



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **November 14, 2019** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Michael Hale-present, Edward Cammarato-present via tele-communication, Samuel Cammarato-present, Jerome Bollettieri-present, Richard Elliott-present, and Lawrence Borio-present.

Also present: Robert Budesca-Attorney, Keith Chiaravallo-Engineer, Brian Waldron-Accountant, and Michele Nugent-Executive Director.

After the salute to the flag, Mrs. LeFaucher read the Open Public Meeting Statement.

Mr. Hale stated for the record Mr. Elliott will be seated as a voting member for tonight's meeting due to the vacancy.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on October 24, 2019: Jerome Bollettieri, second, Lawrence Borio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Accountant's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the three week period (10/26/19-11/15/19) the payroll expenses totaled \$21,557.69 and the operational expenses totaled \$81,070.85. The operational expenses include one payment totaling \$25,992.62 regarding the Hope Springs performance bond reduction which was previously authorized by resolution. Edward Cammarato and Samuel Cammarato reviewed the three weeks.

Motion to approve the Treasurer's Report: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Progress Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- Well #4/Phase II – The flow switch is backordered and anticipated to be installed by the end of next week (11/18/19).
- Well #3 – The authorization for the Well #3 rehabilitation was issued and will be scheduled with the contractor.
- Surge Protection – A request for quotes to perform a continuity check on the building’s existing grounding system was issued. One response was received and awarded for \$5,000.
- The New Jersey State League of Municipality (NJSLOM) Conference – November 19 – 21, 2019. The Joint Insurance Fund (JIF) seminar is offered on 11/19/19 and can be attended in person during the conference or can be taken online. Mr. Samuel Cammarato stated the Authority receives a \$250.00 credit toward its insurance policy for each commissioner that participates in the class.

Engineer’s Report:

Well #4 Project:

Phase II – Production Well

Mr. Chiaravallo stated the flow switch for Well #4 should arrive this week (11/14/19) and is anticipated to be installed and tested by next week (11/18/19).

Annual Engineer’s Report:

Mr. Chiaravallo stated CME has prepared a draft of the Annual Engineer’s Report for 2019. The report will be finalized and submitted for the next meeting (12/19/19).

Phase VII Water System Improvements:

Mr. Chiaravallo stated CME will be onsite next week (11/18/19) for the field survey. The survey will take approximately four weeks. CME will complete the environmental planning document. This will be submitted to the Authority for review prior to submission to the NJEIT I-Bank.

Water Supply Plan:

Mr. Chiaravallo stated CME initiated the research for the water supply plan in regard to Cedar Creek as an alternate water source. The results will include stream flows, permit issues and costs.

Accountant’s Report:

Mr. Waldron read into record the October 2019 Cash Position Report:

Cash Position Report for October:

Total All Cash Fund Balance:	\$5,803,396.30
Total Restricted Balances:	\$2,545,463.93
Total Fund Available for Disbursement:	\$3,257,932.37

Mr. Edward Cammarato questioned if a three year forecast of the top five expense line items could be provided. Mr. Waldron replied he will provide that by the next meeting (12/19/19).

At 7:16 pm Mayor Carmen Amato arrived at the meeting.

Attorney's Report:

Mr. Budesca stated he received a call from Ms Quinn, Attorney for NJNG, in regard to the inquiry sent on behalf of Mr. Blackford, 132 Station Road. Mr. Budesca stated he has not received the written reply as of yet. The conversation inferred NJNG will issue a negative response to reimburse Mr. Blackford for any expenses related to his water service line repair. Mr. Budesca added, although the damage to the water line was recently discovered due to the slow migration of water, this event occurred approximately eighteen years ago. Mr. Budesca stated when the letter is received he will discuss the matter with Ms. Quinn to work towards a resolution. The topic was tabled until the next meeting (12/19/19).

Committee Report:

Old Business:

Mr. Hale stated the Authority received an application from Mr. Rinderer to connect his commercial building located at 549 Route 9 to the Aqua public water system. The building is in the Authority franchise area. Mr. Hale stated Mr. Rinderer and his tenants, Mr. & Mrs. Kowalski of Berkeley Child Care, are in attendance to provide additional information.

Mr. Rinderer: Tenants, Marc & Christine Kowalski operate a daycare center on this property. The State issued a requirement to change all the plumbing in the building and install an osmosis system to meet guidelines required for childcare facilities. Mr. Rinderer stated this could cost approximately \$30,000.00 or \$40,000.00. Mr. Hale questioned if this is for the existing facility and has nothing to do with the possibility of expansion. Mr. Rinderer stated it is for what is there now. Mr. Hale stated there are two basic options. The first is to install a sophisticated water treatment system. Mr. Rinderer stated the owners of the daycare cannot afford to do this as it will put them out of business. Mr. Hale stated the second option is to receive permission from the Authority to allow the owner of the building (Mr. Rinderer) to connect to Aqua provided Aqua agrees to this. Mr. Rinderer stated Aqua has agreed to connect the building to the Aqua system now and will allow the property to connect to the Authority water system as soon as the Authority connection becomes available. Mr. Hale questioned if Mr. Rinderer would be amenable to paying the connection fee and one year of quarterly charges that would normally be charged if connected to the Authority water system. Mr. Rinderer questioned what the quarterly charge is. Mrs. Nugent replied the base quarterly fee is \$55.00, but the fee would be higher depending on the meter sized required.

Mr. Kowalski: The Aqua public water system will meet the qualifications for the State guidelines. Mr. Bollettieri questioned if the next door business owner was going to retire or stay. Mr. Kowalski explained the status of that current tenant and how that may affect his business. Mr. Bollettieri requested of Mr. Kowalski a letter advising the Authority of the planned expansion.

Mr. Hale stated any ancillary cost the Authority incurs, such as attorney fees or engineer fees, will be paid by the property owner. Mr. Borio requested Mr. Budesca to put in his notes the Authority franchise area must be protected. Mr. Budesca agreed. Mr. Hale stated he believes there is enough information gathered to proceed with a decision in this matter during tonight's executive session.

Mr. Kowalski: It's not the money or the school. It is the children and the people that work for us. If we had to do what the State is requesting of us, such as the reverse osmosis system, we would not be able to afford it. Mr. Hale questioned how many people are employed at the daycare. Mrs. Kowalski replied nine people. Mr. Hale stated the Board wants to help businesses in town, but the Board must protect the

interest of the Authority regarding its franchise area and financial involvement. Mr. Hale stated the Board will provide its decision without delay.

New Business:

No Report.

Motion to open the public portion: Jerome Bollettieri, second, Richard Elliott. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Chairman Hale stated for the record there are no members of the general public in attendance.

Motion to close public portion: Richard Elliott, second, Jerome Bollettieri. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Executive Session:

Motion to open: Jerome Bollettieri, second, Richard Elliott. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Topics discussed: Rinderer Request – 549 Route 9, Bayville

Motion to close Executive Session: Edward Cammarato, second, Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

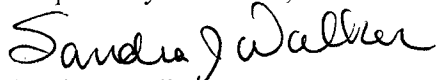
Motion to re-open public portion: Edward Cammarato, second, Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to allow Rinderer, 549 Route 9 to connect to Aqua until BTMUA installs water main at the property line and authorize the Attorney to prepare agreement: Richard Elliott, second, Jerome Bollettieri. All in favor. Roll Call. Edward Cammarato-yes, Samuel Cammarato-yes, Jerome Bollettieri-yes, Richard Elliott-yes, Lawrence Borio-yes and Michael Hale-yes. Motion Carried.

Motion to adjourn: Richard Elliott, second, Jerome Bollettieri. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

The meeting adjourned at 8:15 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, December 19, 2019 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.