



Berkeley Township

MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on **Thursday, February 25, 2021** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Michael Hale-present, Jerome Bollettieri-present, Edward Cammarato-present, Samuel Cammarato-present, Richard Elliott-absent, William McGrath-present.

Also present: Mr. Sahradnik-Attorney, Mr. Chiaravallo-Engineer, Mr. Waldron-Accountant, and Mrs. Nugent-Executive Director.

Mr. Hale called for a moment of silence in remembrance of Commissioner Lawrence J. Borio.

After the salute to the flag, Mrs. LeFaucher read the Open Public Meeting Statement.

Mr. Hale welcomed Mr. Fred Bekiarian who is in attendance and will be appointed to the Board as Alternate Commissioner #2. William McGrath was appointed as Alternate Commissioner #1.

Appointment of Chairman:

Mrs. Nugent requested of the Board a nomination for the appointment of Chairman 2021. Jerome Bollettieri nominated Michael Hale, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Appointment of Officers:

Samuel Cammarato nominated Jerome Bollettieri for the appointment of Vice Chairman, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Jerome Bollettieri nominated Edward Cammarato for the appointment of Secretary, second, Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Jerome Bollettieri nominated Samuel Cammarato for the appointment of Treasure, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Public Meeting Minutes and the following reports from the meeting on January 28, 2021: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Accountant's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the four week period from 01/30/21-02/26/21 the payroll expenses totaled \$45,448.25 and the operational expenses totaled \$60,444.18. Mr. Edward Cammarato and Mr. Samuel Cammarato reviewed the four weeks.

Motion to approve the Treasurer's Report: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Mrs. Nugent formally recognized the Township's re-appointments of Edward Cammarato, William McGrath and the appointment of Frederick S. Bekiarian.

Transfer of prior year budget line items:

Motion to approve the transfer of prior year budget line items: Jerome Bollettieri, second, Edward Cammarato. All in favor. Roll Call. Jerome Bollettieri-yes, Edward Cammarato-yes, Samuel Cammarato-yes, William McGrath-yes, Michael Hale-yes. Motion Carried.

Bond Counsel Resolution for Well# 4 Phase II Bond issuance:

Mrs. Nugent requested of the Board authorization for a bond issuance for the Well# 4/Phase II project which is now deemed complete. This resolution was prepared by Bond Counsel and authorizes the issuance of 30 year bonds not to exceed two million dollars from the NJIB program to pay off the Authority's 0% interim finance notes. The bonds will be titled 2021 A & B. Mrs. Nugent stated 50% of the bonds will be issued at a to be determined market rate and the other 50% will be at 0% interest rate. This resolution approves and authorizes execution of the bonds as well as the required documents and agreements.

Motion to authorize the resolution for Well#4 Phase II Bond issuance: Jerome Bollettieri, second, Edward Cammarato. All in favor. Roll Call. Jerome Bollettieri-yes, Edward Cammarato-yes, Samuel Cammarato-yes, William McGrath-yes, Michael Hale-yes. Motion Carried.

Waiver of fees for Habitat for Humanity project 274 Grand Central Pkwy:

Mrs. Nugent requested of the Board approval for a waiver of fees for the Habitat for Humanity project at 274 Grand Central Pkwy. Mrs. Nugent stated the law requires a 50% waiver to be given, but the Township encourages granting a full waiver to Habitat for Humanity to support the Township's affordable housing program.

Motion to approve the waiver of fees for Habitat for Humanity project 274 Grand Central pkwy: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Adoption of the Cash Management Plan:

Motion to authorize the 2021 Cash Management Plan: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Designation of TD Bank, Ocean First Bank and Lakeland Bank as Official Depositories:

Motion to authorize the designation of TD Bank, Ocean First Bank and Lakeland Bank as the 2021 official Depositories of the Authority: Jerome Bollettieri, second, Samuel Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Designation of Asbury Park Press, Star Ledger & Berkeley Times as official newspapers:

Motion to authorize the designation of the Asbury Park Press, the Star Ledger and the Berkeley Times as the 2021 official newspapers for the Authority: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

Transfer of \$20,000.00 from BTMUA General Revenue Account to Renewal & Replacement Account:

Motion for authorization to transfer \$20,000.00 from the TD Bank General Revenue account into the TD Bank Renewal & Replacement account. This is an annual budgeted item required by the bond documents: Jerome Bollettieri, second, Edward Cammarato. All in favor. Roll Call. Jerome Bollettieri-yes, Edward Cammarato-yes, William McGrath-yes, Michael Hale-yes. Motion Carried.

Mrs. Nugent stated the Authority solicited proposals for the professional appointments using the Fair and Open Process. The Request for Proposals (RFPs) were requested and reviewed. The result from that review which was on predetermined criteria is the reappointment of all the current Authority professionals with the addition of an alternate conflict attorney.

Mrs. Nugent stated the following ten resolutions will be presented as a consent agenda. The 2021 appointments were read into record:

Appointment of Authority Attorney:

The appointment of Authority Attorney to the law firm of Berry, Sahradnik, Kotzas, & Benson with the named professional being Mr. John Sahradnik. Mr. Bob Budesca is the direct representative to the Authority.

Appointment of Authority Auditor:

The appointment of Authority Auditor to the firm of Holman, Frenia & Allison with the named professional being Mr. Jerry Conaty. Mr. Brian Waldron is the direct representative to the Authority.

Appointment of Authority Bond Counsel:

The appointment of Authority Bond Counsel to the firm of Gluck Walrath with the named professional being Mr. Michael Gluck. Mr. James Fearon is the direct representative to the Authority.

Appointment of Employee Health Benefits Insurance Broker and Consultant:

The appointment of Authority Employee Health Benefits Insurance Broker and Consultant to the firm of Conner Strong & Buckelew, Inc. with the named professional being Mr. Scott Davenport.

Appointment of Authority Engineer:

The appointment of Authority Engineer to CME Associates with the named professional being Mr. Michael McClelland. Mr. Keith Chiaravallo is the direct representative to the Authority.

Appointment of Authority Risk Manager:

The appointment of Authority Risk Manager to the firm of the John Hill Agency with the named professional being Mr. J. Michael Hill.

Appointment of Authority Conflict Attorney:

The appointment of Authority Conflict Attorney to the law firm of Dasti, Murphy, and McGuckin with the named professional being Mr. Christopher Koutsouris.

Appointment of Authority Labor Attorney:

The appointment of Authority Labor Attorney to the law firm of Dasti, Murphy, and McGuckin with the named professional being Mr. Christopher Koutsouris.

The appointment of Alternate Conflict Attorney:

The appointment of Alternate Conflict Attorney to the law firm of Coronato Law Firm with the named professional being Joseph Coronato.

Appointment of Authority Conflict Engineer:

The appointment of Authority Conflict Engineer to the Alaimo Group with the named professional being Mr. Miles Powell.

Mrs. Nugent stated an average of 2% increase was granted to the Professionals with the exceptions of the Risk Manager and the Employee Benefits Manager who is paid through the Authority's premiums. The Finance Committee has reviewed and recommends the increase.

Motion to appoint the above listed Authority Professionals for 2021: Jerome Bollettieri, second, Edward Cammarato. All in favor. Roll Call. Jerome Bollettieri-yes, Edward Cammarato-yes, William McGrath-yes, Michael Hale-yes. Motion Carried.

Mrs. Nugent referred to the Progress Report and presented the highlights:

- NJUAJIF/MEL Credit – The Elected Official Training Seminar is accessible online. The Authority receives a \$250.00 credit towards the Authority's insurance premium for each Commissioner's participation. The class is available until May 1, 2021.
- Water Tower lease Space – The Authority was contacted by DISH Network regarding antenna space on the Station Road Tower. This was referred to the Authority's cell tower lease consultant.
- 2022 F350 Utility Box Truck with Snow Plow – Mrs. Nugent requested the Board's authorization to purchase a 2022 Ford F350 utility box truck with snow plow. The purchase price is estimated to be approximately \$65,000.00. Mrs. Nugent added this is a budgeted item. Mr. Bollettieri questioned if the Ford F350 has a portable generator on it. Mrs. Nugent replied that may be an available option. The truck will be purchased through a State contract.

Motion to authorize the purchase of 2022 Ford F350 Utility Box Truck with Snow Plow: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Northern Blvd. Water Tower – In Committee.

Engineer’s Report:

Phase VII Water System Improvements:

Mr. Chiaravallo stated CME continues to progress the final design plans of the Phase VII water mains. CME continues to coordinate with the DEP and the I-Bank for funding. The project may be included in this year’s use plan.

Northern Boulevard Tank

Mr. Chiaravallo stated CME prepared preliminary construction cost estimates for the rehabilitation of the Northern Blvd. Tower. CME has initiated discussions with the Engineering Committee regarding the rehabilitation options.

Well# 4/Phase II

Mr. Chiaravallo stated CME and the DEP have progressed with the Well# 4 project close out. Punch list items are being addressed by the contractor. The maintenance guarantee is in effect.

Accountant’s Report:

Mr. Waldron presented the January 2021 Cash Position Report:

Cash Position Report for January:

Total All Cash Fund Balance:	\$5,778,083.80
Total Restricted Balances:	\$2,868,299.65
Total Fund Available for Disbursement:	\$2,909,784.15

Mr. Waldron stated HFA will begin the Authority’s 2020 year end audit on 03/08/21.

Attorney’s Report:

No formal report.

Committee Report:

Old Business:

No Report.

New Business:

Mr. McGrath made the Board aware of the cyber-attack against the Oldsmar Water Treatment System in Florida. He inquired if the Authority has safe guards in place to protect against possible cyber intrusion. Mrs. Nugent stated the Authority’s systems sends alarms and notifications over technology, but all adjustments are handled on a manual basis.

Old Business:

Mr. Samuel Cammarato updated the Board on the status of the solar panels. The Solar Committee continues to gather information and may suggest a presentation in the future.

Motion to open the public portion: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Chairman Hale stated for the record there is one member from the general public in attendance.

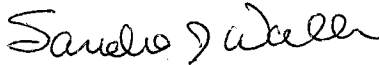
Mr. James Blavat of 83 Windjammer Ct., Bayville introduced himself and congratulated Mr. Bekiarian on his appointment to the BTMUA Board of Commissioners.

Motion to close the public portion: Jerome Bollettieri second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Jerome Bollettieri, second, Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:57 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, March 25, 2021 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.