



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **October 28, 2021** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Jerome Bollettieri-present, Edward Cammarato-present, Samuel Cammarato-present, Richard Elliott-absent, William McGrath-absent, Fred Bekiarian-present.

Also present: Robert Budesza-Attorney, Keith Chiaravallo-Engineer, Mackenzie Binder-Engineer, James Coyle-Electrical Engineer, Brian Waldron-Accountant and Michele Nugent-Executive Director.

After the salute to the flag, Ms. Del Conte read the Open Public Meeting Statement.

Mr. Hale stated Commissioner Bekiarian will be seated as voting member for tonight's meeting.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on September 23, 2021: Jerome Bollettieri, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Mr. William McGrath arrived at the meeting at 7:07 pm.

Treasurer's Report:

Mr. Samuel Cammarato stated for the five week period (09/25/21-10/29/21) the payroll expenses totaled \$44,184.86 and the operational expenses totaled \$64,927.44.

Edward Cammarato and Samuel Cammarato reviewed the first two weeks. Samuel Cammarato and Jerome Bollettieri reviewed the last three weeks.

Motion to approve the Treasurer's Report: Jerome Bollettieri, second, Fred Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Designate BTMUA Representative to NJIB re: Phase VII Application/Project:

Mrs. Nugent requested of the Board the appointment of a representative from the Authority for the Phase VII Water Main Expansion project with the New Jersey Infrastructure Bank (NJIB) program. The program requires a representative for the Authority to progress the project and represent the Authority's interests. This resolution names Mrs. Nugent as a representative.

Motion to designate Mrs. Nugent as the BTMUA Representative to the NJIB Phase VII Application/Project: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Approve 2022 Budget:

Mrs. Nugent requested of the Board approval for the 2022 Budget. Once approved, the budget will go before the State for review. The budget will be formally adopted at the BTMUA December 2021 meeting following approval from the State.

Motion to approve the 2022 Budget: Jerome Bollettieri, second, Edward Cammarato. All in favor. Roll Call. Jerome Bollettieri-yes, Edward Cammarato-yes, Samuel Cammarato-yes, Fred Bekiarian-yes, Michael Hale-yes. Motion Carried.

Authorize issuance of bid for antenna lease space on Station Road Tower:

Mrs. Nugent requested of the Board authorization to go to bid for antenna space on the Station Road Tower. Mr. O’Scanlon (Authority Cellular Antenna Consultant) prepared a bid package which informs cellular providers that lease space is available on the Station Road Tower. Mr. O’Scanlon advised putting a minimum bid of \$44,000.00 annual rent.

Motion to authorize going out to bid for antenna lease space on Station Road Water Tower after Attorney review: Jerome Bollettieri, second, Fred Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Authorize participation in NJ Low Income Household Water Assistance Program:

Mrs. Nugent requested of the Board authorization to participate in the Low Income Household Water Assistance Program. This program provides assistance to low income homeowners with delinquent water accounts.

Motion to authorize participation in the NJ Low Income Household Water Assistance Program: Jerome Bollettieri, second, Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Mrs. Nugent referred to the Progress Report and presented the highlights:

- NJ League of Municipalities Conference - November 16-18, 2021. Proof of COVID vaccination or a recent negative COVID test is required.
- Request for Bill Credit – due to Boil Water Advisory. No credit will be provided.

Engineer’s Report:

Phase VII Water System Improvements:

Mr. Chiaravalle stated plans for the Phase VII project were submitted to the DEP and are in the review process for funding. The permit applications were prepared for the Bureau of Water System Engineering and forwarded to the Authority for signatures and application fees.

Northern Boulevard Tank Rehabilitation:

The inspection reports prepared by TIC are being reviewed. These comments will be incorporated into the plans for recommendations of upgrades or repairs.

Solar Energy System Feasibility Study:

Mr. Chiaravallo stated CME met with the Solar Committee on September 21, 2021 and prepared a presentation of the findings from the Solar Energy System Feasibility Study. A summary will be presented at tonight's meeting.

Mr. Chiaravallo, Mr. Coyle and Ms. Binder of CME presented the Solar Energy Feasibility Study. The Board discussed the topic at length and requested additional information. The matter was tabled for a future meeting.

Accountant's Report:

Mr. Waldron presented the September 2021 Cash Position Report:

Cash Position Report for September:

Total All Cash Fund Balance:	\$5,574,076.98
Total Restricted Balances:	\$3,052,511.09
Total Fund Available for Disbursement:	\$2,521,565.89

Attorney's Report:

No formal report.

Committee Report:

Old Business:

Mr. Hale stated the Board met with Authority management to review the timeline of events that occurred during the Precautionary Boil Water Advisory and to implement procedural upgrades.

New Business:

No Report.

Motion to open the public portion: Edward Cammarato second, Fred Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Chairman Hale stated there are no members of the general public in attendance.

Motion to close the public portion: Edward Cammarato second, Fred Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Session:

Motion to open: Fred Bekiarian, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Topics Discussed:

Authorize Medical Leave and Use of Earned Time Off

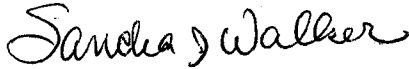
Motion to close: Edward Cammarato, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to authorize medical leave and earned time off for Employee# 1: Edward Cammarato, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Edward Cammarato, second, Fred Bekiarian. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 9:35 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, November 18, 2021 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.