



Berkeley Township

MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **September 28, 2017** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairwoman Davis-present, Mr. Mullikin-present, Mr. Cammarato-present, Mr. Hale-present, Mr. Askew-absent, Mr. Elliott-absent.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Walker read the Open Public Meeting Statement.

Motion to approve the Public and Executive session meeting minutes and the following reports from the meeting on July 27, 2017: Mr. Hale, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Cammarato abstained.

- Executive Director's Report
- Engineer's Report
- Auditor's Report
- Attorney's Report

Motion to approve the Well #4/Phase II Bid Opening Minutes of September 12, 2017: Mr. Mullikin, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Treasurer's Report:

Mr. Hale stated for the nine week period from (07/29/17-09/29/17) the payroll expenses totaled \$85,787.69 and the operational expenses totaled \$107,268.13. Mr. Hale and Mr. Cammarato reviewed nine weeks.

Motion to approve the Treasurer's Report: Mr. Cammarato, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Authorize final approval of the Ocean County Utilities Authority (OCUA) project:

Mrs. Nugent requested of the Board authorization for preliminary, tentative and final approval for the OCUA project. OCUA is connecting to the Authority's public water system. This resolution references the requirement to comply with all the terms set forth within the Engineer's Report dated September 15,

2017 except for the requirements to post a surety and cash performance bond. The request to waive this requirement will be presented in the next resolution. The plans and application for the OCUA project has been reviewed and recommended for approval by CME.

Motion to authorize final approval for the OCUA project: Mr. Cammarato, second, Mr. Hale. All in favor. Roll Call. Mr. Mullikin-yes, Mr. Cammarato-yes, Mr. Hale-yes, Mrs. Davis-yes. Motion Carried.

Authorize waiver of the requirement to submit performance bond for the OCUA project:

Mrs. Nugent requested of the Board authorization to allow the waiver of the surety and cash performance bond for the OCUA project. Mrs. Nugent stated the contractor is providing a performance bond to the OCUA. The Authority will be participating within the protection of that performance bond although it is not specifically named to the Authority. This project is taking place on the private property of the OCUA and therefore does not affect public streets. Mr. Budesca stated the Authority will be provided an appropriate easement once the project is completed. Mrs. Davis questioned when the project will be completed. Mrs. Nugent replied it will be next year (2018). Mr. Chiaravalle stated the project has gone out to bid, the contract was awarded and a pre-construction meeting is being scheduled.

Motion to authorize waiver of the requirement to submit performance bond for the OCUA project: Mr. Mullikin, second, Mr. Hale. All in favor. Roll Call. Mr. Mullikin-yes, Mr. Cammarato-yes, Mr. Hale-yes, Mrs. Davis-yes. Motion Carried.

Progress Report:

Mrs. Nugent referred to the Progress Report and presented the highlights:

- Payroll Services – change to Paychex vendor
- Northern Blvd Tower Maintenance – Liquid Engineering will perform an internal and external inspection of the tower and prepare a report.
- 3rd Quarter 2017 Billing – completed – 2 ½% increase from this time last year
- 2017 Lien Sale – the Township lien sale is scheduled for March 1, 2018
- Available Property –near Northern Blvd Tower - 3/4 of an acre-priced at \$119,000.00 and five acres owned by Morning Star Church. The Board Members authorized the Engineers to further look into these properties and tabled the topic for an upcoming meeting.
- New Jersey State League of Municipalities (NJSLOM) – Nov 14 – 16, 2017

Engineer's Report:

Well #4 Project:

Mr. Chiaravalle stated two bids were received on September 12, 2017 for the Well #4 project. The low bid submitted by Montana Construction was for \$1,387,111.00. Mr. Chiaravalle stated during a review of the bids a mathematical error was discovered which decreased the bid price by \$80,000.00. Mr. Chiaravalle stated the low bid was actually for \$1,307,111. This project includes the new well pump, the building, and the enclosure around it, the grading and site work, the water main back to the treatment plant along with connection and all the required communications and instrumentation. Mr. Chiaravalle stated CME's review of the project found everything in order and the bid is appropriate. Mr. Budesca concurred with CME's recommendation to award Montana Construction.

Motion for authorization to award the Well #4/Phase II contract to Montana Construction for \$1,307,111.00 contingent upon NJDEP approval: Mr. Hale, second, Mr. Cammarato. All in favor. Roll Call. Mr. Mullikin-yes, Mr. Cammarato-yes, Mr. Hale-yes, Mrs. Davis-yes. Motion Carried.

The below cash position report information was presented to the Board:

Cash Position Report for July:

Total All Cash Fund Balance:	\$5,054,585.49
Total Restricted Balances:	\$2,701,119.26
Total Fund Available for Disbursement:	\$2,353,466.23

Cash Position Report for August:

Total All Cash Fund Balance:	\$4,854,970.79
Total Restricted Balances:	\$2,501,228.31
Total Fund Available for Disbursement:	\$2,353,742.48

Attorney's Report:

No formal report.

Committee Reports:

Old Business:

No Report.

New Business:

Mr. Cammarato stated as he drove by the Hickory Farms project he noticed a leak at the fire hydrant on the corner of Butternut and Hickory Lanes. Mr. Cammarato called Mr. Blair who responded immediately to shut the hydrant off. Mr. Cammarato asked the Board to censure the developer for their failure to respect BTMUA property and indifference to protect our resource. A discussion ensued among the Board Members if a penalty should be applied to the developer for leaving a fire hydrant leaking. Mrs. Nugent was provided instructions to notify the developer of the penalty for estimated water usage and Mr. Blair's overtime reimbursement.

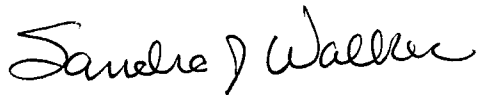
Motion to open public portion: Mr. Hale, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close the public portion: Mr. Hale, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Hale, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:32 pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Sandra J Walker". The signature is written in a cursive style with a large initial 'S'.

Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, October 26, 2017 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.