



Berkeley Township

MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **December 14, 2023** at 6:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Jerome Bollettieri-present, Richard Elliott-present, Samuel Cammarato-present, Denise Pellecchia-present, William McGrath-present, Frederick Bekiarian-present.

Also present: Mr. Budesza-Attorney via tele-communication, Mr. Chiaravallo-Engineer, Ms. Binder-Engineer, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Walker read the Open Public Meeting Statement.

Motion to approve the Public Meeting Minutes, Executive Session Minutes and the following reports from the meeting on November 9, 2023: Samuel Cammarato, second, Richard Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Bekiarian stated for the five week period (11/11/23-12/15/23) the payroll expenses totaled \$69,156.91 and the operational expenses totaled \$90,855.23.

Frederick Bekiarian and Richard Elliott reviewed the five weeks.

Motion to approve the Treasurer's Report: William McGrath, second, Denise Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Adopt 2024 Budget:

Mrs. Nugent requested of the Board authorization to adopt the 2024 Budget.

Motion to adopt the 2024 Budget: Jerome Bollettieri, second, Denise Pellecchia. All in favor. Roll Call. Jerome Bollettieri-yes, Richard Elliott-yes, Samuel Cammarato-yes, Denise Pellecchia-yes, Michael Hale-yes. Motion Carried.

Adopt 2024 Meeting Dates:

Mrs. Nugent requested of the Board authorization to adopt the 2024 Public Meeting dates.

Motion to approve the 2024 Public Meeting Dates: Fred Bekiarian, second, Jerome Bollettieri. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Elite Southern Blvd. Acceptance and Bond Release:

Mrs. Nugent requested of the Board acceptance of the Elite Southern Blvd. project and release of the performance bond.

Motion to accept the Elite Southern Blvd. project and release the performance bond: Jerome Bollettieri, second, Denise Pellecchia. The motion was approved by “voice” vote. There were no “nay” votes. Motion Carried. Richard Elliott abstained.

Earle Construction – install water services:

Mrs. Nugent requested of the Board authorization for Earle Construction to install six water services on Amherst Ave at a cost of \$18,425.00.

Motion to authorize Earle Construction to install six water services on Amherst Ave. in the amount of \$18,425.00: Jerome Bollettieri, second, Samuel Cammarato. All in favor. Roll Call. Jerome Bollettieri-yes, Richard Elliott-yes, Samuel Cammarato-yes, Denise Pellecchia-yes, Michael Hale-yes. Motion Carried.

Engineer’s Report:

Phase VII Water System Improvements:

Mr. Chiaravallo stated the Authorization to Advertise the project is with the DEP pending approval.

Northern Boulevard Tank Rehabilitation:

Mr. Chiaravallo stated CME received submittals for the project from the contractor. Mr. Chiaravallo stated a pre-con meeting is scheduled for December 15, 2023.

Annual Report:

Mr. Chiaravallo stated CME will prepare the Annual Engineer’s Report to the Trustee of the Year 2023 and present at the January 2024 meeting.

Accountant’s Report:

No Report.

Attorney’s Report:

No Report.

Committee Report:

Old Business:

No Report.

New Business:

No Report.

Motion to open public portion: Samuel Cammarato, second, Richard Elliott. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Mr. Hale stated there are no members of the general public in attendance.

Motion to close public portion: Samuel Cammarato, second, Jerome Bollettieri. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Executive Session:

Motion to open: Jerome Bollettieri, second, Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Topics Discussed:

Employee Evaluations

Motion to close: Samuel Cammarato, second, Denise Pellecchia. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to re-open public portion: Samuel Cammarato, second, Denise Pellecchia. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to revise resolution 2023-62 providing 2024 hourly salaries: Denise Pellecchia, second, Samuel Cammarato. All in favor. Roll Call. Jerome Bollettieri-yes, Richard Elliott-abstained, Samuel Cammarato-yes, Denise Pellecchia-yes, Michael Hale-yes. Motion Carried.

Motion to revise resolution 2022-33 providing Executive Director’s salary guideline: Denise Pellecchia, second, Samuel Cammarato. All in favor. Roll Call. Jerome Bollettieri-yes, Richard Elliott-abstained, Samuel Cammarato-yes, Denise Pellecchia-yes, Michael Hale-yes. Motion Carried.

Motion to adjourn: Denise Pellecchia, second, Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

The meeting adjourned at 6:55 pm.

Respectfully Submitted,

Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, January 25, 2024 at 7 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.