



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **August 23, 2018** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mrs. Davis-absent, Mr. Edward Cammarato-present, Mr. Samuel Cammarato-present, Mr. Mullikin-present, Mr. Elliott-absent, Mr. Bollettieri-present.

Also present: Mr. Budesa-Attorney, Mr. Joseph Gemmell -Engineer and Mrs. Nugent-Executive Director.

After the flag salute, Mrs. LeFaucher read the Open Public Meeting Statement.

Mr. Hale stated Mr. Bollettieri, Alternate Commissioner #2, will be seated as a voting member via telecommunication.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on July 26, 2018: Mr. Bollettieri, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Accountant's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the four week period from 07/28/18-08/24/18 the payroll expenses totaled \$36,785.66 and the operational expenses totaled \$251,636.48. The operational expenses include a payment to Montana Construction totaling \$212,886.21 which will be separately authorized by resolution under the Executive Director's Report.

Mr. Edward Cammarato and Mr. Samuel Cammarato reviewed the four week period.

Motion to approve the Treasurer's Report: Mr. Edward Cammarato, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Authorize payment application #3 to Montana Construction, Corp., Inc. Well #4 Phase II \$212,886.21:

Mrs. Nugent requested of the Board authorization for payment #3 to Montana Construction for the Well #4/Phase II project. The net amount for payment #3 is \$212,886.21. The payment application was reviewed and recommended by the Authority Engineers.

Motion to authorize payment application #3 to Montana Construction Corp.: Mr. Mullikin, second, Mr. Samuel Cammarato. All in favor. Roll Call. Mr. Edward Cammarato-yes, Mr. Samuel Cammarato-yes, Mr. Mullikin-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Authorize renewal of New Jersey Utility Authority Joint Insurance Fund (NJUAJIF) membership and execution of membership agreement:

Mrs. Nugent requested of the Board authorization for renewal of the NJUAJIF membership and execution of agreement for that same membership. The Authority is currently a member of the JIF is in good standing and participating members. Mrs. Nugent stated renewal is required every three years.

Motion to authorize renewal of the NJUAJIF membership: Mr. Bollettieri, second, Mr. Samuel Cammarato. All in favor. Roll Call. Mr. Edward Cammarato-yes, Mr. Samuel Cammarato-yes, Mr. Mullikin-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Executive Director's Report:

Progress Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- AT&T Cell Site Lease Bid – The draft bid comments provided by the Authority Attorney, Staff and Legal Committee were submitted to the Authority Cellular Antenna Consultants. The final bid specification is anticipated soon.
- Low Voltage Meter(s) – The Authority has had discussions with JCP&L regarding the installation of the low voltage meter(s).
- Treatment Plant Sewer Line Replacement – This project is in progress and is anticipated to go out for quote soon.
- Town Hall Water Treatment – The Authority recently presented a proposal to Town Hall for a shared service agreement regarding oversight of the Town Hall complex water facility. Town Hall contacted the Authority to discuss options related to bringing the public water system to the Town Hall/Public Works complex. The Board provided instructions for the Engineering Committee, Staff and Professionals to meet with the Town Hall representatives to discuss the options.
- F-450 Crane Truck –The F-450 truck that is due to arrive in late fall will be displayed at the New Jersey State League of Municipalities (NJSLOM).
- Water Quality Accountability Act – CME has initiated the application process for the New Jersey Environmental Infrastructure Trust (NJEIT) funding with 100% principal forgiveness.
- Inspections – Passed the Worker's Comp audit, Township Fire and NJUAJIF inspections. The Authority is in compliance with the NJUAJIF recommendations. The Authority trucks were inspected and all approved as compliant with the proper safety equipment by the Berkeley Township Traffic & Safety Division.
- Electronic Municipal Market Access (EMMA) Disclosure – The annual disclosure statement was issued as required and posted on EMMA which is an information board that is open to public domain.
- 2019 Budget – In preparation – requests for projects or purchases may be submitted by Board Members at this time.

Engineer's Report:

Well #4 Project:

Phase II – Production Well

Mr. Gemmell stated the Well #4 project is progressing. The façade of the building is almost complete. Most of the mechanical work inside the building is complete. The work in the treatment plant associated with the project is also complete.

Mr. Gemmell stated JCP&L will set the pole in late September. The electric and internet service should be installed in October.

Accountant's Report:

Mrs. Nugent read into record the July 2018 Cash Position Report:

Cash Position Report for July 2018:

Total All Cash Fund Balance:	\$5,305,706.98
Total Restricted Balances:	\$2,753,652.14
Total Fund Available for Disbursement:	\$2,552,054.84

Attorney's Report:

Mr. Budesá stated there is no update to report on Chelsea Place. The developer is still in discussions with the Berkeley Township Sewerage Authority (BTSA).

Committee Reports:

Old Business:

No Report.

New Business:

No Report.

Motion to open the public portion: Mr. Edward Cammarato, second, Mr. Bollettieri. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Chairman Hale stated there are no members of the general public in attendance.

Motion to close the public portion: Mr. Edward Cammarato, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to adjourn: Mr. Edward Cammarato, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

The meeting adjourned at 7:33 pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Sandra J Walker". The signature is written in a cursive style with a large initial 'S' and 'W'.

Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, September 27, 2018 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.