



Berkeley Township

MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **September 27, 2018** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mrs. Davis-absent, Mr. Edward Cammarato-absent, Mr. Samuel Cammarato-present, Mr. Mullikin-absent, Mr. Elliott-present, Mr. Bollettieri-present.

Mrs. Davis arrived at the meeting at 7:05 pm.

Also present: Mr. Budesca-Attorney, Mr. Chiaravallo-Engineer and Mrs. Nugent-Executive Director.

After the flag salute, Ms. Walker read the Open Public Meeting Statement.

Mr. Hale stated Mr. Elliott and Mr. Bollettieri will be seated as voting members for tonight's meeting.

Mr. Hale stated he received a letter of resignation from Mr. Mullikin as a Commissioner. Mrs. Nugent read the letter, dated September 20, 2018, to the Commissioners. Mr. Hale stated the Authority needs to acknowledge the resignation of Commissioner Mullikin. Mr. Bollettieri stated Mr. Mullikin has been an exceptional and helpful Commissioner. Mr. Bollettieri suggested consideration and thanks should be given to Mr. Mullikin for his years of excellent service. Mrs. Davis concurred and asked for a plaque to be ordered.

Motion to accept with reluctance the resignation of Commissioner Mullikin: Mr. Bollettieri, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on August 23, 2018: Mr. Bollettieri, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the five week period from 08/25/18-09/28/18 the payroll expenses totaled \$57,175.37 and the operational expenses totaled \$218,928.87. The operational expenses include a payment to Montana Construction totaling \$160,307.88 which will be separately authorized by resolution under the Executive Director's Report.

Mr. Edward Cammarato and Mr. Samuel Cammarato reviewed the five week period.

Motion to approve the Treasurer's Report: Mr. Bollettieri, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Authorize payment application #4 to Montana Construction, Corp., Inc. Well #4 Phase II \$160,307.88:

Mrs. Nugent requested of the Board authorization for payment #4 to Montana Construction for the Well #4/Phase II project. The net amount for payment #3 is \$160,307.88. The payment application was reviewed and recommended for payment by the Authority Engineers.

Motion to authorize payment application #4 to Montana Construction Corp.: Mr. Bollettieri, second, Mrs. Davis. All in favor. Roll Call. Mrs. Davis-yes, Mr. Samuel Cammarato-yes, Mr. Elliott-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Mr. Elliott questioned if a deduction was applied because Montana has made a few errors during the project including foundation installation problems. Mr. Elliot also asked if change orders have caused any increases or decreases to the contract. Mr. Chiaravallo stated the contract describes how adjustments are paid. For example, Montana is paid a flat rate for the foundation. Any difficulties experienced during the foundation installation falls to Montana. CME will only recommend payment for work in accordance with the contract. Mr. Chiaravallo stated change orders are typically reported to the Board at contract close but he offered to provide an estimate at the next meeting.

Final Approval Northeast Passage (7-11) & Acceptance of Cash Performance Bond:

Mrs. Nugent requested of the Board to grant final acceptance of the Northeast Passage Corp. project, commonly known locally as the 7-11 across from Central Regional. The project has been reviewed and the Engineer recommends final approval for the project. This resolution will also accept the cash performance bond.

Motion to grant final approval of the Northeast Passage Corp. project and acceptance of the cash performance bond: Mrs. Davis, second, Mr. Bollettieri. All in favor. Roll Call. Mrs. Davis-yes, Mr. Samuel Cammarato-yes, Mr. Elliott-abstain, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Acceptance of Ocean County Utilities Authority (OCUA) project:

Mrs. Nugent requested of the Board to accept the OCUA project. The OCUA extended a water main through its property. Mrs. Nugent stated the project was reviewed by the Engineer and final acceptance is recommended. Mrs. Nugent stated the performance bond for this project was designated to the OCUA. Therefore, the Authority does not have a performance bond to release. Mr. Budesca stated this is acceptable because the OCUA is another government entity. The maintenance bond will also be designated to the OCUA. The Authority will receive a copy.

Motion for acceptance of the OCUA project: Mr. Bollettieri, second, Mr. Samuel Cammarato. All in favor. Roll Call. Mrs. Davis-yes, Mr. Samuel Cammarato-yes, Mr. Elliott-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Acceptance of Ocean Inc./Pinewald Estates project and release of performance bond:

Mrs. Nugent requested of the Board to grant final acceptance of the Ocean Inc./Pinewald Estates project. This resolution provides final acceptance for the project and allows the release of the surety portion of the performance bond. The Board previously waived the cash portion requirement in a prior resolution. The performance bond will be released upon acceptance of the maintenance bond.

Motion to accept Ocean Inc./Pinewald Estates project and release of performance bond: Mr. Samuel Cammarato, second, Mr. Bollettieri. All in favor. Roll Call. Mrs. Davis-yes, Mr. Samuel Cammarato-yes, Mr. Elliott-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Berkeley Township shared service agreement for management of Town Hall Water Treatment Facility:

Mr. Bollettieri stated the Authority Engineers, Staff and himself attended a meeting with Township Officials to discuss a shared service agreement for the Township's water treatment facility. Mr. Bollettieri stated the Engineering Committee recommends the Authority assume management of the facility under a shared service agreement. The Township will continue ownership. The details of the agreement will be written up by the Township Attorney and presented to the Board after our Attorney has reviewed.

Motion to progress and authorize the drawing of the Township shared service agreement: Mrs. Davis, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Progress Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- AT&T Cell Site Lease Bid – The bid opening date is scheduled for November 8, 2018.
- Hydrant Flushing – October 1-November 2, 2018.
- CD Investments – purchased.
- Treatment Plant Sewer Line Replacement – Only one quote was received. Montana Construction bid \$32,500.00. The Authority Professionals' recommendation is to go out to bid again
- Water Quality Accountability Act – The Authority is required by the Water Quality Accountability Act to locate all the valves and hydrants. The Authority applied to the New Jersey Environmental Infrastructure Trust (NJEIT) for a 100% principal forgiveness loan to finance the location project. The NJEIT program does not reimburse for this task. The staff recommends the Authority purchase the required equipment and performs the task in house. This will be a topic at a future meeting.
- Berkeley Island Park – Mrs. Nugent spoke with a representative from the Ocean County Recreational Department. That department is aware of the significant water usage at Berkeley Island Park. The department will assess the actual annual billing and then make any required adjustments next year. Water conservation alternatives are being investigated and may be implemented in the future.

Engineer's Report:

Well #4 Project:

Phase II – Production Well

Mr. Chiaravallo stated the Well #4 project is progressing. The new pole was set. The building is near completion. The fence is installed. Installation of power and paving are scheduled to begin.

Attorney's Report:

No formal report.

Committee Reports:

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Mr. Elliott, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

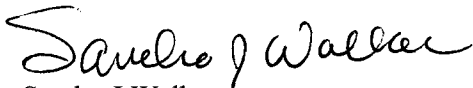
Chairman Hale stated there are no members of the general public in attendance.

Motion to close the public portion: Mr. Bollettieri, second, Mr. Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Elliott, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:58 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, October 25, 2018 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.