



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on **Thursday, February 24, 2022** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Michael Hale-present, Jerome Bollettieri-absent, Edward Cammarato-present, Samuel Cammarato-present via tele-communication, Richard Elliott-present, William McGrath-present, Frederick Bekiarian-present.

Also present: Mr. Budesza-Attorney, Mr. McClelland-Engineer, Mr. Chiaravallo-Engineer, Mr. Coyle-Engineer, Mr. Waldron-Accountant, and Mrs. Nugent-Executive Director.

Mr. Hale called for a moment of silence for the troops in Europe.

After the salute to the flag, Mrs. LeFaucher read the Open Public Meeting Statement.

Appointment of Chairman:

Mrs. Nugent requested of the Board a nomination for the appointment of Chairman 2022. William McGrath nominated Michael Hale, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Appointment of Officers:

Mike Hale nominated Jerome Bollettieri for the appointment of Vice Chairman, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mike Hale nominated Edward Cammarato for the appointment of Secretary, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Edward Cammarato nominated Samuel Cammarato for the appointment of Treasure, second, Frederick Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on January 27, 2022: Richard Elliott, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the four week period from 01/29/22-02/25/22 the payroll expenses totaled \$61,404.84 and the operational expenses totaled \$63,652.77. Mr. Edward Cammarato and Mr. Hale reviewed the first two weeks. Mr. Edward Cammarato and Mr. Bekiarian reviewed the last two weeks.

Motion to approve the Treasurer's Report: Edward Cammarato, second, Richard Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mr. Hale stated Commissioner McGrath will be seated as a voting member for tonight's meeting.

Executive Director's Report:

Mrs. Nugent formally recognized the Township's re-appointments of Richard Elliott and William McGrath.

Transfer of prior year budget line items:

Motion to approve the transfer of prior year budget line items: Edward Cammarato, second, Frederick Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Authorize AT&T Station Road 2nd Amendment to lease:

Mrs. Nugent requested of the Board authorization to allow AT&T to install a generator onsite on their pad at the Station Road Tower. This resolution authorizes the execution of the lease agreement.

Motion to authorize AT&T lease agreement for installation of a generator at the Station Road site: Ed Cammarato, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Assignment of Committee Positions:

Mrs. Nugent read the assigned committee positions and stated the first name referenced will be the Chairperson for that committee as follows:

- Engineering Committee: Jerome Bollettieri and William McGrath
- Personnel Committee: Samuel Cammarato and Michael Hale
- Safety Committee: Frederick Bekiarian and Richard Elliott
- Finance and Budget Committee: Edward Cammarato and Jerome Bollettieri
- Legal Committee: Michael Hale and Samuel Cammarato
- Buildings and Grounds Committee: William McGrath and Frederick Bekiarian

Adoption of the Cash Management Plan:

Motion to authorize the 2022 Cash Management Plan: Edward Cammarato, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Designation of TD Bank, Ocean First Bank and Lakeland Bank as Official Depositories:

Motion to authorize the designation of TD Bank, Ocean First Bank, Lakeland Bank and M&T Bank as the 2022 official depositories for the Authority: Edward Cammarato, second, Richard Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Designation of Asbury Park Press, Star Ledger & Berkeley Times as official newspapers:

Motion to authorize the designation of the Asbury Park Press, the Star Ledger and the Berkeley Times as the 2022 official newspapers for the Authority: Richard Elliott, second, Edward Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Transfer of \$20,000.00 from BTMUA General Revenue Account to Renewal & Replacement Account:

Motion for authorization to transfer \$20,000.00 from the TD Bank General Revenue account into the TD Bank Renewal & Replacement account. This is an annual budgeted item required by the bond documents: Richard Elliott, second, Edward Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Appointment of New Jersey Utility Authority Joint Insurance Fund (NJUAJIF) Representative:

Motion to appoint Frederick Bekiarian, Chairman of the Authority Safety Committee, to serve as the NJUAJIF Representative. The Alternate representative will be served by Mrs. Nugent: William McGrath, second, Richard Elliott. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Mrs. Nugent stated the Authority solicited proposals for the professional appointments using the Fair and Open Process. The Request for Proposals (RFPs) were requested and reviewed. The result from that review which was on predetermined criteria is the reappointment of all the current Authority professionals.

Mrs. Nugent stated the following ten resolutions will be presented as a consent agenda. The 2022 appointments were read into record:

Appointment of Authority Attorney:

The appointment of Authority Attorney to the law firm of Berry, Sahradnik, Kotzas, & Benson with the named professional being Mr. John Sahradnik. Mr. Bob Budesca is the direct representative to the Authority.

Appointment of Authority Auditor:

The appointment of Authority Auditor to the firm of Holman, Frenia & Allison with the named professional being Mr. Jerry Conaty. Mr. Brian Waldron is the direct representative to the Authority.

Appointment of Authority Bond Counsel:

The appointment of Authority Bond Counsel to the firm of Gluck Walrath with the named professional being Mr. Michael Gluck. Mr. James Fearon is the direct representative to the Authority.

Appointment of Employee Health Benefits Insurance Broker and Consultant:

The appointment of Authority Employee Health Benefits Insurance Broker and Consultant to the firm of Conner Strong & Buckelew, Inc. with the named professional being Mr. Scott Davenport.

Appointment of Authority Engineer:

The appointment of Authority Engineer to CME Associates with the named professional being Mr. Michael McClelland. Mr. Keith Chiaravallo is the direct representative to the Authority.

Appointment of Authority Labor Attorney:

The appointment of Authority Labor Attorney to the law firm of Dasti, Murphy, and McGuckin with the named professional being Mr. Christopher Koutsouris.

Appointment of Authority Risk Manager:

The appointment of Authority Risk Manager to the firm of the John Hill Agency with the named professional being Mr. J. Michael Hill.

Appointment of Authority Conflict Attorney:

The appointment of Authority Conflict Attorney to the law firm of Dasti, Murphy, and McGuckin with the named professional being Mr. Christopher Koutsouris.

The appointment of Alternate Conflict Attorney:

The appointment of Alternate Conflict Attorney to the law firm of Coronato Law Firm with the named professional being Joseph Coronato.

Appointment of Authority Conflict Engineer:

The appointment of Authority Conflict Engineer to the Alaimo Group with the named professional being Mr. Miles Powell.

Mrs. Nugent stated an average of 2%-3% increase was granted to the Professionals. The Finance Committee has reviewed and recommends the increase.

Motion to appoint the above listed Authority Professionals for 2022: Richard Elliott, second, Edward Cammarato. All in favor. Roll Call. Edward Cammarato-yes, Samuel Cammarato-yes, Richard Elliott-yes, William McGrath-yes, Michael Hale-yes. Motion Carried.

Mrs. Nugent referred to the Progress Report and presented the highlights:

- Sprint Northern Blvd. Lease Termination – Lease termination is effective April 30, 2022.
- 2022 Audit – Audit scheduled for the week of March 7, 2022.
- Vehicle Review – Authority vehicles were reviewed with the Board.
- NJUAJIF/MEL Credit – The Elected Official Training Seminar is accessible online. The Authority receives a \$250.00 credit towards the Authority's insurance premium for each Commissioner's participation. The class is available until May 2022.

Engineer's Report:

Phase VII Water System Improvements:

Mr. Chiaravallo stated CME is preparing information for the DEP for the Bureau of Water System Engineering permit application. CME continues to progress the project.

Northern Boulevard Tank Rehabilitation:

Mr. Chiaravalle stated CME met with Mrs. Nugent and Mr. Blair to discuss the findings from the Northern Blvd. Tank inspection reports and to review the preliminary plans and project schedules.

Solar Energy System Feasibility Study:

Mr. Chiaravalle gave a presentation based on the questions and concerns from the Solar Committee regarding the options for the Solar Energy System.

Accountant's Report:

Mr. Waldron presented the January 2022 Cash Position Report:

Cash Position Report for January:

Total All Cash Fund Balance:	\$5,855,761.40
Total Restricted Balances:	\$2,867,760.18
Total Fund Available for Disbursement:	\$2,988,001.22

Mr. Waldron stated the year end audit for December 31,2020 is completed. There were no comments or recommendations for the audit of that year. This was a clean audit with clean opinions.

Motion to approve the annual audit read and reviewed by each commissioner: Richard Elliott, second, Frederick Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The Authority's 2021 year end audit will begin the week of 03/07/22.

Attorney's Report:

Mr. Budesca stated the initial easement letters for the Phase VII Water System Improvements project were mailed out.

Committee Report:

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Edward Cammarato, second, Richard Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

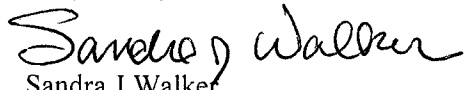
Chairman Hale stated for the record there are no members from the general public in attendance.

Motion to close the public portion: Richard Elliott, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Richard Elliott, second, Edward Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

The meeting adjourned at 8:20 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, March 24, 2022 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.