



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **July 28, 2022** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Jerome Bollettieri-present via tele-communications, Edward Cammarato-absent, Samuel Cammarato-present, Richard Elliott-present, William McGrath-present, Frederick Bekiarian-present.

Also present: Robert Budesa-Attorney, Keith Chiaravallo-Engineer, Mackenzie Binder-Engineer and Michele Nugent-Executive Director.

After the salute to the flag, Ms. Del Conte read the Open Public Meeting Statement.

Mr. Hale stated Commissioner Bekiarian will be seated as a voting member for tonight's meeting.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on May 26, 2022: Richard Elliott, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Auditor's Report
- Attorney's Report

Motion to approve the Public Meeting Hearing Minutes from the meeting on 05/26/22: Samuel Cammarato, second, Richard Elliott.

For the record: the June, 2022 Meeting was cancelled due to lack of agenda topics.

Treasurer's Report:

Mr. Samuel Cammarato stated for the nine week period (05/28/22-07/29/22) the payroll expenses totaled \$128,070.56 and the operational expenses totaled \$136,963.31.

Samuel Cammarato and Edward Cammarato reviewed the first three weeks. Samuel Cammarato and Fred Bekiarian reviewed the next four weeks. Samuel Cammarato and Edward Cammarato reviewed the last two weeks.

Motion to approve the Treasurer's Report: Richard Elliott, second, Frederick Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Austin Final Acceptance (5sfhs/Woodhaven SE):

Mrs. Nugent requested of the Board authorization for final acceptance of the Austin – Hayfield Holdings project which added water main to service five single family homes located on Woodhaven Blvd SE. The project was reviewed and recommended for final acceptance and release the performance bond. The release of the performance bond will take place after the posting and review of the maintenance bond which is in the amount of \$7,456.80.

Motion to authorize final acceptance of the Austin project and release of the performance bond after acceptance of the maintenance bond: Richard Elliott, second, Jerome Bollettieri. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Berkeley Terrace Final Approval (performance bond request):

Mrs. Nugent requested of the Board authorization for final approval for the Dream Homes - Berkeley Terrace project which consists of 70 condominiums. The project was reviewed and recommended for final approval. The posting of a performance bond is required by the Authority's Rules and Regulations. The amount of \$562,581.00 with 10% of this money is to be posted in cash and 90% to be posted as a surety bond. Dream Homes is requesting 100% to be posted as a surety bond. Mrs. Nugent requested guidance from the Board regarding this matter. The Board denied this request, but gave authorization for final approval.

Motion to authorize final approval for the Berkeley – Terrace Dream Homes project (with 10% cash portion posted - 90% surety bond): Samuel Cammarato, second, Jerome Bollettieri. The motion was approved by voice vote. Richard Elliott recused.

Authorize Ocean First Positive Pay Agreement:

Mrs. Nugent requested of the Board authorization to execute the Positive Pay Agreement with Ocean First Bank. Positive Pay is an automated cash management service used by the bank to deter check fraud and is a requirement of the New Jersey Utility Authorities Joint Insurance Fund (NJUAJIF).

Motion to authorize the Ocean First Positive Pay Agreement: Samuel Cammarato, second, Jerome Bollettieri. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Mrs. Nugent referred to the Progress Report and presented the highlights:

- 2009 Ford F250 Utility Box – The Township installed the new motor in the F250 Utility Box truck. Is now operational.
- Verizon Station Road Bid – The Verizon cellular tenant lease is expiring. The bid packet was advertised and will be accepted on 08/09/22. The bid includes an annual minimum rent of \$45,000.00.
- Meter Bid – One bid from Core & Main was received today (07/28/22) at \$138,170.00.
- NJ League of Municipalities Conference - November 15-17, 2022.
- Health Benefits Premiums for 2023 – A 21.6% increase for health state benefits is anticipated. The Authority's Authorized Health Broker will investigate/compare alternatives to state health benefits program.

- Dental Insurance for 2023 – The Authority’s Authorized Health Broker will investigate/compare alternatives.

Accountant’s Report:

Mrs. Nugent presented the May 2022 Cash Position Report:

Cash Position Report for May:

Total All Cash Fund Balance:	\$5,692,208.55
Total Restricted Balances:	\$3,291,455.41
Total Fund Available for Disbursement:	\$2,400,753.14

Mrs. Nugent stated the Authority Auditor will present the 2021 Audit at the August 25, 2022 meeting.

Engineer’s Report:

Phase VII Water System Improvements:

Mr. Chiaravallo stated the plans and specifications are under review with the NJDEP to ensure compliance for the funding program.

Northern Boulevard Tank Rehabilitation:

Mr. Chiaravallo stated the plans and specifications are under review with the NJDEP to ensure compliance for the funding program.

Solar Energy System:

Mr. Chiaravallo stated he attended a meeting with the Solar Committee and the Authority Attorney (week of 07/25/22) to review the Request for Proposals (RFP) for the Power Purchase Agreement for the Solar Energy System.

Attorney’s Report:

Mr. Budesca stated there is a disagreement between the previous and current owners of Berkeley Terrace regarding an escrow of \$5,500.00. Mr. Budesca stated he will send a letter stating the money will not be disbursed to anyone until both parties are in agreement regarding ownership.

Mr. Budesca stated a motion is required for approval to go out to bid for solar bid authorization after professional review.

Motion for approval to go out to bid once the bid has been reviewed by the Authority Professionals for solar bid authorization: Richard Elliott, second, Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Committee Report:

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Richard Elliott, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

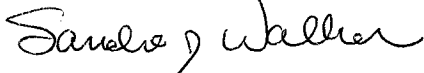
Chairman Hale stated there are no members of the general public in attendance.

Motion to close the public portion: Richard Elliott, second, Jerome Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Richard Elliott, second, Frederick Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:45 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, August 25, 2022 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.