

RESOLUTION NO. 0023-2016

**RESOLUTION OF THE BERKELEY TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING THE TRANSFER OF FUNDS TO THE TOWNSHIP OF
BERKELEY IN ACCORDANCE WITH N.J.S.A.40A:5A-21.1**

WHEREAS, the Township of Berkeley, by and through its Resolution No. 2014-453-R, has made an official request of the Berkeley Township Municipal Utilities Authority (hereinafter the "Authority") to transfer to the Township of Berkeley unreserved retained earnings in an amount of five percent (5%) of the annual costs of operation to the local budget pursuant to the New Jersey Local Budget Law and Local Authorities Fiscal Control Act; and

WHEREAS, N.J.S.A. 40A:5A-12.1 has established a formal procedure for local authorities to transfer funds to the municipality that created a local authority; and

WHEREAS, the New Jersey Local Authorities Fiscal Control Law, at N.J.S.A. 40A:5A-12.1 provides that "to the extent there is available an undesignated fund balance or unreserved retained earnings held by an authority...an amount in that undesignated fund balance or unreserved retained earnings, not to exceed 5% of the annual cost of operation of the authority may be appropriated for use in the local budget of the municipality or county that created the authority..."; and

WHEREAS, the Authority's 2016 Budget provides that the maximum amount permissible for appropriation to the Township of Berkeley is \$86,019.00 which amount has been confirmed by the Authority's accountant; and

WHEREAS, the Authority is desirous of cooperating with the Township of Berkeley and believes that such cooperation is in the best interests of the Authority and its ratepayers:

NOW, THEREFORE, BE IT RESOLVED, this 24th day of March, 2016, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. In accordance with the provisions of *N.J.S.A.* 40A:5A-12.1, the Berkeley Township Municipal Utilities Authority hereby authorizes and approves the transfer to the Township of Berkeley the sum of \$86,019.00 from the Authority's undesignated fund balance or unreserved retained earnings.


2. The Authority authorizes the Commissioners and Staff of the Authority to execute all such documents necessary to comply with the provisions of this Resolution.

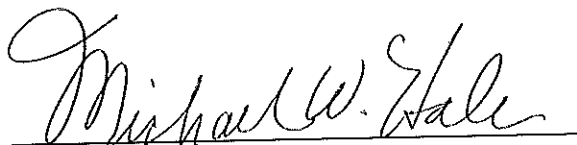
BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

- a. Honorable Michael W. Hale, Chairman;
- b. Honorable Carmen F. Amato, Jr., Mayor;
- c. Michele Nugent, Executive Director;
- d. The Municipal Clerk of the Township of Berkeley; and
- e. Berry, Sahradnik, Kotzas & Benson, Authority Solicitor.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at the Authority's Reorganization meeting held on the 24th day of March 2016, a quorum being present and voting in the majority.


Lloyd G. Mullikin, Authority Secretary


Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0024 - 2016

RESOLUTION OF THE BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING RELEASE OF THE WATER SYSTEM PERFORMANCE GUARANTEE FOR CRYSTAL LAKE REHABILITATION CENTER, FORMERLY KNOWN AS THE CRYSTAL LAKE HEALTHCARE & REHABILITATION CENTER, BLOCK 409, LOT 1, BERKELEY TOWNSHIP, COUNTY OF OCEAN, STATE OF NEW JERSEY.

WHEREAS, the Berkeley Township Municipal Utilities Authority (hereinafter collectively referred to as the "Authority") has received a request from Crystal Lake Rehabilitation Center (hereinafter the "Applicant"), for release of the water system performance guarantee relative to the water system connection which was to be performed at Block 409, Lot 1 in the Township of Berkeley; and

WHEREAS, the Cash Performance Guarantee of \$69,143.76, plus any interest which may be due in accordance with applicable State Law and the Rules and Regulations of the Berkeley Township Municipal Utilities Authority, will be released to the Applicant; and

WHEREAS, the Applicant has completed the connection; and

WHEREAS, the Authority has been advised by the Authority's Engineer, CME Associates, that the project has been properly completed; and

WHEREAS, the Authority has received and reviewed a recommendation from its Engineer, which recommends that the request for the release of the water system performance guarantee be accepted and approved subject to the applicant posting a maintenance guarantee in the amount of Ten Thousand Three Hundred and Seventy One Dollars and Fifty-Fix Cents (\$10,371.56), for a minimum of two (2) years; and

WHEREAS, the Authority finds that the recommendation from its Engineer is fair, reasonable and in accordance with the Authority's rules and regulations; and

**DASTI, MURPHY
McGUICKIN, ULAKY,
KOUTSOURIS & CONNORS**

COUNSELLORS AT LAW

620 WEST LACEY ROAD
P.O. BOX 1057
FORKED RIVER, N.J. 08731

WHEREAS, Conflict Counsel for the Authority has reviewed the recommendations of the Engineer and concurs in the Engineer's recommendations:

NOW, THEREFORE, BE IT RESOLVED, this 24th day of March, 2016, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority accepts the recommendations of its professional staff and authorizes release of the water system cash performance guarantee for the project to the Applicant contingent upon the Applicant complying with all conditions recommended by the Authority's Engineer, including, but not limited to, the provision of the Applicant's Affidavit acknowledging that all of the contractors and suppliers have been paid in full as of the date of the Applicant's request for release of the cash performance guarantee; the posting of a satisfactory maintenance guarantee in the amount of Ten Thousand Three Hundred and Seventy One Dollars and Fifty-Fix Cents (\$10,371.56), for a minimum of two (2) years; payment of all outstanding escrow fees; and receipt and approval of all necessary closeout documents.

2. The Authority hereby authorizes and directs the Chairman, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

3. A certified copy of this Resolution shall be forwarded by the Executive Director to the following:

- (a) Honorable Michael W. Hale, Chairman
- (b) CME Associates, Inc.
- (c) Crystal Lake Rehabilitation Center
- (d) Christopher K. Koutsouris, Esquire.

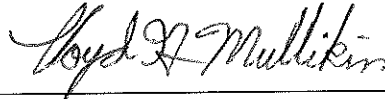
**DASTI, MURPHY
McGUCKIN, ULAKY,
KOUTSOURIS & CONNORS**

COUNSELLORS AT LAW

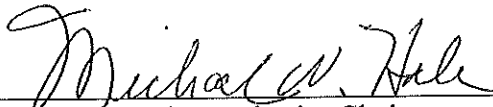
620 WEST LACEY ROAD
P.O. BOX 1057
FORKED RIVER, N.J. 08731

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 24th day of March, 2016, a quorum being present and voting in the majority.



Lloyd G. Mullikin, Authority Secretary



Michael W. Hale, Authority Chairman

Prepared by:

DASTI, MURPHY, McGUCKIN, ULAKY,
KOUTSOURIS & CONNORS
Forked River, New Jersey 08731

DASTI, MURPHY
McGUCKIN, ULAKY,
KOUTSOURIS & CONNORS

COUNSELLORS AT LAW

620 WEST LACEY ROAD
P.O. BOX 1057
FORKED RIVER, N.J. 08731

RESOLUTION NO. 0025 -2016

RESOLUTION TO AMEND EMPLOYEE MANUAL

WHEREAS, the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority") did, on July 14, 2005, adopt an Employee Manual; and

WHEREAS, by Resolution 2015-26 the Authority did amend and modify the aforesaid Employee Manual to include pay scale guidelines for its Operational Staff and for its Administrative Staff for the years 2015-2016; and

WHEREAS, the Authority's Commissioners, personnel committee and Executive Director have reviewed the Employee Manual Operational Staff guidelines and Administrative Staff guidelines and have recommended modifying said guidelines for the years 2016-2019.

NOW, THEREFORE, BE IT RESOLVED this 24th day of March, 2016 by the Berkeley Township Municipal Utilities Authority as follows:

1. The Berkeley Township Municipal Utilities Authority Employee Manual adopted on July 14, 2005 and its Operational Staff pay scale guideline adopted by Resolution 2008-45, 2011-27 and 2015-26 are hereby amended and modified to include a pay scale guideline for its Operational Staff for the years 2016-2019 as set forth in Schedule A annexed hereto and made a part hereof by reference.

2. The Berkeley Township Municipal Utilities Authority Employee Manual adopted on July 14, 2005 and its Administrative Staff pay scale guideline adopted by Resolution 2008-45, 2011-27 and 2015-26 are hereby amended and modified to include a pay scale guideline for its Administrative Staff for the years 2016-2019 set forth in Schedule B annexed hereto and made a part hereof by reference.

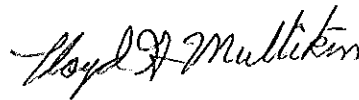
3. The pay scale guidelines as set forth in Schedules A and B annexed hereto are intended as guidelines only and the Berkeley Township Municipal Utilities Authority may deviate from the pay scale guidelines based upon an employee's evaluation or review.

4. To the extent that there are any conflicts between the pay scale guidelines incorporated herein by reference and the Berkeley Township Municipal Utilities Authority Employee Manual adopted on July 14, 2005 or any amendments or modifications thereto, the terms and conditions of the pay scale guidelines incorporated herein by reference will govern and control.

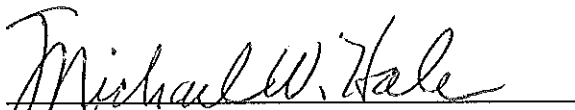
5. All employees will review the foregoing revisions to the Employee Manual and execute a statement indicating that they have read and understand the contents of the Employee Manual and its aforesaid revisions, which statement will be placed in their personnel file.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 24th day of March, 2016, a quorum being present and voting in the majority.



Lloyd G. Mullikin, Authority Secretary


Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0026 -2016

RESOLUTION OF INCREASE OF EMPLOYEE'S SALARY

WHEREAS, [REDACTED] an employee of the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority"), currently a member of the Authority's Staff employed as an Assistant Operator, has completed his yearly anniversary as a full time employee with the Berkeley Township Municipal Utilities Authority; and

WHEREAS, the Authority and its Personnel Committee has received an affirmative recommendation from the Executive Director regarding the employee evaluation of [REDACTED]; and

WHEREAS, based upon his employment and his employee evaluations [REDACTED] has previously been determined to be at Grade 4, Step 13 of the Operational Staff Pay Scale guideline; and

WHEREAS, based upon the employee evaluation and years of service, the Personnel Committee and Executive Director have recommended that [REDACTED] be elevated to Grade 4, Step 14 of the Operational Staff Pay Schedule, resulting in an increase in hourly rate of pay from \$23.21 per hour plus \$1.92 longevity to \$23.85 per hour base pay plus \$1.92 per hour longevity pay (a total of \$25.77 per hour) retro to January 1, 2016; and

WHEREAS, following adequate notice to the employee, the Authority has discussed the above recommendation in Executive Session on March 24, 2016; and

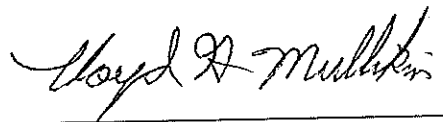
WHEREAS, after emerging from Executive Session on March 24, 2016, the Authority voted to approve the recommendations of the Executive Director and the Personnel Committee, advancing [REDACTED] to Grade 4, Step 14 of the Operational Staff Schedule effective January 1, 2016;

NOW THEREFORE BE IT RESOLVED this 24th day of March, 2016, by the Berkeley Township Municipal Utilities Authority as follows:

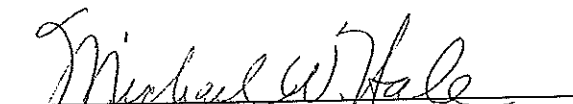
1. This Resolution shall memorialize the vote taken by the Authority on March 24, 2016 approving the recommendations of the Personnel Committee and the Executive Director advancing employee [REDACTED] to Grade 4, Step 14 of the 2016 Operational Staff Payroll Schedule.
2. Effective January 1, 2016, employee [REDACTED] will receive an increase in his salary resulting in a pay increase to a total of \$25.77 per hour, which shall consist of a base pay rate of \$23.85 per hour and a longevity stipend of \$1.92 per hour.
3. Employee [REDACTED] shall continue to be eligible for overtime pay and the NJDEP Water Operator's License Stipend as referenced in the Employee Manual.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 24th day of March, 2016, a quorum being present and voting in the majority.



Lloyd G. Mullikin, Authority Secretary



Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0027 -2016

RESOLUTION OF INCREASE OF EMPLOYEE'S SALARY

WHEREAS, [REDACTED] an employee of the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority"), currently holding the position of utility worker, has completed his yearly anniversary as a full time employee with the Berkeley Township Municipal Utilities Authority; and

WHEREAS, the Authority and its Personnel Committee has received an affirmative recommendation from the Executive Director regarding the employee evaluation of [REDACTED] and

WHEREAS, based upon his employment and his employee evaluations [REDACTED] [REDACTED] has previously been determined to be at Grade 1, Step 12 of the Operational Payroll Schedule; and

WHEREAS, based upon the employee evaluation and years of service, the Personnel Committee and Executive Director have recommended that [REDACTED] be elevated to Grade 1, Step 13 of the Operational Payroll Schedule, resulting in an increase in hourly rate of pay from \$17.85 per hour base pay plus \$1.92 longevity pay (a total of \$19.77 per hour) to \$18.34 per hour base pay plus \$1.92 longevity pay (a total of \$20.26 per hour) retro to January 1, 2016; and

WHEREAS, following adequate notice to the employee, the Authority has discussed the above recommendation in Executive Session on March 24, 2016; and

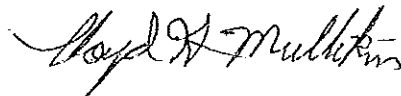
WHEREAS, after emerging from Executive Session on March 24, 2016, the Authority voted to approve the recommendations of the Executive Director and the Personnel Committee, advancing [REDACTED] to Grade 1, Step 13 of the 2016 Operational Payroll Schedule;

NOW THEREFORE BE IT RESOLVED this 24th day of March, 2016, by the Berkeley Township Municipal Utilities Authority as follows:

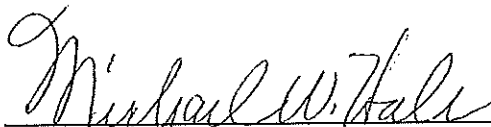
1. This Resolution shall memorialize the vote taken by the Authority on March 24, 2016 approving the recommendations of the Personnel Committee and the Executive Director advancing employee [REDACTED] to Grade 1, Step 13 of the 2016 Operational Payroll Schedule.
2. Effective January 1, 2016, employee [REDACTED] will receive an increase in his salary resulting in a pay increase to a total of \$20.26 per hour, which shall consist of a base pay rate of \$18.34 per hour and a longevity stipend of \$1.92 per hour.
3. Employee [REDACTED] shall continue to be eligible for overtime pay.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 24th day of March, 2016, a quorum being present and voting in the majority.



Lloyd G. Mullikin, Authority Secretary



Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0028 -2016

RESOLUTION OF INCREASE OF EMPLOYEE'S SALARY

WHEREAS, [REDACTED] an employee of the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority"), currently holding the position of Clerk, has completed her yearly anniversary as a full time employee with the Berkeley Township Municipal Utilities Authority; and

WHEREAS, the Authority and its Personnel Committee has received an affirmative recommendation from the Executive Director regarding the employee evaluation of [REDACTED] and

WHEREAS, based upon her employment and her employee evaluations [REDACTED] has previously been determined to be at Grade 1, Step 9 of the Administrative Staff Payroll Schedule; and

WHEREAS, based upon the employee evaluation and years of service, the Personnel Committee and Executive Director have recommended that [REDACTED] be elevated to Grade 1, Step 10 of the Administrative Payroll Schedule, resulting in an increase from \$13.63 per hour base pay plus \$0.48 longevity pay (a total of \$14.11) to \$14.03 per hour base pay plus \$0.48 longevity pay (a total of \$14.51 per hour) retro to January 1, 2016; and

WHEREAS, following adequate notice to the employee, the Authority has discussed the above recommendation in Executive Session on March 24, 2016; and

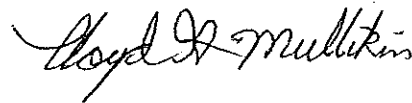
WHEREAS, after emerging from Executive Session on March 24, 2016, the Authority voted to approve the recommendations of the Executive Director and the Personnel Committee, advancing [REDACTED] to Grade 1, Step 10 of the Administrative Staff Payroll Schedule;

NOW THEREFORE BE IT RESOLVED this 24th day of March, 2016, by the Berkeley Township Municipal Utilities Authority as follows:

1. This Resolution shall memorialize the vote taken by the Authority on March 24, 2016 approving the recommendations of the Personnel Committee and the Executive Director advancing employee [REDACTED] to Grade 1, Step 10 of the Administrative Staff Payroll Schedule.
2. Effective January 1, 2016, employee [REDACTED] will receive an increase in her salary resulting in a pay increase to a total of \$14.51 per hour, which shall consist of a base pay rate of \$14.03 per hour and a longevity stipend of \$0.48 per hour.
3. Employee [REDACTED] shall continue to be eligible for overtime pay.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 24th day of March, 2016, a quorum being present and voting in the majority.



Lloyd G. Mullikin, Authority Secretary



Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0029 -2016

RESOLUTION OF INCREASE OF EMPLOYEE'S SALARY

WHEREAS, [REDACTED], an employee of the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority"), currently a member of the Authority's Administrative Staff employed as a Secretary, has completed her yearly anniversary as a full time employee with the Berkeley Township Municipal Utilities Authority; and

WHEREAS, the Authority and its Personnel Committee has received an affirmative recommendation from the Executive Director regarding the employee evaluation of [REDACTED]; and

WHEREAS, based upon her employment and her employee evaluations [REDACTED] has previously been determined to be at Grade 3, Step 7 of the Administrative Staff Payroll Schedule; and

WHEREAS, in accordance with the Authority Employee Manual, employee [REDACTED] is not entitled to receive longevity pay due to being hired after January 1, 2014; and

WHEREAS, based upon the employee evaluation, the Personnel Committee and Executive Director have recommended that [REDACTED] be elevated to Grade 3, Step 8 of the Administrative Payroll Schedule, resulting in an increase from \$14.43 per hour to \$14.83 per hour retro to January 1, 2016; and

WHEREAS, employee [REDACTED] is entitled to receive overtime pay and benefits in the manner set forth in the Authority Employee Manual; and

WHEREAS, following adequate notice to the employee, the Authority has discussed the above recommendation in Executive Session on March 24, 2016; and

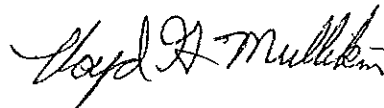
WHEREAS, after emerging from Executive Session on March 24, 2016, the Authority voted to approve the recommendations of the Executive Director and the Personnel Committee, advancing [REDACTED] to Grade 3, Step 8 of the Administrative Staff Payroll Schedule effective January 1, 2016;

NOW THEREFORE BE IT RESOLVED this 24th day of March, 2016, by the Berkeley Township Municipal Utilities Authority as follows:

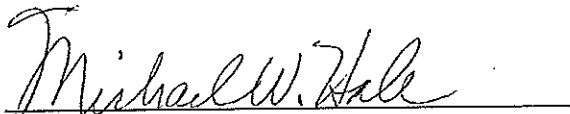
1. Effective January 1, 2016, employee [REDACTED] will receive an increase in her salary resulting in a pay increase to a total of \$14.83 per hour.
2. Employee [REDACTED] shall continue to be eligible for overtime pay.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 24th day of March, 2016, a quorum being present and voting in the majority.



Lloyd G. Mullikin, Authority Secretary


Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0030 -2016

RESOLUTION OF INCREASE OF EMPLOYEE'S SALARY

WHEREAS, [REDACTED] an employee of the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority"), currently a member of the Authority's Administrative Staff employed as a Secretary, has completed her yearly anniversary as a full time employee with the Berkeley Township Municipal Utilities Authority; and

WHEREAS, the Authority and its Personnel Committee has received an affirmative recommendation from the Executive Director regarding the employee evaluation of [REDACTED] and

WHEREAS, based upon her employment and her employee evaluations [REDACTED] [REDACTED] has previously been determined to be at Grade 3, Step 12 of the Administrative Staff Payroll Schedule; and

WHEREAS, in accordance with the Authority Employee Manual, employee [REDACTED] [REDACTED] is entitled to receive longevity pay payable at \$1.92 per hour; and

WHEREAS, based upon the employee evaluation and years of service, the Personnel Committee and Executive Director have recommended that [REDACTED] be elevated to Grade 3, Step 13 of the Administrative Staff Pay Schedule, resulting in an increase from \$17.64 per hour plus \$1.92 per hour longevity pay (a total of \$19.56 per hour) to \$18.13 per hour base pay plus \$1.92 longevity pay (a total of \$20.05 per hour) retro to January 1, 2016; and

WHEREAS, employee [REDACTED] is entitled to receive overtime pay and benefits in the manner set forth in the Authority Employee Manual; and

WHEREAS, following adequate notice to the employee, the Authority has discussed the above recommendation in Executive Session on March 24, 2016; and

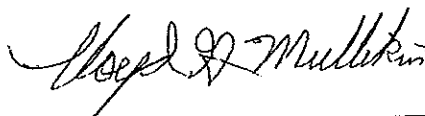
WHEREAS, after emerging from Executive Session on March 24, 2016, the Authority voted to approve the recommendations of the Executive Director and the Personnel Committee, advancing [REDACTED] to Grade 3, Step 13 of the Administrative Staff Payroll Schedule effective January 1, 2016;

NOW THEREFORE BE IT RESOLVED this 24th day of March, 2016, by the Berkeley Township Municipal Utilities Authority as follows:


1. Effective January 1, 2016, employee [REDACTED] will receive an increase in her salary resulting in a pay increase to a total of \$20.05 per hour, which shall consist of a base pay rate of \$18.13 per hour and a longevity stipend of \$1.92 per hour.
2. Employee [REDACTED] shall continue to be eligible for overtime pay.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 24th day of March, 2016, a quorum being present and voting in the majority.



Lloyd G. Mullikin, Authority Secretary



Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753

RESOLUTION NO. 0031 -2016

RESOLUTION OF INCREASE OF EMPLOYEE'S SALARY

WHEREAS, [REDACTED] an employee of the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority"), currently a member of the Authority's Staff employed as a Utility Worker, has completed his yearly anniversary as a full time employee with the Berkeley Township Municipal Utilities Authority; and

WHEREAS, the Authority and its Personnel Committee has received an affirmative recommendation from the Executive Director regarding the employee evaluation of [REDACTED] and [REDACTED]

WHEREAS, based upon his employment and his employee evaluations [REDACTED] has previously been determined to be at Grade 1, Step 10 of the Operational Staff Pay Scale guideline; and

WHEREAS, in accordance with the Authority Employee Manual, employee [REDACTED] is entitled to receive longevity pay payable at \$0.48 per hour; and

WHEREAS, based upon the employee evaluation and years of service, the Personnel Committee and Executive Director have recommended that [REDACTED] be elevated to Grade 1, Step 11 of the Operational Staff Pay Schedule, resulting in an increase from \$16.56 per hour plus \$0.48 per hour longevity pay (a total of \$17.04 per hour) to \$17.02 per hour base pay plus \$0.48 longevity pay (a total of \$17.50 per hour) retro to January 1, 2016; and

WHEREAS, employee [REDACTED] is entitled to receive overtime pay and benefits in the manner set forth in the Authority Employee Manual; and

WHEREAS, following adequate notice to the employee, the Authority has discussed the above recommendation in Executive Session on March 24, 2016; and

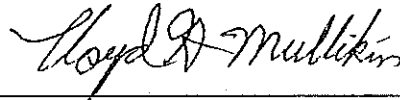
WHEREAS, after emerging from Executive Session on March 24, 2016, the Authority voted to approve the recommendations of the Executive Director and the Personnel Committee, advancing [REDACTED] to Grade 1, Step 11 of the Operational Staff Schedule effective January 1, 2016;

NOW THEREFORE BE IT RESOLVED this 24th day of March, 2016, by the Berkeley Township Municipal Utilities Authority as follows:

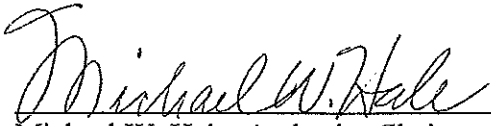
1. Effective January 1, 2016, employee [REDACTED] will receive an increase in his salary resulting in a pay increase to a total of \$17.50 per hour, which shall consist of a base pay rate of \$17.02 per hour and a longevity stipend of \$0.48 per hour.
2. Employee [REDACTED] shall continue to be eligible for overtime pay.
3. In accordance with the Authority Employee Manual, the longevity stipend will increase from \$0.48 per hour to \$1.92 per hour after the completion of ten years of service. Therefore, effective October 30, 2016, [REDACTED] will receive an increase in salary to \$18.94 which will consist of a base pay of \$17.02 and a longevity stipend of \$1.92 per hour.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 24th day of March, 2016, a quorum being present and voting in the majority.



Lloyd G. Mullikin, Authority Secretary



Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON
212 Hooper Avenue
P.O. Box 757
Toms River, New Jersey 08753