



Berkeley Township

MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **March 22, 2018** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mrs. Davis-present, Mr. Edward Cammarato-absent, Mr. Samuel Cammarato-present, Mr. Mullikin-present, Mr. Elliott-absent, Mr. Bollettieri-present.

Also present: Mr. Sahradnik-Attorney, Mr. Chiaravallo-Engineer, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Walker read the Open Public Meeting Statement.

Mr. Hale stated Mr. Bollettieri, Alternate Commission #2, will be seated as a voting member.

Motion to approve the Public Meeting Minutes, Executive Session Minutes and the following reports from the meeting on February 22, 2018: Mr. Mullikin, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Accountant's Report
- Attorney's Report

Treasurer's Report:

Mr. Samuel Cammarato stated for the four week period from (02/24/18-03/23/18) the payroll expenses totaled \$39,293.83 and the operational expenses totaled \$114,256.26. Mr. Hale and Mr. Edward Cammarato reviewed the first two weeks. Mr. Hale and Mr. Samuel Cammarato reviewed the last two weeks.

Motion to approve the Treasurer's Report: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Dollar General Release of Performance Bond:

Mrs. Nugent requested of the Board authorization for the release of the performance bond for the Dollar General project. This resolution will release the performance bond and accept the maintenance bond.

Motion to release the Performance Bond for Dollar General: Mrs. Davis, second, Mr. Bollettieri. All in favor. Roll Call. Mrs. Davis-yes, Mr. Samuel Cammarato-yes, Mr. Mullikin-yes, Mr. Bollettieri-yes, Mr. Hale-yes. Motion Carried.

Progress Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- Well #4/Phase I – The fund portion of the loan closed on March 12, 2018. The Authority received 50% of the entire loan (\$261,434.00) in principal forgiveness from the New Jersey Environmental Infrastructure Trust (NJEIT) program. The Trust portion will close in May, 2018.
- 2017 Lien Sale – 310 accounts were sent to the Township-of these 246 accounts were paid at the Township prior to the tax lien sale- 64 accounts went to sale. \$170,108.60 will be reimbursed to the Authority from the Township.
- NJUAJIF/MEL Credit - The Elected Official Training Seminar is now available on-line-the Authority will receive a \$250.00 credit toward its insurance premium for each Commissioner's participation.
- 2017 Audit – The in-house portion of the audit is completed.
- Aqua Response – Aqua NJ rejected the Authority's offer of purchase. The Board Members discussed some of the issues the Aqua rate payers have brought to the attention of Town Hall.
- Water Line Service Agreement – The Board Members received information on options to provide a water service line protection plan to the rate payers. The Board Members explored several options including partnership with a private company. After much discussion the decision was to not offer this plan to the ratepayers.
- Town Hall Water Treatment – Town Hall has a T2 water treatment system and the Township CFO asked if the Authority would like to enter into a shared service agreement.
- Municipal Utility Authority Association (MUAA) Dinner Meeting – The MUAA Meeting is scheduled for March 29, 2018.

Engineer's Report:

Well #4 Project:

Mr. Chiaravallo stated CME met with Montana Construction to review the Well #4 project schedule and the status of the submittals. Mr. Chiaravallo stated the project is anticipated to start the end of March 2018 and be completed within three months.

Attorney's Report:

No report.

Committee Reports:

Old Business:

Mr. Bollettieri stated the Authority was recognized for 22 years of No Time Loss/Accident Safety at the New Jersey Utility Authority Joint Insurance Fund (NUAJIF) February 28, 2018 Safety Meeting. Mr. Mullikin, Mr. Elliott and Staff Members attended the meeting. Mr. Bollettieri stated the Board authorized an in-house safety lunch to acknowledge this achievement.

New Business:

No Report.

Motion to open the public portion: Mrs. Davis, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

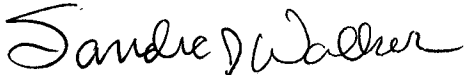
Chairman Hale stated for the record there are no members of the general public in attendance.

Motion to close the public portion: Mr. Mullikin, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mrs. Davis, second, Mr. Bollettieri. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:38 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, April 26, 2018 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.