

# 2018 ADOPTED BUDGET RESOLUTION

## Berkeley Township Municipal Utilities Authority (Name) **AUTHORITY**

**FISCAL YEAR:** FROM: January 1, 2018 TO: December 31, 20

WHEREAS, the Annual Budget and Capital Budget/Program for the Berkeley Township Municipal Utilities Authority for the fiscal year beginning January 1, 2018 and ending, December 31, 2018 has been presented for adoption before the governing body of the Berkeley Township Municipal Utilities Authority at its open public meeting of December 28, 2018; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 2,287,000, Total Appropriations, including any Accumulated Deficit if any, of \$ 2,290,674 and Total Unrestricted Net Position utilized of \$3,674 ; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,211,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$211,000; and total debt authorization planned to be issued as funding thereof totaling \$2,000,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Berkeley Township Municipal Utilities Authority, at an open public meeting held on December 28, 2018 that the Annual Budget and Capital Budget/Program of the Berkeley Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2018 and, ending, December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
Edward F. Cammarato, Secretary

12/28/17  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Karen Davis, Chairwoman	✓			
Edward F. Cammarato, Secretary	✓			
Kevin Askew, Commissioner	✓			
Michael W. Hale, Commissioner	✓			
Lloyd G. Mullikin, Commissioner	✓			
Richard Elliott, <u>Alt.</u> Commissioner				

**RESOLUTION NO. 0044 - 2017**

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ,  
AUTHORIZING THE RELEASE OF FUNDS TO GS REALTY IN CONNECTION  
WITH THE FOXMOOR AT TALLWOODS/GS REALTY PROJECT,  
LOTS 1 THROUGH 17, BLOCK 1409**

**WHEREAS**, a maintenance bond was required to be posted by GS Realty in the amount of \$27,422.00 in connection with the above-referenced project; and

**WHEREAS**, GS Realty did not post the full amount of the bond but the Authority is in possession of \$18,281.40 plus interest for a total of \$18,390.22 as of November 30, 2017 which is noted as maintenance bond monies; and

**WHEREAS**, said monies have been in the possession of the Authority for five (5) years in lieu of the required \$27,422.00 that should have been posted for the two (2) year maintenance bond; and

**WHEREAS**, no issues have arisen with regard to the construction or maintenance of the facilities that were installed in connection with the referenced project;

**NOW THEREFORE BE IT RESOLVED** this 28<sup>th</sup> day of December, 2017, by the Berkeley Township Municipal Utilities Authority as follows:


1. There have been no issues with the facilities that were installed by GS Realty in connection with the Foxmoor at Tallwoods development.
2. The Executive Director is authorized to release the sum of \$18,281.40 plus interest which has accrued on the principal monies at the time of payment to GS Realty.

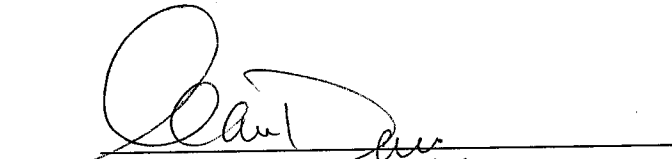
**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded to the following:

- a. Honorable Karen Davis, Chairwoman;
- b. The Municipal Clerk of the Township of Berkeley;
- c. Foxmoor at Tallwoods;
- d. GS Realty; and
- e. Berry, Sahradnik, Kotzas & Benson.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 28th day of December, 2017, a quorum being present and voting in the majority.

  
Edward F. Cammarato, Authority Secretary

  
Karen Davis, Authority Chairwoman

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue  
P.O. Box 757  
Toms River, New Jersey 08753

**RESOLUTION NO. 0045 - 2017**

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
ESTABLISHING MEETING DATES FOR THE YEAR 2018**

**WHEREAS**, the Berkeley Township Municipal Utilities Authority (hereinafter “Authority”) must publish and advertise its meeting dates for the year 2018 in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.;

**NOW THEREFORE BE IT RESOLVED** this 28<sup>th</sup> day of December, 2017, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Meetings of the Berkeley Township Municipal Utilities Authority for the year 2018 shall be held at 7:00 p.m. at the offices of the Authority located at 42 Station Road, Bayville, New Jersey, on the following dates:

January	25,	2018	Regular & Caucus
February	22,	2018	Reorganization & Caucus
March	22,	2018	Regular & Caucus
April	26,	2018	Regular & Caucus
May	24,	2018	Regular & Caucus
June	28,	2018	Regular & Caucus
July	26,	2018	Regular & Caucus
August	23,	2018	Regular & Caucus
September	27,	2018	Regular & Caucus
October	25,	2018	Regular & Caucus
November	08,	2018	Regular & Caucus
December	06,	2018	Regular & Caucus
January	24,	2019	Regular & Caucus

The public may be present at all public meetings and formal action may be taken at all meetings.


The dates, time and location of all meetings shall be published and posted in accordance with the requirements of N.J.S.A. 10:4-7, et seq.


**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

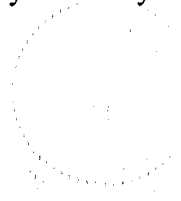
- a. Honorable Karen Davis, Chairwoman;
- b. The Municipal Clerk of the Township of Berkeley; and
- c. Berry, Sahradnik, Kotzas & Benson.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 28<sup>th</sup> day of December, 2017, a quorum being present and voting in the majority.

  
\_\_\_\_\_  
Karen Davis, Authority Chairwoman

  
\_\_\_\_\_  
Edward F. Cammarato, Authority Secretary



**RESOLUTION NO. 0046 - 2017**

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ,  
AUTHORIZING AN AMENDMENT TO THE EMPLOYEE MANUAL**

**WHEREAS**, by Resolution No. 25-2016, dated the 24<sup>th</sup> day of March, 2016, the Berkeley Township Municipal Utilities Authority (“Authority”) amended its Employee Manual to adopt pay scale guidelines for its Operational Staff for the years 2016 through 2019 as well as its Administrative Staff for the years 2016 through 2019; and

**WHEREAS**, the Authority and its Personnel Committee have deemed it appropriate to modify the pay scale guidelines as referenced in that Resolution;

**NOW THEREFORE BE IT RESOLVED** this 28<sup>th</sup> day of December, 2017, by the Berkeley Township Municipal Utilities Authority as follows:


1. In addition to the currently scheduled increase in pay of 2.75% as set forth in Resolution 25-2016, there shall be an additional increase of \$1.45 per hour to all Operational Staff employees for a total of \$3,016.00 for the calendar year 2018.
2. In addition to the currently scheduled increase in pay of 2.75% as set forth in Resolution 25-2016, there shall be an additional increase of \$1.45 per hour to all Administrative Staff employees for a total of \$3,016.00 for the calendar year 2018.
3. The increase in pay to the Operational Staff and Administrative Staff as set forth herein shall be on a one-time basis and shall be added to their hourly pay and the subsequent increases called for by the pay scale guidelines of 2.75% shall be calculated on the increased hourly rate.

4. All employees shall review the foregoing revisions to the Employee Manual and execute a statement indicating that they have read and understand the contents of the Employee Manual and its aforesaid revisions which statements shall be placed in their personnel files.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 28<sup>th</sup> day of December, 2017, a quorum being present and voting in the majority.

  
Edward F. Cammarato, Authority Secretary

  
Karen Davis, Authority Chairwoman

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue  
P.O. Box 757  
Toms River, New Jersey 08753

**RESOLUTION NO. 0047 - 2017**

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ,  
AUTHORIZING AN INCREASE IN EMPLOYEE'S SALARY**

**WHEREAS**, Brian Blair has been employed as the Chief of Operations of the Berkeley Township Municipal Utilities Authority ("Authority"); and

**WHEREAS**, previously by Resolution 2016-36, the Authority set forth the terms of Brian Blair's employment as well as his compensation; and

**WHEREAS**, the Authority and its Personnel Committee have further recommended that Resolution 2016-36 be amended to reflect an increase in compensation for Brian Blair;


**NOW THEREFORE BE IT RESOLVED** this 28<sup>th</sup> day of December, 2017, by the Berkeley Township Municipal Utilities Authority as follows:

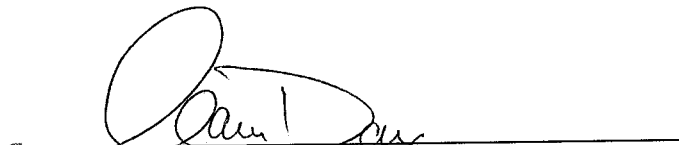
1. The compensation amount payable to Brian Blair from May 20, 2017 through May 19, 2018 shall be a total of \$81,666.00 per annum which increase of \$3,016.00 shall be pro rated from January 1, 2018 through May 19, 2018.
2. The compensation amount payable to Brian Blair from May 20, 2018 through May 19, 2019 shall be a total of \$83,816.00 per annum.
3. In all other respects the Resolution setting the compensation for Brian Blair as well as terms of employment are reaffirmed.



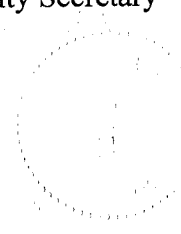
**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 28<sup>th</sup> day of December, 2017, a quorum being present and voting in the majority.

  
Edward F. Cammarato, Authority Secretary

  
Karen Davis, Authority Chairwoman

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue  
P.O. Box 757  
Toms River, New Jersey 08753



RESOLUTION NO. 0048 - 2017

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ,  
AUTHORIZING AN INCREASE IN EMPLOYEE'S SALARY**

**WHEREAS**, Michele Nugent has been employed as the Executive Director of the Berkeley Township Municipal Utilities Authority ("Authority"); and

**WHEREAS**, previously by Resolution 2016-37, the Authority set forth the terms of Michele Nugent's employment as well as her compensation; and

**WHEREAS**, the Authority and its Personnel Committee have further recommended that Resolution 2016-37 be amended to reflect an increase in compensation for Michele Nugent;

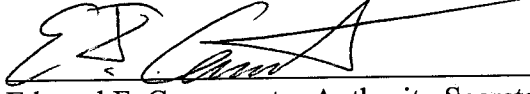
**NOW THEREFORE BE IT RESOLVED** this 28<sup>th</sup> day of December, 2017, by the Berkeley Township Municipal Utilities Authority as follows:

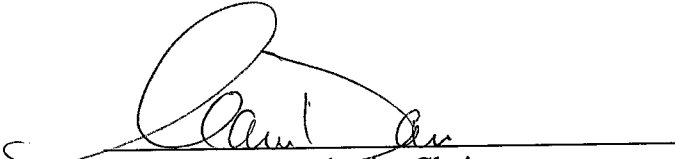
1. The compensation amount payable to Michele Nugent from April 18, 2017 through April 17, 2018 shall be a total of \$86,416.00 per annum which increase of \$3,016.00 shall be pro rated from January 1, 2018 through April 17, 2018.
2. The compensation amount payable to Michele Nugent from April 18, 2018 through April 17, 2019 shall be a total of \$88,716.00 per annum.
3. In all other respects the Resolution setting the compensation for Michele Nugent as well as terms of employment are reaffirmed.

4.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 28<sup>th</sup> day of December, 2017, a quorum being present and voting in the majority.

  
Edward F. Cammarato, Authority Secretary

  
Karen Davis, Authority Chairwoman

Prepared by:  
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