



Berkeley Township

MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **July 26, 2018** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mrs. Davis-present, Mr. Edward Cammarato-absent, Mr. Samuel Cammarato-present, Mr. Mullikin-present, Mr. Elliott-present, Mr. Bollettieri-present.

Also present: Mayor Carmen Amato, Mr. Budesca-Attorney, Mr. Chiaravallo-Engineer, Mr. Waldron-Accountant, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

After the flag salute, Ms. Del Conte read the Open Public Meeting Statement.

Mr. Hale stated Mr. Elliott, Alternate Commission #1, will be seated as a voting member.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on June 28, 2018: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Elliott abstained.

- Executive Director's Report
- Engineer's Report
- Accountant's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the four week period from 06/30/18-07/27/18 the payroll expenses totaled \$37,638.10 and the operational expenses totaled \$245,318.53. The operational expenses include a payment to Montana Construction totaling \$197,601.43 which will be separately authorized by resolution under the Executive Director's Report.

Mr. Edward Cammarato and Mr. Samuel Cammarato reviewed the first two weeks. Mr. Hale and Mr. Samuel Cammarato reviewed the last two weeks.

Motion to approve the Treasurer's Report: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Authorize Payment Application #2 to Montana Construction, Inc. Well #4 Phase II \$197,601.43:

Mrs. Nugent requested of the Board authorization for payment #2 to Montana Construction in the net amount of \$197,601.43. The application was reviewed and recommended for payment by the Authority Engineer.

Motion to authorize payment application #2 to Montana Construction: Mr. Mullikin, second, Mr. Samuel Cammarato. All in favor. Roll Call. Mrs. Davis-yes, Mr. Samuel Cammarato-yes, Mr. Mullikin-yes, Mr. Elliott-abstained, Mr. Hale-yes. Motion Carried.

Authorize revision of the rate schedule to provide 50% reduction in the connection fee for affordable housing units in compliance with the N.J.S.A. 40:14B-22.3:

Mrs. Nugent stated Habitat for Humanity received a reduction on the connection fee for a single family home (sfh) on Elizabeth Ave. in the June 2018 BTMUA Meeting. This resolution will revise the rate schedule to reflect 50% discount on connection fees as now required by legislation.

Motion to authorize the revision of the BTMUA rate schedule to provide 50% reduction on the connection fee for affordable housing: Mrs. Davis, second, Mr. Mullikin. All in favor. Roll Call. Mrs. Davis-yes, Mr. Samuel Cammarato-yes, Mr. Mullikin-yes, Mr. Elliott-yes, Mr. Hale-yes. Motion Carried.

Mayor Amato asked if a full waiver of the connection fee could be granted for all affordable housing in partnership with the Township. A discussion ensued with the Board Members and Professionals. Mr. Budesza stated the new regulation ensures the 50% reduction of connection fees on affordable housing is granted, but the full waiver can be granted with Board approval.

Motion to grant Habitat for Humanity a refund for the connection fee of \$550.00 and provide a full waiver of connection fees for all affordable housing in partnership with the Township: Mr. Elliott, second, Mr. Samuel Cammarato. All in favor. Roll Call. Mrs. Davis-yes, Mr. Samuel Cammarato-yes, Mr. Mullikin-yes, Mr. Elliott-yes, Mr. Hale-yes. Motion Carried.

Authorize advertisement of bid package for Station Road & Northern Blvd. cellular antenna lease space after professional review and with Legal Committee acceptance:

Mrs. Nugent requested of the Board authorization to advertise the bid package for cellular antenna lease space after the Professionals review the bid package prepared by the cellular telecom consultant. Mrs. Nugent stated AT&T is a cellular antenna tenant on both the Station Road and Northern Blvd. Towers. The lease agreement for both towers will soon expire and requires renewal. Mr. Declan O'Scanlon of FSD ("FSD" - Authority's Cellular Telecom Consultant) has prepared a bid package. This bid package will allow the renewal of the AT&T leases or offer space to another cellular company. FSD would like the bid to be advertised in August, 2018. Authorization will allow advertisement after the Attorney has reviewed the package. If acceptable, final authorization will be requested from the Legal Committee. Mr. Budesza stated the Board can provide this type of instruction and he will formalize the authorization into a resolution.

Motion to authorize advertisement of a bid package for Station Road and Northern Blvd. for cellular antenna lease space: Mrs. Davis, second, Mr. Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Authorize advertisement of quote package for the treatment plant sewer line replacement after professional review and with Engineering Committee acceptance:

Mrs. Nugent requested of the Board authorization to allow the advertisement of the project scope document to replace the sewer line in the treatment plant. CME prepared the document, but the Authority Staff and Attorney would like an opportunity to review. Mrs. Nugent requested the Board to allow the project to be advertised after the Attorney and Staff has reviewed and allow the Engineering Committee to award the project before the next meeting. The Engineers provided a \$25,000 estimate of cost. Mrs.

Davis asked if funds were allocated in the 2018 Budget. Mrs. Nugent stated the Capital Budget includes a \$22,000.00 line item, which can be transferred to cover the sewer line replacement.

Motion to authorize advertisement of quote package for treatment plant sewer line replacement and to authorize the Engineering Committee to award treatment plant sewer line project and memorialize at the August meeting: Mrs. Davis, second, Mr. Elliott. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Progress Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- 2018 F450 with Crane – delivery delayed until December 2018
- Evergreen Drive Water Service Line Leak – The cost for asphalt replacement is estimated to be approximately \$10,000.00.
- NJS 2019 Health Benefits Premium Increase – The 2019 NJ State health benefits premium cost will increase by 8.2% for all active members. The cost to the Authority and employee contributions will rise.
- CLA-VAL Altitude Control Valve Maintenance – CLA-VAL is the brand name of the altitude control valves that are on the each of the wells and one on the tower. These valves are about 20 years old. There is \$24,000.00 in the budget for maintenance of these items. Two quotes were received and the lowest quote is just under \$22,000.00. It is anticipated to be a one day project with no interruption of service required. Mr. Mullikin stated this is preventive maintenance.

Motion to authorize maintenance for the CLA-VAL Altitude Control Valve: Mrs. Davis, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Mr. Elliott stated the 2017 truck did not come with the 360 degree safety lights, which allows 360 degree visibility. Mrs. Nugent stated she will ask Mr. Blair about the safety lights and report back to him.

Engineer’s Report:

Well #4 Project:

Mr. Chiaravallo stated the Well # 4 project is progressing. The walls for the building are constructed. The roof and the pipes are installed. The utility company needs to set the pole for electricity and cable. Mr. Chiaravallo stated the contractor received a 60 day extension. The completion date is estimated to be September 30, 2018.

Water Treatment Plant Floor Drains:

Mr. Chiaravallo stated CME met with the Engineering Committee to review the plans and documents for the floor drains to be realigned and modified. These plans will be revised with staff comments and be issued for receipt of quotes. Mr. Mullikin stated the Committee is in agreement with CME’s recommendations. Mr. Bollettieri stated the Engineering Committee concurs the next step is to go to bid.

Accountant's Report:

Mr. Waldron read into record the June 2018 Cash Position Report:

Cash Position Report for June 2018:

Total All Cash Fund Balance:	\$4,853,482.96
Total Restricted Balances:	\$2,759,590.67
Total Fund Available for Disbursement:	\$2,093,892.29

Attorney's Report:

No Report.

Committee Reports:

Old Business:

Mr. Elliott questioned if any progress was made regarding the Chelsea Place project. Mr. Budesa replied no.

Engineering Committee:

Recommends JCP&L install a JCP&L low voltage meter for interim review – Mr. Bollettieri stated Mrs. Nugent will request JCP&L to install a low voltage meter for approximately one month at no cost. The meter will monitor the electrical current entering the Authority office. A discussion ensued among the Board Members. The Board tabled the topic until receipt of the JCP&L findings and recommendations.

Aqua – Mr. Mullikin read into record the Aqua “Construction Activity Notice” dated July 6, 2018 he received in the mail. The notification states Aqua NJ is starting a large capital improvement project in the Bayville area which will include the construction of three water treatment facilities for iron removal. Aqua NJ is in compliance with its iron levels, but the level is close enough where it necessitates treatment.

New Business:

No Report.

Motion to open the public portion: Mrs. Davis, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Mr. Hale stated for the record there are two members of the public in attendance. He welcomed Mayor Carmen Amato and “BTSA” Commissioner James Blavat.

Mayor Amato requested consideration of a bulk water rate for the Berkeley Island Park. He believes the Park benefits Berkeley residents greatly and he hopes all of the entities of Berkeley Township can do their part to support this great addition to our Township. The Board discussed this request at length. They asked the Professionals and Staff to review this request and make a recommendation to the Board at a later date.

Mayor Amato reminded the Board to continue to support the residents and businesses of the Glen Cove and Holly Park area that were so greatly affected by Superstorm Sandy. Many in that area have rebounded but some are still struggling.

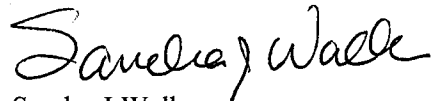
Commissioner Blavat stated the BTSA is considering many options and plans to provide support to the Berkeley Island Park.

Motion to close the public portion: Mr. Samuel Cammarato, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mrs. Davis, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 8:00 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, August 23, 2018 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.