



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **May 26, 2022** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Jerome Bollettieri-present via tele-communications, Edward Cammarato-present, Samuel Cammarato-present, Richard Elliott-present, William McGrath-present, Frederick Bekiarian-present.

Also present: Robert Budesa-Attorney, Keith Chiaravallo-Engineer, Mackenzie Binder-Engineer, Brian Blair-Chief of Operations and Michele Nugent-Executive Director.

After the salute to the flag, Mrs. LeFaucheur read the Open Public Meeting Statement.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on April 28, 2022: Edward Cammarato, second, Richard Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the four week period (04/30/22-05/27/22) the payroll expenses totaled \$44,734.33 and the operational expenses totaled \$80,338.85.

Samuel Cammarato and Frederick Bekiarian reviewed the first two weeks. Samuel Cammarato and Edward Cammarato reviewed the last two weeks.

Motion to approve the Treasurer's Report: Richard Elliott, second, Jerome Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- 2009 Ford F-250 Utility Box – The replacement engine is in stock and the truck is at Public Works.
- Sprint Northern Blvd. Lease Termination – The Sprint cellular tenant on the Northern Blvd. Tower has terminated its lease. The equipment is off the tower.
- Gov Deals – The 2004 Ford F-250 sold for \$3,050.00, the 2004 Jeep Liberty sold for \$1,525.00 and the eight desktop office phones for \$1.00. The Ricoh copier received no bid. These items will be removed from the asset list.

Engineer's Report:

Phase VII Water System Improvements:

Mr. Chiaravallo stated CME prepared for the Public Hearing tonight (05/26/22) and responded to the DEP's questions regarding the funding.

Northern Boulevard Tank Rehabilitation:

Mr. Chiaravallo stated CME prepared documents for submittal to the DEP for funding requirements.

Solar Energy System:

Mr. Chiaravallo stated CME continues to prepare the Request for Proposals for the Power Purchase bid.

Accountant's Report:

Mr. Conaty presented the draft of the audit report ending in December 31, 2021. The audit is still in draft form as certain reports need to be released from the State before the audit is finalized. Holman, Frenia & Allison (HFA) provided an unmodified opinion for the 2021 Audit. This is the best that can be given which states there are no modifications necessary to bring the financial books into full compliance with accounting standards. Mr. Conaty stated there are no comments or recommendations noted.

Mr. Conaty stated the Finance Committee requested HFA update the connection fee calculation, which should be done annually. Mr. Edward Cammarato stated the Authority will annually review the calculation, the amount permitted by law to be charged and arrive cohesively at an agreed number. The Board discussed the matter at length.

Attorney's Report:

No Report.

Committee Report:

Old Business:

No Report.

New Business:

Mr. Bekiarian stated he attended the NJUAJIF yesterday (06/25/22). Mr. Bekiarian provided the Board a brief summary of the costs related to workman's compensation accidents and discussed the cyber security information program.

Motion to open the public portion: Edward Cammarato, second, Richard Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Chairman Hale stated for the record there are no members from the general public in attendance.

Motion to close the public portion: Richard Elliott, second, Jerome Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Session:

Motion to open: Edward Cammarato, second, Jerome Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Topics Discussed:

Employee #1 Authorize medical leave and use of earned time off
Employee #2 Worker's compensation injury
Revise post-retirement health benefits to cover self & spouse
Employee #3 Employment Contract
Employee #4 Employment Agreement
Authorize seasonal hire at \$14.00-\$16.00

Motion to close: Edward Cammarato, second, Richard Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to re-open public portion: Edward Cammarato, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to authorize Employee #1 medical leave and use of earned time off: Edward Cammarato, second, Jerome Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Richard Elliott abstained.

Motion to revise post-retirement health benefits to cover self & spouse: Edward Cammarato, second, Jerome Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Richard Elliott abstained.

Motion to authorize Employee #3 employment contract: Edward Cammarato, second, Jerome Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Richard Elliott abstained.

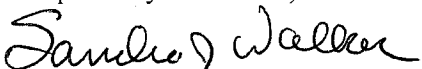
Motion to authorize Employee #4 employment agreement: Edward Cammarato, second, Jerome Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Richard Elliott abstained.

Motion to authorize seasonal hire at \$14.00-\$16.00: Edward Cammarato, second, Jerome Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Richard Elliott abstained.

Motion to adjourn: Richard Elliott, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 8:50 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, June 23, 2022 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.