



Berkeley Township

MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Tuesday, **May 15, 2018** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mrs. Davis-absent, Mr. Edward Cammarato-present, Mr. Samuel Cammarato-present, Mr. Mullikin-present, Mr. Elliott-present, Mr. Bollettieri-present.

Also present: Mr. Budesca-Attorney, Mr. Chiaravallo-Engineer, Mr. Waldron-Accountant, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

After the salute to the flag, Mrs. LeFaucheur read the Open Public Meeting Statement.

Mr. Hale stated Mr. Bollettieri, Alternate Commission #2, will be seated as a voting member.

Motion to approve the Public Meeting Minutes, and the following reports from the meeting on April 26, 2018: Mr. Bollettieri, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Accountant's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the three week period from 04/28/18-05/18/18 the payroll expenses totaled \$20,389.69 and the operational expenses totaled \$84,886.89. The operational expenses include the \$12,348.20 payment to JCP&L which will be separately authorized under the Executive Director's Report.

Mr. Edward Cammarato and Mr. Samuel Cammarato reviewed the three week period.

Motion to approve the Treasurer's Report: Mr. Mullikin, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Confirmation of 2018 Bond Issuance to pay off the notes for Well #4/Phase I:

Mrs. Nugent stated this resolution confirms the issuance of the New Jersey Environmental Infrastructure Trust (NJEIT) bonds in the aggregate amount of \$522,151.00. The bonds will pay off the interim finance notes issued during construction of Well #4/Phase I.

Motion to approve the resolution to confirm the issuance of NJEIT bonds: Mr. Bollettieri, second, Mr. Mullikin. Mr. Edward Cammarato-yes, Mr. Samuel Cammarato-yes, Mr. Mullikin-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Authorize execution of JCPL Agreement to install utility pole for Well #4 site (\$12,348.20):

Mrs. Nugent stated JCPL will install the pole at zero cost. The \$12,348.20 represents an escrow deposit. JCP&L will release these funds after initiation of service.

Motion to authorize execution of JCPL agreement: Mr. Bollettieri, second, Mr. Mullikin. Mr. Edward Cammarato-yes, Mr. Samuel Cammarato-yes, Mr. Mullikin-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Authorize preparation of plans/documents for BTMUA Treatment Plant sewer line repair:

Mrs. Nugent stated the Engineer and Mr. Blair have suggested a plan to divert the current sanitary line and install a new gray water line to the public sewer system. CME will prepare the necessary documents for a quote package.

Motion to authorize the preparation of plans/documents for BTMUA sewer line repair: Mr. Edward Cammarato, second, Mr. Bollettieri. Mr. Edward Cammarato-yes, Mr. Samuel Cammarato-yes, Mr. Mullikin-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Progress Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- Town Hall Water Treatment – The Engineering Committee and staff visited Berkeley Township Town Hall water treatment facilities to investigate the possibility of a shared service agreement. The Engineering Committee has a list of topics which require further investigation before going into contract. The Engineering Committee recommends the Board authorize the Authority Staff and Professionals to proceed and report back.
- Non-Compliant Owners Re: Physical Connection to System: - The Board authorized Mrs. Nugent to send out a Last & Final 90 Day Notice to the homeowners who have not connected their homes to the public water system as required by local ordinance.

Engineer's Report:

Well #4 Project:

Phase II – Production Well

Mr. Chiaravallo stated installation of the raw water main from the well site to the water treatment plant is completed. Construction of the foundation of the well house building has begun.

Well #1 Electrical Service Line

In reply to the low voltage inquiry from last month's public meeting, Mr. Chiaravallo reported to the Board the option to install a low voltage meter during the Well #1 electric service line replacement was not included in the final recommendation. Mr. Chiaravallo stated the Authority can reconsider the

installation in the future if any indications become evident or he can arrange the installation if the Board wishes to install the meter now. The Board authorized the installation of the low voltage meter.

Accountant's Report:

Mr. Waldron read into record the April 2018 Cash Position Report:

Cash Position Report for April 2018:

Total All Cash Fund Balance:	\$5,506,040.55
Total Restricted Balances:	\$2,886,256.82
Total Fund Available for Disbursement:	\$2,619,783.73

Mr. Waldron presented the 2017 Audit and provided an unmodified opinion which represents a good standing for the Authority. Mr. Waldron stated there are no comments or recommendations noted. The financial statements were prepared in accordance with government audit standards.

2017 Audit Certification:

Mrs. Nugent requested of the Board approval of the resolution that certifies all the BTMUA Board Members have received and reviewed the 2017 Audit, specifically the general comments and recommendations section. The Board Members are required to sign an affidavit.

Motion to approve the 2017 Audit Certification and authorize the execution of the Affidavit: Mr. Bollettieri, second, Mr. Edward Cammarato. All in favor. Roll Call. Mr. Edward Cammarato-yes, Mr. Samuel Cammarato-yes, Mr. Mullikin-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Attorney's Report:

No Report.

Committee Report:

Old Business:

No Report.

New Business:

Mr. Edward Cammarato stated he will not attend the July 2018 Public Meeting.

Motion to open the public portion: Mr. Mullikin, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

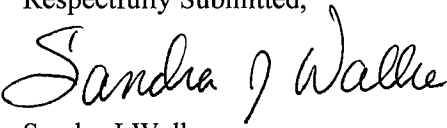
Chairman Hale stated there are no members of the general public in attendance.

Motion to close the public portion: Mr. Bollettieri, second, Mr. Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Bollettieri, second, Mr. Edward Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:46 pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Sandra J Walker". The signature is written in a cursive, flowing style.

Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, June 28, 2018 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.