



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **April 28, 2022** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Jerome Bollettieri-present via tele-communications, Edward Cammarato-absent, Samuel Cammarato-present, Richard Elliott-present, William McGrath-present, Fred Bekiarian-present.

Also present: John Sahradnik-Attorney, Keith Chiaravallo-Engineer and Michele Nugent-Executive Director.

After the salute to the flag, Ms. Del Conte read the Open Public Meeting Statement.

Mr. Hale stated Commissioner McGrath will be seated as a voting member for tonight's meeting.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on March 31, 2022: William McGrath, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the five week period (03/26/22-04/29/22) the payroll expenses totaled \$44,387.19 and the operational expenses totaled \$74,129.85.

Edward Cammarato and Samuel Cammarato reviewed the first two weeks. Samuel Cammarato and Frederick Bekiarian reviewed the last three weeks.

Motion to approve the Treasurer's Report: Richard Elliott, second, Jerome Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Use of Gov Deals online auction website to dispose of surplus items:

Mrs. Nugent requested of the Board authorization to utilize the Gov Deals online auction website to dispose of Authority surplus items, specifically the 2004 Jeep and the 2004 Ford F250. Both of these vehicles are essentially non-operational. Other items to dispose of include a 2002 copier machine and a set of eight office phones.

Motion to authorize the use of Gov Deals online auction website to dispose of surplus items: Jerome Bollettieri, second, Richard Elliott. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Authorize disposal of surplus items:

Mrs. Nugent requested of the Board authorization to dispose of surplus items. The surplus items to be disposed are listed as assets on the books. This authorization will allow auction and removal of these assets.

Motion to dispose of surplus items: Jerome Bollettieri, second, Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Prepare Power Purchase Agreement Bid Specs:

Mr. Sahradnik stated the Power Purchase Agreement resolution authorizes the Authority Engineer to prepare the necessary documents to go out to bid for the Power Purchase Agreement.

Motion for authorization to Prepare a Power Purchase Agreement Bid Specs: Samuel Cammarato, second, Richard Elliott. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Mrs. Nugent referred to the Progress Report and presented the highlights:

- 2021 Audit – Is complete. HFA will make a presentation to the Financial Committee in early May 2022. HFA will present their findings to the Board at the May meeting.
- Sprint Northern Blvd. Lease Termination – Equipment is off the tower. Sprint will return to paint and perform repairs.
- Hydrant Flushing – In progress through May 6, 2022.
- Price Increases – The Authority has experienced price increases in gas, chemicals, delivery fees and insurance premiums.
- Operations – Two utility employees are eligible to apply to take the T1, W1 Water Operators Test.
- CD Investments Purchased – A one-year CD was purchased.

Mrs. Nugent stated a Notice of Public Hearing ad was placed in the Asbury Park Press on April 22, 2022. The public hearing will be on Thursday, May 26, 2022 at 6:00 pm to receive public comments for the Phase VII Water System Improvements Project. The regular BTMUA public meeting will follow at 7:00 pm.

Engineer’s Report:

Phase VII Water System Improvements:

Mr. Chiaravallo stated CME coordinated with the Authority to schedule the Public Hearing for the Phase VII Water System Improvements Project for May 26, 2022.

Northern Boulevard Tank Rehabilitation:

Mr. Chiaravallo stated CME continues to prepare the documents for the I-Bank and the DEP.

Accountant’s Report:

Mrs. Nugent presented the unaudited March 2022 Cash Position Report:

Cash Position Report for March:

Total All Cash Fund Balance:	\$5,646,850.32
Total Restricted Balances:	\$3,198,192.45
Total Fund Available for Disbursement:	\$2,448,657.87

Mrs. Nugent stated the Authority Auditor will present the 2021 Audit at the May 26, 2022 meeting.

Attorney's Report:

Mr. Sahradnik stated Berry, Sahradnik, Kotzas & Benson (BSK&B) continues to progress the acquisition of Phase VII easements.

Committee Report:

Old Business:

Mr. Hale stated Mr. Samuel Cammarato, Mrs. Nugent and himself met to discuss Mr. Blair's and Mrs. Nugent's existing contracts.

New Business:

Mr. Samuel Cammarato discussed the possibility of buying an electric car for the Authority and the possibility of forming an ad hoc committee for this purpose.

Mr. Samuel Cammarato discussed the possibility of adding another utility employee to the Authority staff.


Motion to open the public portion: Richard Elliott, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close the public portion: Richard Elliott, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Jerome Bollettieri, second, Richard Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:48 pm.

Respectfully Submitted,


Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, May 26, 2022 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.