



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **October 26, 2023** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Jerome Bollettieri-absent, Richard Elliott-absent, Samuel Cammarato-present, Denise Pellecchia-present, William McGrath-present, Frederick Bekiarian-present.

Mr. Hale stated Commissioners McGrath and Bekiarian will be seated as voting members for tonight's meeting.

Also present: Mr. Budesca-Attorney, Mr. Chiaravallo-Engineer, Ms. Binder-Engineer, Mr. Waldron-Accountant and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Del Conte read the Open Public Meeting Statement.

Motion to approve the Public Meeting Minutes, Executive Session Minutes and the following reports from the meeting on September 28, 2023: Denise Pellecchia, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Bekiarian stated for the four week period (09/30/23-10/27/23) the payroll expenses totaled \$44,706.09 and the operational expenses totaled \$49,956.01.

Frederick Bekiarian and Richard Elliott reviewed the four weeks.

Motion to approve the Treasurer's Report: Denise Pellecchia, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Revised Employee Manual:

Mrs. Nugent requested of the Board authorization for revision of the employee manual. The New Jersey Utility Authority Joint Insurance Fund (NJUAJIF) requires the Authority to review and revise its employee manual per the direction of the JIF every other year.

Motion to authorize the revised Employee Manual: William McGrath, second, Denise Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Introduce Budget:

Mrs. Nugent requested approval of the 2024 Budget.

Motion to approve the 2024 Budget: Samuel Cammarato, second, Frederick Bekiarian. All in favor. Roll Call. Samuel Cammarato-yes, Denise Pellecchia-yes, William McGrath-yes, Frederick Bekiarian-yes, Michael Hale-yes. Motion Carried.

Engineer’s Report:

Phase VII Water System Improvements:

Mr. Chiaravallo stated the Phase VII project is with the DEP for final approval and Authorization to Advertise the project.

Northern Boulevard Tank Rehabilitation:

Mr. Chiaravallo stated the DEP and the Authority approved the award for the tank rehabilitation. The pre-construction meeting is scheduled for November 1, 2023.

Accountant’s Report:

Mr. Waldron read into record the September Cash Position Report:

Cash Position Report for September:

Total All Cash Fund Balance:	\$5,979,668.41
Total Restricted Balances:	\$3,635,891.00
Total Fund Available for Disbursement:	\$2,343,777.41

Mr. Waldron stated he met with the Finance Committee to present the 2022 audit in detail. Mr. Waldron provided the Board an overview of the audit. Mr. Waldron stated his office gave the Authority a clean, unmodified opinion. This is the best opinion that can be rendered. The Authority’s numbers are in accordance general accounting principles and government auditing standards.

Motion to approve the resolution to accept the 2022 Audit and authorize the signing of the group affidavit: Frederick Bekiarian, second, Samuel Cammarato. All in favor. Roll Call. Samuel Cammarato-yes, Denise Pellecchia-yes, William McGrath-yes, Frederick Bekiarian-yes, Michael Hale-yes. Motion Carried.

Attorney’s Report:

No report.

Committee Report:

Old Business:

No report.

New Business:

Mr. McGrath stated the Personnel Committee will meet before the November 2023 meeting in preparation for the annual review of the employees for next year.

Mr. Bekiarian stated he provided Mr. Budes a draft contract and a draft letter to the rate payers detailing the protection plan program. This may be a topic at the November meeting.

Motion to open the public portion: Samuel Cammarato, second, Denise Pellecchia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. Hale stated there are no members of the general public in attendance.

Motion to close the public portion: Denise Pellecchia, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Denise Pellecchia, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:50 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, November 9, 2023 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.