



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **July 27, 2017** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairwoman Davis-present, Mr. Mullikin-present, Mr. Cammarato-absent, Mr. Hale-present, Mr. Askew-absent, Mr. Elliott-present.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer, Mr. Waldron-Accountant and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Del Conte read the Open Public Meeting Statement.

Motion to approve the Public and Executive session meeting minutes and the following reports from the meeting on May 25, 2017: Mr. Elliott, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Auditor's Report
- Attorney's Report

Treasurer's Report:

Mr. Hale stated for the nine week period from 05/27/17 – 07/28/17 the payroll expenses totaled \$68,768.84 and the operational expenses totaled \$245,284.65. Mr. Hale and Mr. Cammarato reviewed five weeks. Mr. Hale and Mr. Mullikin reviewed four weeks.

Motion to approve the Treasurer's Report: Mr. Elliott, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Amend Resolution #2017-28 granting tentative & final water application approval to Ocean County/Berkeley Island Park:

Mrs. Nugent requested of the Board authorization to amend Resolution #2017-28 regarding the Berkeley Island Park water main installation project. Approval of this amendment will allow the Authority to participate in the County's entire performance bond instead of requiring a performance bond specific to the Authority. Mrs. Nugent stated this amendment will also waive the requirement for the 10% cash portion and revise the connection fee to \$95,700.00 based on the revised water usage estimates. The project is progressing and has received final approval. The water main within the public easement is completed. Mrs. Nugent stated pressure testing and chlorination results are not available to report.

Motion to approve the amendment of Resolution #2017-28: Mr. Mullikin, second, Mr. Hale. All in favor. Roll Call. Mr. Mullikin-yes, Mr. Hale-yes, Mr. Elliott-abstained, Mrs. Davis-yes. Motion Carried.

Authorize execution of T-Mobile lease amendment agreement:

Mrs. Nugent requested of the Board authorization to allow an amendment to the current T-Mobile cellular antenna tenant lease on the Station Road Tower. T-Mobile is requesting to add three additional antennas to the tower. T-Mobile originally offered \$3,600.00 as an annual rent increase. This information was provided to FSD (Authority's cellular antenna consultants) who negotiated an annual increase of \$6,300.00. FSD will receive a onetime payment of \$3,000.00 for its services per their agreement. Mrs. Nugent stated FSD is representing the Authority in negotiations with AT&T for the Northern Boulevard site. The current AT&T lease terminates in two years. FSD may renegotiate or the Authority may need to rebid.

Motion to approve the T-Mobile lease amendment agreement: Mr. Elliott, second, Mr. Hale. All in favor. Roll Call. Mr. Mullikin-yes, Mr. Hale-yes, Mr. Elliott-yes, Mrs. Davis-yes. Motion Carried.

Progress Report:

- Phase VI - 37 homes are fully connected, 38 applied, 24 no response All of the Phase VI homes were billed for connection and second quarter flat rate service fees.
- Phase V – 14 homes are not connected
- Annual Employee Portion Increased for Pension and Health Benefits Contributions – The employee contribution for pension and health benefits increased in July 2017
- 2nd Quarter 2017 Billing – The amount billed on June 30, 2017 was \$399,682.01 for 3,389 customers
- New Jersey State League of Municipalities (NJSLOM) – Nov 14 – 16, 2017

Mrs. Nugent stated there was an article in the Asbury Park Press regarding the (Perfluorooctanoic Acid) PFOA chemical in some NJ water systems. Although the Authority does not anticipate any concerns, Mr. Blair will investigate the cost of performing the test.

Mrs. Nugent stated there will be Executive Session tonight.

Engineer's Report:

Well #4 Project:

Phase II – Production Well

Mr. Chiaravallo stated only one bid was received at the 07/18/17 Well #4/Phase II bid opening. Montana Construction offered \$1,414,460.00. CME's estimate for the project was \$1,000,000.00. Mr. Chiaravallo considers the CME estimate accurate and recommends rejection of the bid. Mr. Budesa concurred. Mr. Chiaravallo stated DEP approval is required to reject the bid. Mr. Chiaravallo stated the difference between the estimate and the bid amount, as well as only receiving one response, is justification for the DEP to accept the rejection.

Motion to reject the bid for the Well #4/Phase II project contingent upon DEP authorization to reject: Mr. Hale, second, Mr. Mullikin. All in favor. Roll Call. Mr. Mullikin-yes, Mr. Hale-yes, Mr. Elliott-yes, Mrs. Davis-yes. Motion Carried.

Accountant's Report:

Mr. Waldron submitted the May 2017 Cash Position Report and read into record the June Cash Position Report:

Cash Position Report for April:

Total All Cash Fund Balance:	\$4,865,158.11
Total Restricted Balances:	\$2,724,177.97
Total Fund Available for Disbursement:	\$2,140,980.14

Attorney's Report:

Will present report in Executive Session.

Committee Report:

Old Business:

Mr. Mullikin referenced a conversation with Mr. Shim-Chim (NJDEP-Supervising Environmental Engineer) who is reviewing the Aqua test well permit. Mr. Shim-Chim is responsible to review the Aqua test well results and report if he has any concerns of this Aqua test well affecting the Authority or Ocean Gate wells.

Mr. Chiaravallo reported the Hickory Farms water mains are installed. The process went smoothly with no issues. The hydrants need to be installed, but the chlorination testing is complete.

New Business:

No Report.

Motion to open public portion: Mr. Hale, second, Mr. Elliott. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close public portion: Mr. Elliott, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Session:

Motion to open: Mr. Mullikin, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Topic Discussed:

Chelsea Place

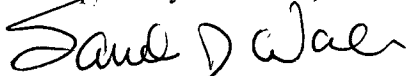
Motion to close: Mr. Mullikin, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to re-open public portion: Mr. Elliott, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Hale, second, Mr. Elliott. The motion was approved by voice vote. There were no “nay” votes. Motion Carried.

The meeting adjourned at 7:50 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sandra J Walker".

Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, August 24, 2017 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.