



## **Berkeley Township**

### **MUNICIPAL UTILITIES AUTHORITY**

42 Station Road  
Bayville, NJ 08721  
(732) 237-0100  
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **March 28, 2019** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mrs. Davis-absent, Mr. Edward Cammarato-present, Mr. Samuel Cammarato-present, Mr. Bollettieri-present, Mr. Elliott-present and Mr. Borio-present.

Also present: Mr. Sahradnik-Attorney, Mr. Chiaravallo-Engineer, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Walker read the Open Public Meeting Statement.

Mr. Hale stated Mr. Borio will be seated as a voting member for tonight's meeting.

Motion to approve the Public Meeting Minutes, Executive Session Minutes and the following reports from the meeting on February 28, 2019: Mr. Edward Cammarato, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Accountant's Report
- Attorney's Report

#### **Treasurer's Report:**

Mr. Samuel Cammarato stated for the four week period from (03/01/19-03/29/19) the payroll expenses totaled \$60,024.34 and the operational expenses totaled \$95,015.16. Mr. Edward Cammarato and Mr. Hale reviewed the first two weeks. Mr. Edward Cammarato and Mr. Samuel Cammarato reviewed the last two weeks.

Motion to approve the Treasurer's Report: Mr. Bollettieri, second, Mr. Borio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

#### **Executive Director's Report:**

##### **Revise the BTMUA Rate Schedule Section E – Miscellaneous:**

Mrs. Nugent referred the Board to an excerpt regarding miscellaneous charges in Section E of the BTMUA Rules & Regulations. Mrs. Nugent requested of the Board authorization for the revision of rates specifically related to the prices of the replacement meters. The costs of the meters have increased requiring the rates to increase. This is not an increase to user rates or connection fees.

Motion to revise the BTMUA Rate Schedule Section E-Miscellaneous: Mr. Bollettieri, second, Mr. Borio. All in favor. Roll Call. Mr. Edward Cammarato-yes, Mr. Samuel Cammarato-yes, Mr. Bollettieri-yes, Mr. Borio-yes, Mr. Hale-yes. Motion Carried.

**Executive Director's Report:**

Mrs. Nugent referred to the Progress Report and presented the highlights:

- Low Voltage Meter – There were no findings in the report from the low voltage meter that was installed on the utility pole. JCP&L offered to return during the summer months to perform an additional assessment. JCP&L provides this as a courtesy service at no cost.
- Treatment Plant Sewer Line Replacement – Completed, the final payment will be provided to C. Stevenson & Son next month (April).
- NJUAJIF/MEL Training – The Elected Official Training Seminar is now available on-line. The instructions are provided on the reverse side of the Progress Report. The Authority will receive a \$250.00 credit toward its insurance premium for each Commissioner's participation by May 1, 2019.
- Non-Compliant Owners Re: Physical Connection to Water System – Notices were mailed from the Authority Attorney to eight non-compliant residents on February 11, 2019. Three residents responded, one of which has connected on March 18, 2019. The timeline has passed and per the recommendation of the Authority this will proceed to court.
- Temporary Employee – The new temporary employee is working out very well.
- Financial Disclosure – The Berkeley Township Town Clerk will provide the financial disclosure notification. The filing deadline is April 30, 2019.
- First quarter 2019 Billing – The first quarter billing was mailed out on March 27, 2019. Compared to first quarter 2018 there was a 3.5% increase in billing and usage with 78 additional customers.
- 2018 Audit – The review is complete. The Financial Committee (Mr. Edward Cammarato and Mrs. Davis) will meet April 15, 2019 for the draft. The final audit will be presented to the Board at the April meeting.

Mrs. Nugent stated there is Executive Session following tonight's meeting.

**Engineer's Report:**

Well #4 Project:

Phase II – Production Well

Mr. Chiaravallo stated CME contacted the DEP for the status of the permit to operate Well #4 as a production well. There is no date for when it will be on line as the DEP is still in progress with this.

**Attorney's Report:**

No formal report.

**Committee Reports:**

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Mr. Edward Cammarato, second, Mr. Bollettieri. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Mr. Hale stated there is one member of the general public in attendance. He welcomed Mr. Robert Stone from the Berkeley Terrace project.

Mr. Stone requested the Board’s response to the letter he submitted regarding the extension and connection to the public water system for the Berkeley Terrace project. Mr. Hale stated the topic is scheduled for discussion during Executive Session. The Authority will provide a written reply.

Motion to close the public portion: Mr. Bollettieri, second, Mr. Edward Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Executive Session:

Motion to open: Mr. Bollettieri, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Topic Discussed:

Berkeley Terrace written request dated February 12, 2019 written request for a connection fee credit.

Motion to close: Mr. Edward Cammarato, second, Mr. Bollettieri. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

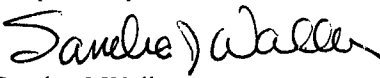
Motion to re-open public portion: Mr. Edward Cammarato, second, Mr. Bollettieri. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

The Board provided guidance to the Authority Attorney to authorize negotiations with Berkeley Terrace.

Motion to adjourn: Mr. Bollettieri, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

The meeting adjourned at 8:00 pm.

Respectfully Submitted,

  
Sandra J Walker  
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, April 18, 2019 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.