cammarato. All in favor. Roll Call. Mr. Bollettieri-yes, Mr. Cammarato-yes, Ms. Pellecchia-yes, Mr. McGrath-yes, Mr. Hale-yes. Motion Carried.

Approve Payment Application #1 for United Painters:

Mrs. Nugent requested of the Board approval to pay United Painters for the Northern Blvd. Water Tower project Payment Application #1. The amount of the original invoice was \$417,000.00. The Authority will withhold a two percent retainage, a total amount of \$8,340.00, resulting in a payout of \$408,660.00 for Payment Application #1.

Motion to approve Payment Application #1 for United Painters: Ms. Pellecchia, second, Mr. Cammarato. All in favor. Roll Call. Mr. Bollettieri-abstain, Mr. Cammarato-yes, Ms. Pellecchia-yes, Mr. McGrath-yes, Mr. Hale-yes. Motion Carried.

Engineer's Report:

Phase VII Water System Improvements:

Mr. Chiaravallo stated CME responded to questions from the DEP regarding the authorization to advertise the Phase VII project.

Northern Boulevard Tank Rehabilitation:

Mr. Chiaravallo stated the contractor is in the process of painting the tank. The contractor has blasted, primed and stripe coated the inside of the ball portion at the top. All of the antennas were removed and placed onto the scaffolding surrounding the tank.

Station Road Water Treatment Plant Generator:

Mr. Chiaravallo attended a meeting with the Engineering Committee to discuss the generator for the treatment plant. The installation of a new, single generator located outside the building will be enclosed in a sound contained enclosure. The existing generator will be removed. A bid will be required for obtaining a new generator.

Motion to authorize the preparation of a bid specification for a 300-kW generator: Ms. Pellecchia, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Accountant's Report:

Mrs. Nugent read into record the February Cash Position Report:

Cash Position Report for February:

Total All Cash Fund Balance:	\$6,523,140.81
Total Restricted Balances:	\$3,737,923.39
Total Fund Available for Disbursement:	\$2,785,217.42

Mrs. Nugent stated there will be Executive Session following tonight's meeting.

Attorney's Report: No Report.

Committee Report:

Old Business: No Report.

New Business: No Report.

Motion to open the public portion: Mr. Bollettieri, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. Hale stated there are no members of the general public in attendance.

Motion to close the public portion: Mr. McGrath, second, Ms. Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Session:

Motion to open: Ms. Pellecchia, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Topics Discussed:

Employee Evaluation

Motion to close: Ms. Pellecchia, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

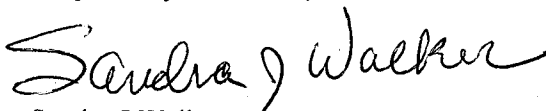
Motion to re-open public portion: Mr. Cammarato, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve employee title change: Ms. Pellecchia, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Bollettieri, second, Mr. McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 8:20 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, April 25, 2024 at 7 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.