



## **Berkeley Township MUNICIPAL UTILITIES AUTHORITY**

42 Station Road  
Bayville, NJ 08721  
(732) 237-0100  
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **April 26, 2018** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mrs. Davis-absent, Mr. Edward Cammarato-present, Mr. Samuel Cammarato-present, Mr. Mullikin-present, Mr. Elliott-present, Mr. Bollettieri-absent.

Also present: Mr. Budesa-Attorney, Mr. Chiaravallo-Engineer, Mr. Waldron-Accountant, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Del Conte read the Open Public Meeting Statement.

Mr. Hale stated Mr. Elliott, Alternate Commission #1, will be seated as a voting member.

Motion to approve the Public Meeting Minutes, and the following reports from the meeting on March 22, 2018: Mr. Mullikin, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Edward Cammarato and Mr. Elliott abstained.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

### **Treasurer's Report:**

Mr. Samuel Cammarato stated for the five week period from (03/24/18-04/27/18) the payroll expenses totaled \$67,344.10 and the operational expenses totaled \$70,700.67. Mr. Edward Cammarato and Mr. Samuel Cammarato reviewed the five week period.

Motion to approve the Treasurer's Report: Mr. Cammarato, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

### **Executive Director's Report:**

#### **Acceptance of Performance Bond for Montalvo/Mc Kinley:**

Mrs. Nugent requested of the Board authorization for acceptance of the performance bond for the Montalvo/Mc Kinley project. The developer will extend the water main on McKinley Avenue to service four single family homes.

Motion to accept the Montalvo/McKinley Performance Bond: Mr. Elliott, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

## Progress Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- Well #4/Phase II – progressing.
- Well #4/Phase I - The Fund portion of Phase I bonding closed March 2018 and the Trust portion will be close in May. The regular BTMUA Meeting will be held on Tuesday, May 15, 2018 to accommodate the separate bond issuance.
- Financial Disclosure – the financial disclosure is due May 15, 2018 (This date was corrected to April 30, 2018.)
- Semi-Annual Hydrant Billing to Town – \$63,218.75

Mr. Bollettieri arrived at the meeting at 7:15 pm.

- Non-compliant home owners re: physical connection to public water system – Mrs. Nugent provided an update to the Phase IV, V and VI water main projects. In total, 63 eligible homes have not connected to the BTMUA public water system from those projects. 45 of those homes are from the Phase VI project. The original notice to connect was issued to the Phase VI homeowners in November, 2016. Nine of the Phase VI homes are marked as foreclosure or abandonment. Those nine will eventually connect through new ownership. The remaining 36 homeowners are not responsive to the mandate stating financial burden, personal difficulties or other priorities as their reason for non-compliance. Mrs. Nugent confirmed these houses have paid the basic connection fee (\$1,100) and are being charged the basic service fee (\$55). The Authority has provided a considerable amount of time to assist the homeowner with the planning and construction process. Mrs. Nugent asked the Board for guidance on whether to continue the current policy or to escalate the order to connect. Mr. Budesá suggested sending a letter giving an extension for connection followed by legal action. A discussion among the Board Members ensued regarding how to proceed with the mandatory connection. Mr. Elliott and Mr. Hale stated many residents endure financial hardship or a lack of resources with acquiring funding for connection to the water system. The Board requested Mrs. Nugent draw up a formal letter requesting residents to physically connect to the water system or face possible legal action.
- Hydrant Flushing – the Authority is near completion of the semi-annual hydrant flushing
- Potters' Creek Crusaders – the Potters' Creek Crusaders recently toured the Authority Treatment Plant. They presented a gift book containing pictures taken by the students through the years of their science experiences
- Town Hall Water Treatment – Mr. Elliott requested an update to the Township request for assistance with the Town Hall and Public Works water treatment. Mrs. Nugent stated the Authority Staff visited the Township water treatment plant. She spoke with the Township Facilities Manager and the prior Engineer/Signing Operator. Mrs. Nugent summarized the facility condition and compliance oversight for the Board Members. Mrs. Nugent stated she will schedule a meeting with members of the Engineering Committee to review the site and make a recommendation at the next meeting.

## **Engineer's Report:**

### Well #4 Project:

Mr. Chiaravallo stated Montana Construction has begun the installation of the new raw water main from the well site into the treatment plant. Mr. Mullikin questioned if it is connected in the building. Mr. Blair replied it is in the building, but not connected.

Mr. Elliott questioned the status of the Well #1 electric line replacement, specifically the installation of the low voltage meter. Mr. Chiaravallo stated the additional fuse disconnect at the well was installed as recommended. Mr. Elliott stated the electrical engineer suggested an electronic meter be installed as a way to measure and protect the building from low voltage surges. Mr. Chiaravallo will review the electrical engineer's recommendations and report back to the Authority.

**Accountant's Report:**

Mr. Waldron provided the February 2018 Cash Report and read into record the

**Cash Position Report for March 2018:**

Total All Cash Fund Balance:	\$5,284,458.67
Total Restricted Balances:	\$2,890,179.17
Total Fund Available for Disbursement:	\$2,394,279.50

Mr. Waldron stated he met with Mrs. Davis and Mr. Edward Cammarato on April 25, 2018 to review the 2017 audit draft. Mr. Waldron stated the Board will be given a full presentation after the State GASB 68 pension obligation numbers are received from the State and incorporated into the document. Once finalized, the audit will be filed in accordance with the Division of Consumer Affairs (DCA). Mr. Waldron stated he will provide the Executive Director and Financial Committee an update.

**Attorney's Report:**

Mr. Budesca stated he received a letter from Joseph Michelini, Esq. on behalf of Mr. Rinderer. Mr. Rinderer owns Shore Plaza located at 549 Atlantic City Blvd, Bayville. This strip mall building is located in the BTMUA franchise area and is currently serviced by a private well. The building is approximately 650 feet from the Authority public water system (at Buckley Lane), but has an Aqua water main located in front of that property. Mr. Rinderer has requested a waiver to connect his building to the Aqua main. The tenant, Berkeley Child Care Center, is required to test the well and that testing is costly.

Mrs. Nugent stated the Authority wanted Mr. Rinderer to extend the water main and connect the building to the public water system during original construction. In 2009, Mr. Rinderer stated the building would not use greater than 2,000 gallons of water per day (gpd). Therefore, he claimed an exemption to the water connection requirement. Mr. Budesca provided the Board a copy of the building deed which states the restriction of "less than 2,000 gpd" usage. The Board asked Mr. Budesca to reply the property may not connect to the Aqua main and is required to extend the main if water usage is currently greater than 2,000 gpd.

**Committee Reports:**

**Old Business:**

Mr. Mullikin stated he attended the Potters Creek Crusaders visit at the Authority and that it went very well. Mr. Mullikin praised the retired teachers that volunteer their time. Mr. Hale encouraged the Commissioners to attend these community visits.

Mr. Elliott asked Mr. Budesca for an update on the Chelsea Place project. Mr. Budesca stated Chelsea Place is the nine home development off Grand Central Parkway. A verbal agreement is on the table for the developer to extend the water line to service the nine homes on Chelsea Place. Further, the developer will complete the loop back to the Grand Central Authority main with a contribution of \$3,000 for every home on the outside. The agreement is not finalized because the project is progressing through other Township entities. Mr. Elliott stated a lot of time has passed. Mr. Elliott asked the Board to provide guidance to Mr. Budesca to finalize the agreement or rescind the offer. Mr. Budesca suggested he contact the attorney for the developer for an update on the project. He will report his findings at the May meeting.

Mr. Elliott asked Mr. Blair for the status of the ongoing sewer line problem. Mr. Blair offered a summary of the problem and proposed possible solutions. One of those solutions included the use of a pressurized material to essentially roto-rooter the lines. The material may open the lines and allow proper flow of the gray water for a temporary solution. A permanent solution may be accomplished with the replacement of the sewer line. The replacement can be done using in-house labor or an outside contractor. The Board asked the staff to prioritize this project. They should meet with the Engineer to recommend a solution.

Mr. Elliott asked for a re-evaluation of the Board's decision to not offer a service contract to homeowners to cover damage to the water lateral from the main to the house. The Board summarized their discussion (from the March 22, 2018 meeting) resulting in their decision to not offer nor partner with a private company to provide service contracts on those private lines.

New Business:

No Report.

Motion to open the public portion: Mr. Elliott, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

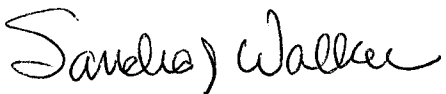
Chairman Hale stated for the record there are no members of the general public in attendance.

Motion to close the public portion: Mr. Elliott, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Elliott, second, Mr. Samuel Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 8:25 pm.

Respectfully Submitted,



Sandra J Walker  
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Tuesday, May 15, 2018 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.