



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **September 22, 2016** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mrs. Davis-absent, Mr. Mullikin-present, Mr. Cammarato-present, Mr. Askew-absent.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer, Ms. Walker-Recording Secretary and Mrs. Nugent-Executive Director.

After the salute to the flag, Ms. Walker read the Open Public Meeting Statement.

Motion to approve the meeting minutes and the following reports from the meeting on August 25, 2016: Mr. Mullikin, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Treasurer's Report:

Mr. Cammarato stated he and Mr. Mullikin reviewed the payroll and operating expenses for (08/27/16-09/23/16) four weeks. The payroll expenses were in the amount of \$33,503.88. The operating expenses were in the amount of \$81,469.04.

Motion to approve the Treasurer's Report: Mr. Mullikin, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Authorize P&A Construction payment application #1 for the BTMUA Phase VI water main installation project:

Mrs. Nugent requested of the Board authorization for the P&A Construction payment application #1 for the Phase VI project. This authorization is for payment of \$401,105.61 which represents the net amount of \$409,291.44 less the retainage amount of \$8,185.83. Mrs. Nugent stated this amount will be in the October 2016 bill list. CME has reviewed the application and recommends payment. This application was already submitted to the New Jersey Environmental Infrastructure Trust (NJEIT) for review. The NJEIT will reimburse the Authority from its interim finance program offered at 0%.

Motion to authorize payment application #1 to P&A Construction: Mr. Cammarato, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Progress Report:

Final Approval and Acceptance of Performance Bond for Carnevale/Taylor St. (single family home) SFH:

Mrs. Nugent requested of the Board final approval and acceptance of the performance bond for the Carnevale project on Taylor St. Mrs. Nugent stated the Carnevale family is building a single family home within 100 feet of the water main and is required to connect to the Authority water system. The Carnevale family have submitted plans which are under review and almost ready for final approval. Mrs. Nugent requested of the Board final approval to be granted tonight pending recommendation of CME and the Engineering Committee and acceptance of the performance bond pending attorney review in conjunction with the Engineer Committee. This will allow the Carnevale family to progress the project. Mr. Budesha stated his recommendation is to accommodate the family rather than requiring them to wait a month until the next meeting. Mr. Budesha added the family is eager to connect to the water system.

Motion to provide final approval of the Carnevale/Taylor St. project and acceptance of the performance bond pending the recommendations of the Authority's professionals in conjunction with the Engineering Committee: Mr. Mullikin, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- No increase in dental premiums in 2017 - .01% increase in health & prescription benefits
- Fire Protection Refunds – three accounts totaling \$24,140.00 requested refunds-the remaining five accounts accepted account credits
- Well #1 – Three quotes were received for \$16,000.00, \$11,000.00 and \$14,000.00 which covers the replacement of the service line from the building to Wells #1 and #2. Mr. Cammarato questioned whether the replacement of both might compound the problem by replacing the wiring to Well #2 which is operating properly. Mr. Chiaravalle replied replacing the old wiring with new wiring will not create new problems, but will only correct any existing problems. The replacement may resolve the Well #1 motor issue. The Well #2 line is being replaced because it shares the same conduit as the Well #1 service line. A discussion followed regarding possible solutions.
- Chromium 6 - Mrs. Nugent referred to an article in the Asbury Park Press which cited Chromium 6 results from several local water providers. Mrs. Nugent stated the Authority has annually tested for total Chromium for the last three years and has never received a result of a detectable level. The NJDEP does not currently require specific Chromium 6 testing in drinking water.
- Provide TD Bank Access to Ocean First Bank Revenue Account - Mrs. Nugent notified the Board she will ask for authorization to provide TD Bank exclusive access to the Ocean First Bank revenue account which will provide full compliance with Authority bond documents. Mr. Cammarato questioned why TD Bank would be given access to the Ocean First Bank revenue account and if safeguards are in place. Mr. Budesha stated the Authority retains control of the monies, but this will allow TD Bank to follow the Authority's directive. Mrs. Nugent stated Bond Counsel will provide a resolution for the Board members at the next meeting.
- 2017 Budget – The 2017 Budget is in the final stages of preparation.

Engineer's Report:

Well #4 Project:

Phase II – Production Well

Mr. Chiaravalle stated CME is preparing the final design for Well #4. The bid for Well #4 should be ready by mid Fall 2016.

Phase VI Water Main Improvement Project:

Mr. Chiaravalle stated P&A Construction has installed most of the water main. After the mains are disinfected, P&A Construction will install the water services.

Attorney's Report:

No formal report.

Committee Reports:

Old Business:

No Report.

New Business:

Mr. Hale stated he, Mr. Cammarato and Mrs. Nugent will meet with the Township on October 6, 2016 at 5:00 pm to discuss the Authority's budget and projects.

Motion to open the public portion: Mr. Mullikin, second, Mr. Cammarato. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close the public portion: Mr. Cammarato, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Cammarato, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:40 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, October 27, 2016 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.