



Berkeley Township

MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **May 23, 2019** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mrs. Davis-present, Mr. Edward Cammarato-present via tele-communication, Mr. Samuel Cammarato-present, Mr. Bollettieri-present, Mr. Elliott-absent and Mr. Borio-present.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer, Mr. Conaty-Accountant, Mr. Koutsouris-Labor Attorney and Mrs. Nugent-Executive Director.

After the salute to the flag, Mrs. LeFaucher read the Open Public Meeting Statement.

Motion to approve the Public Meeting Minutes, Executive Session Minutes and the following reports from the meeting on April 18, 2019: Mr. Bollettieri, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Accountant's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the five week period from (04/20/19-05/24/19) the payroll expenses totaled \$56,437.14 and the operational expenses totaled \$51,153.06. Mr. Edward Cammarato and Mr. Samuel Cammarato reviewed the five weeks.

Motion to approve the Treasurer's Report: Mr. Bollettieri, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Progress Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- Non-Compliant Property Owners Re: Physical Connection to Public Water System – Applications for court hearings were submitted for six non-compliant property owners that have not connected to the water system. A court date will be scheduled.

- Hydrant Flushing – Completed
- Maintenance Items – The air ducts and carpets were cleaned. The operational employees stripped and painted the treatment plant floor saving the Authority approximately \$8,000.00.
- MUAA Dinner Meeting –Thursday, June 13, 2019.
- NJSLOM Conference –November 19-21 at the Atlantic City Convention Center.

Mr. Samuel Cammarato praised the operational employees for the outstanding job on the treatment plant floor and expressed appreciation for the significant savings for the Authority.

Engineer’s Report:

Well #4 Project:

Phase II – Production Well

Mr. Chiaravallo stated the DEP performed the water sampling for the Well #4 production well. The DEP will analyze the sampling and provide CME with the results. The DEP completed a site inspection of the Well #4 facility. Mr. Hale asked for an estimated date of completion for the Well #4 project. Mr. Chiaravallo replied July 2019.

Accountant’s Report:

Mr. Conaty read into record the April 2019 Cash Position Report:

Cash Position Report for April:

Total All Cash Fund Balance:	\$5,771,431.69
Total Restricted Balances:	\$2,927,519.49
Total Fund Available for Disbursement:	\$2,843,912.20

Mr. Conaty stated his office is ready to begin the rate study.

Mr. Conaty presented the connection fee rate study. The connection fee calculation proves the Authority may charge up to \$2,696.00. The current basic connection fee charge is \$1,100.00. Mr. Conaty clarified the Authority does not have to increase the connection fee to the full \$2,696.00, but it cannot exceed that amount. A formal public hearing is required if the Authority decides to increase the fee.

Attorney’s Report:

Mr. Budesza received a letter from Berkeley Terrace stating the acceptance of the Authority’s offer to provide a connection fee credit of \$6,600.00 to his project representing reimbursement of the connection fee for the six existing homes outside of the project. The developer would rather not install the laterals for those homes. Their letter indicated if the Authority still requests this, then as part of the agreement the developer will get an estimate from his contractor as to the cost of each lateral.

Committee Report:

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Mr. Bollettieri, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Chairman Hale stated for the record there are no members of the general public in attendance.

Motion to close public portion: Mr. Bollettieri, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Session:

Motion to open: Mr. Bollettieri, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Topics discussed:

Employee request for extension of medical leave
Temporary employee evaluation

Motion to close: Mr. Edward Cammarato, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to re-open public portion: Mr. Bollettieri, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to terminate employee "SK": Mr. Bollettieri, second, Mr. Edward Cammarato. All in favor. Roll Call. Mrs. Davis-yes, Mr. Edward Cammarato-yes, Mr. Samuel Cammarato-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

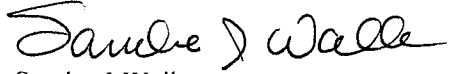
Motion to hire Kyle Burton to permanent full time employee: Mr. Bollettieri, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to authorize the hire of a part-time summer operational employee due to increased operational needs during summer hours: Mr. Bollettieri, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Bollettieri, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 8:33 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sandra J Walker". The signature is written in black ink and is positioned above the printed name.

Sandra J Walker

Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, June 27, 2019 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.