



## **Berkeley Township MUNICIPAL UTILITIES AUTHORITY**

42 Station Road  
Bayville, NJ 08721  
(732) 237-0100  
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **September 22, 2022** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Jerome Bollettieri-absent, Edward Cammarato-present via-telecommunications, Samuel Cammarato-present, Richard Elliott-absent, William McGrath-present, Frederick Bekiarian-present.

Mr. Hale stated Commissioner McGrath and Commissioner Bekiarian will be seated as voting members for tonight's meeting.

Also present: Robert Budesa-Attorney, Keith Chiaravallo-Engineer and Michele Nugent-Executive Director.

After the salute to the flag, Ms. Walker read the Open Public Meeting Statement.

Mr. Edward Cammarato stated the August 25, 2022 BTMUA draft meeting minutes are incorrect. He did not vote in the affirmative for a 90 day medical leave extension for employee# 1. Mrs. Nugent stated she will correct the minutes.

Motion to approve the corrected Public Meeting Minutes, Executive Session Minutes and the following reports from the meeting on August 25, 2022: William McGrath, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

### **Treasurer's Report:**

Mr. Samuel Cammarato stated for the four week period (08/27/22-09/23/22) the payroll expenses totaled \$41,648.33 and the operational expenses totaled \$37,496.21.

Samuel Cammarato and Michael Hale reviewed the four weeks.

Motion to approve the Treasurer's Report: Frederick Bekiarian, second, William McGrath. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

### **Executive Director's Report:**

Mrs. Nugent referred to the Progress Report and presented the highlights:

- Health Benefits Premiums for 2023 – Anticipated increase for municipal employees is 21.6% for 2023. The Health Broker has reviewed the claims experience and stated it is not favorable to leave the state health benefits program.

- Dental Health Insurance for 2023 – No premium increase anticipated for 2023. The Health Broker stated the Authority is not eligible to join a local Health Insurance Fund.
- Hire Operational Employee – The Board had authorized the hiring of a temporary operational employee due to an employee out on sick leave. No response was received. It is believed due to the hourly rate offered and the temporary position.
- Hydrant Flushing –October 3 – November 4, 2022.
- 3<sup>rd</sup> Quarter Billing – In preparation.

Mrs. Nugent stated there will be Executive Session following tonight’s meeting.

Mr. Frederick Bekiarian questioned the possibility of implementing an insurance policy regarding the protection of pipes that connect homes to the water main. The Board discussed the matter and tabled it for a later date.

**Engineer’s Report:**

Phase VII Water System Improvements:

Mr. Chiaravallo stated the plans and specifications are at the DEP for review and approval. The DEP has issued the Environmental Decision Document for the project which is required for the Authorization to Advertise.

Northern Blvd. Tank Rehabilitation:

Mr. Chiaravallo stated the plans and specifications for the tank rehabilitation project are under review at the DEP. CME has not yet received the Authorization to Advertise.

Solar Energy System:

Mr. Chiaravallo stated the Request for Proposals is anticipated to be advertised at some point next week (week of 09/26/22).

**Accountant’s Report:**

Mrs. Nugent presented the August 2022 Cash Position Report:

Cash Position Report for August:

Total All Cash Fund Balance:	\$5,530,609.00
Total Restricted Balances:	\$3,041,945.65
Total Fund Available for Disbursement:	\$2,488,663.35

**Attorney’s Report:**

No Report.

**Committee Report:**

Old Business:

Mr. Bekiarian requested information about employer liability and lawsuits if an employee is hurt on the job. Mr. Budesha stated workers compensation would cover any incident where an employee is injured or dies during the course of employment.

New Business:

No Report.

**Executive Session:**

Motion to open: Samuel Cammarato, second, William McGrath. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Topics Discussed:

Township Shared Services Agreement

Personnel Issue Discussed

Motion to close: William McGrath, second, Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Motion to re-open public portion: Samuel Cammarato, second, William McGrath. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

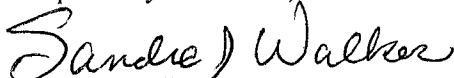
Township Shared Services Agreement – No action taken.

Personnel issue comments acknowledged by the Board within Executive Session.

Motion to adjourn: Samuel Cammarato, second, Frederick Bekiarian. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

The meeting adjourned at 8:40 pm.

Respectfully Submitted,

  
Sandra J Walker  
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, October 27, 2022 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.