



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **October 24, 2019** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Michael Hale-present, Edward Cammarato-present, Samuel Cammarato-present, Jerome Bollettieri-present, Richard Elliott-absent, Lawrence Borio-present.

Also present: Robert Budesca-Attorney, Keith Chiaravallo-Engineer, Brian Waldron-Accountant, and Michele Nugent-Executive Director.

After the salute to the flag, Ms. Del Conte read the Open Public Meeting Statement.

Mr. Hale stated for the record Mr. Borio will be seated as a voting member for tonight's meeting due to the vacancy.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on September 26, 2019: Jerome Bollettieri, second, Lawrence Borio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Accountant's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the four week period (09/28/19-10/25/19) the payroll expenses totaled \$40,588.48 and the operational expenses totaled \$42,193.37. Edward Cammarato and Samuel Cammarato reviewed the four weeks.

Motion to approve the Treasurer's Report: Jerome Bollettieri, second, Lawrence Borio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Award EMSI, Inc. \$30,000.00 to install 270 feet 8 inch steel pipe & repair motor for Well #3:

Award A.C. Schultes \$15,190.00 to purchase and install new pump for Well #3:

Mrs. Nugent stated an inspection of Well #3 was performed. A.C. Schultes recommended repair of the motor, replacement of the pump and 270 feet of eight inch steel pipe. This was reviewed and

recommended by the Authority Engineer. EMSI Inc. offered to install the steel pipe and repair the motor at \$30,000.00. A.C. Schultes will purchase and install a new pump for Well #3 at \$15,190.00. These two companies agreed to work together and perform the work as separate, but associated companies. By doing so, the Authority saved approximately \$4,600.00 off the original quote.

Motion to award EMSI, Inc. and A.C. Schultes contracts for the Well #3 project: Jerome Bollettieri second, Lawrence Borio. All in favor. Roll Call. Edward Cammarato-yes, Samuel Cammarato-yes, Jerome Bollettieri-yes, Lawrence Borio-yes, Michael Hale-yes. Motion Carried.

Approval of 2020 BTMUA Budget:

Mrs. Nugent stated the 2020 Budget is prepared. As compared to last year (2019) most of the line items are the same. No increase is anticipated in overall revenue. The Authority is seeking to hire an entry level full-time operational employee. The engineering line item increased by \$245,000.00 because of the cost of the Phase VII planning and design (P &D). This amount represents 5% of the estimated Phase VII construction costs. It will cover the survey, plans, profiles, the preliminary designs, the submittal to the New Jersey Environmental Infrastructure Trust (NJEIT) and the DEP permit. Mrs. Nugent stated the overall operational budget increased 16%. However, the P & D costs will be reimbursed back to a future budget when long-term financing for the Phase VII project is confirmed. The P & D expenses incurred this year are adjusted in the construction year to capitalize. No increase in debt service is anticipated. Mrs. Nugent stated if the Board approves the Budget tonight, it then goes to the State for review and will be adopted at the December 19, 2019 meeting.

Motion to approve the 2020 BTMUA Budget: Jerome Bollettieri, second, Lawrence Borio. All in favor. Roll Call. Edward Cammarato-yes, Samuel Cammarato-yes, Jerome Bollettieri-yes, Lawrence Borio-yes, Michael Hale-yes. Motion Carried.

Progress Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- New Jersey State League of Municipalities (NJSLOM) Conference - November 19 – 21, 2019
- BTMUA Public Meetings –November 14th and December 19th, 2019
- 132 Station Road – Mr. Blackford made a request to the Board to receive support in his quest to recoup funds from New Jersey Natural Gas (NJNG) regarding repairs performed in 2001. A response has not been received. Mr. Budesca sent a second request directly to the NJNG legal department. The Board may consider further action.
- Township Water Treatment Facilities – The engineers confirmed the capacity requirements for the new containment wall is appropriate.
- Surge Protection – A scope of work to perform a continuity check on the building's existing grounding system has gone out for quotes.
- Franchise Area – There are 507 private wells providing water within the Authority's franchise area. After the Phase VII project the number will decrease to approximately 200.
- Aqua Water Company (AQUA) New Allocation Application – The other members of the Piney Point Aquifer have not responded to the public hearing notice regarding Aqua's application for diversion rights within the Piney Point Aquifer. The Authority provided a No Conflict reply with reservations regarding future scale back of allocation should be based on seniority in the aquifer with primary consideration of the sole source purveyor. Mrs. Nugent summarized the topic and stated to the Board she received confirmation the Letter of No Conflict will be included in the

application. The DEP will not confirm if the Authority's reservations will be addressed in the future.

Engineer's Report:

Well #4 Project:

Phase II – Production Well

Mr. Chiaravallo stated the contractor was on site to do the necessary improvements for the electrical system to communicate with the chlorine system. The contractor did all the prep work and is now waiting for the flow switch to be delivered.

Annual Engineer's Report:

CME is completing the Annual Engineer's Report for 2019 and will be submitted to Mrs. Nugent for review.

Phase VII Water System Improvements:

Mr. Chiaravallo stated CME submitted the first step of the application to the NJ I-Bank. CME is preparing the Environmental Planning Document which will go in to the second stage of the application.

Building Grounding System Check:

Mr. Chiaravallo stated he met with Mr. Blair, Mrs. Nugent and the electrical engineer to examine the grounding and the lightening protection on the building. Mr. Chiaravallo stated everything appeared to be intact. He recommended getting quotes for a continuity check of the grounding system. The continuity check will make sure all the connections are functioning properly. This is to ensure that all the grounding is actually going into the ground and not inside the building.

Accountant's Report:

Mr. Waldron read into record the September 2019 Cash Position Report:

Cash Position Report for August:

Total All Cash Fund Balance:	\$5,488,410.41
Total Restricted Balances:	\$2,545,627.61
Total Fund Available for Disbursement:	\$2,942,410.92

Mr. Waldron stated the 2020 Budget will be adopted at the December 19, 2019 meeting and will be submitted to the State before next year (2020).

Attorney's Report:

No formal report.

Committee Report:

Old Business:

Mr. Hale stated the request from Mr. Rinderer to connect his property located at 549, Route 9 to Aqua should be tabled for another meeting. Mr. Hale requested Mrs. Nugent write a letter to the school business administrator concerning the general aspect of this matter and requested to keep the Board updated with any additional information.

New Business:

Mr. Samuel Cammarato requested support from the Board to investigate using the Cedar Creek as an alternate source of water. Mr. Samuel Cammarato suggested the engineer report back to the Board if Cedar Creek is a viable source, if the DEP would allow it as a source and the costs associated with establishing a plant system for treatment. Mr. Samuel Cammarato stated this was investigated in the BTMUA 2004 Water Supply Master Plan. The Board discussed the topic at length and provided guidance for a preliminary analysis. The Board granted its approval to the engineer and staff to investigate the topic and report back at the next meeting (11/14/19).

Motion to open the public portion: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

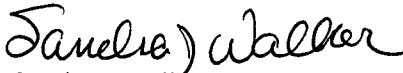
Chairman Hale stated for the record there are no members of the general public in attendance.

Motion to close public portion: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to adjourn: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

The meeting adjourned at 8:09 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, November 14, 2019 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.