



## **Berkeley Township MUNICIPAL UTILITIES AUTHORITY**

42 Station Road  
Bayville, NJ 08721  
(732) 237-0100  
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **December 16, 2021** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Jerome Bollettieri-absent, Edward Cammarato-absent, Samuel Cammarato-present, Richard Elliott-present, William McGrath-present, Fred Bekiarian-present.

Mr. Hale requested a moment of silence for Commissioner Bollettieri due to being in the hospital.

Also present: Mathew Thompson-Attorney, Keith Chiaravallo-Engineer, Mackenzie Binder-Engineer, Brian Blair-Chief of Operations and Michele Nugent-Executive Director.

After the salute to the flag, Ms. Walker read the Open Public Meeting Statement.

Mr. Hale stated Commissioner McGrath and Commissioner Bekiarian will be seated as voting members for tonight's meeting.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on November 18, 2021: Richard Elliott, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

### **Treasurer's Report:**

Mr. Samuel Cammarato stated for the four week period (11/20/21-12/17/21) the payroll expenses totaled \$44,881.87 and the operational expenses totaled \$100,180.60.

Edward Cammarato and Samuel Cammarato reviewed the four weeks.

Motion to approve the Treasurer's Report: Richard Elliott, second, William McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

### **Executive Director's Report:**

#### **Adopt BTMUA 2022 Budget:**

Mrs. Nugent requested of the Board authorization to adopt the 2022 Budget. The Board approved the budget at the October 22, 2020 Public Meeting. The State reviewed and accepted the approved budget and gave authorization for the budget to be adopted.

Motion to adopt the BTMUA 2022 Budget: Richard Elliott, second, Samuel Cammarato. All in favor. Roll Call. Samuel Cammarato-yes, Richard Elliott-yes, William McGrath-yes, Fred Bekiarian, Michael Hale-yes. Motion Carried.

**Approve BTMUA 2022 Meeting Dates:**

Mrs. Nugent requested of the Board authorization to adopt the 2022 Public Meeting dates. Mrs. Nugent stated the meetings will be held every fourth Thursday of the month at 7:00 pm with the exception of November and December due to holidays. The December meeting will be held at 6:00 pm. Mrs. Nugent added the meeting dates will be posted on the website and advertised in the newspaper.

Motion to adopt the 2022 Public Meeting Dates: William McGrath, second, Richard Elliott. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

**Declaration of intent to reimburse Phase VII capital project costs from the proceeds of debt obligation /NJIB financing or bond issuance (revise 2019-46) from \$8,000,000.00 to \$12,450.00:**

Mrs. Nugent stated the Board in 2019 approved a declaration of intent regarding the Phase VII capital project in the amount of 8,000,000.00. Since 2019, the project has expanded, streets and areas were added, the supply chain has increased costs along with anticipated soft costs. Bond Counsel has declared this project at \$12,450,000.00. Mrs. Nugent requested of the Board authorization to approve the declaration of intent to reimburse Phase VII capital project costs from the proceeds of debt obligation/NJIB financing or bond issuance (revise 2019-46) from \$8,000,000.00 to \$12,450.00.

Motion to authorize declaration of intent to reimburse Phase VII capital project costs from the proceeds of debt obligation/NJIB financing or bond issuance: Richard Elliott, second, Samuel Cammarato. All in favor. Roll Call. Samuel Cammarato-yes, Richard Elliott-yes, William McGrath-yes, Fred Bekiarian, Michael Hale-yes. Motion Carried.

**Declaration of intent to reimburse Northern Blvd. Water Tower Rehabilitation capital project costs from the proceeds of debt obligation/NJIB financing or bond issuance \$2,150,000.00:**

Mrs. Nugent requested of the Board authorization to approve the declaration of intent regarding the Northern Blvd. water tower rehabilitation project. The project is estimated at \$2,150,000.00. This is a notice of intent that any monies spent on this project will be reimbursed from the NJIB program.

Motion to authorize declaration of intent to reimburse Northern Blvd. Water Tower Rehabilitation capital project costs from the proceeds of debt obligation/NJIB financing or bond issuance: Richard Elliott, second, Fred Bekiarian. All in favor. Roll Call. Samuel Cammarato-yes, Richard Elliott-yes, William McGrath-yes, Fred Bekiarian, Michael Hale-yes. Motion Carried.

Mrs. Nugent stated there will be Executed Session following tonight’s meeting.

**Engineer’s Report:**

**Phase VII Water System Improvements:**

Mr. Chiaravallo stated the next phase of application is under technical review with the DEP.

Northern Blvd. Tank Rehabilitation:

Mr. Chiaravallo stated CME submitted documents to the I-bank. CME continues to progress the design.

Solar Energy System Feasibility Study:

Mr. Chiaravallo stated the Request for Proposal regarding the Power Purchase Agreement bid is prepared and will be presented to the Solar Committee.

**Accountant's Report:**

Mrs. Nugent read into record the November Cash Position Report:

Cash Position Report for November:

Total All Cash Fund Balance:	\$5,667,252.81
Total Restricted Balances:	\$2,747,329.15
Total Fund Available for Disbursement:	\$2,919,923.66

**Attorney's Report:**

No formal report.

**Committee Report:**

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Richard Elliott, second, William McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Chairman Hale stated there are no members of the general public in attendance.

Motion to close public portion: Richard Elliott, second, William McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

**Executive Session:**

Motion to open: Richard Elliott, second, William McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Topics Discussed:

Salary Guidelines

Motion to close: Richard Elliott, second, William McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.


Motion to re-open public portion: Richard Elliott, second, William McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve 2022 salary guidelines at 3.5%: Samuel Cammarato, second, William McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Richard Elliott abstained.

Motion to adjourn: Richard Elliott, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 6:40 pm.

Respectfully Submitted,



Sandra J Walker  
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, January 27, 2022 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.