



## **Berkeley Township MUNICIPAL UTILITIES AUTHORITY**

42 Station Road  
Bayville, NJ 08721  
(732) 237-0100  
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **May 26, 2016** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mrs. Davis-present, Mr. Mullikin-present, Mr. Cammarato-absent, Mr. Askew-absent.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer, Mr. Holman-Accountant, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

Motion to approve the meeting minutes and the following reports from the meeting on April 28, 2016: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

- Executive Director's Report
- Engineer's Report
- Attorney's Report

Motion to approve the minutes from the Phase VI Bid Opening on May 19, 2016: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

### **Treasurer's Report:**

Mr. Mullikin stated Mr. Cammarato and Mr. Mullikin reviewed the payroll and operating expenses for the first two weeks (04/30/16-05/13/16). Mr. Hale and Mr. Mullikin reviewed the payroll and operating expenses for the last two weeks (05/14/16-05/27/16). The payroll expenses were in the amount of \$39,220.91. The operating expenses were in the amount of \$72,228.87.

Motion to approve the Treasurer's Report: Mrs. Davis, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

### **Executive Director's Report:**

#### **Acceptance of Performance Bond for Pinewald Estates/Ocean One:**

Mrs. Nugent requested of the Board acceptance of the performance bond for the Pinewald Estates project which will consist of six single family dwellings. Mrs. Nugent stated from the point of connection to the six new dwellings will allow an additional 12 existing single family homes to be added to the Authority's water system. There are also several empty lots which may allow for future development. The Authority previously granted the developer (Ocean One) final

approval and this resolution will accept the performance bond presented and waive the ten percent cash portion of the performance bond which was granted at a prior meeting.

Motion to accept the surety performance bond and waive the 10% cash portion of the performance bond for the Pinewald Estates project: Mrs. Davis, second, Mr. Mullikin. All in favor. Roll Call. Mrs. Davis-yes, Mr. Mullikin-yes, Mr. Hale-yes. Motion Carried.

Final Approval/Acceptance of Performance Bond for River Bay Apts/Roman Brothers:

Mrs. Nugent requested of the Board authorization to grant preliminary, tentative and final approval for River Bay Landings/Roman Brothers project which consists of 80 garden apartments on Route 9. This resolution also accepts the 90% surety performance bond and the 10% cash bond presented in a cash portion and a letter of credit portion. CME reviewed and recommends the plans. Mr. Budesza reviewed and recommends the performance bond presented.

Motion to approve and accept the performance bond for the River Bay Apts/Roman Brothers: Mr. Mullikin, second, Mrs. Davis. All in favor. Roll Call. Mrs. Davis-yes, Mr. Mullikin-yes, Mr. Hale-yes. Motion Carried.

Award of Phase VI contract to P&A contingent on DEP approval for \$1,498,540.66:

Mrs. Nugent requested of the Board authorization to award the Phase VI contract to P&A Construction upon DEP approval. P&A Construction offered a bid amount of \$1,498,540.66. Mrs. Nugent stated the Authority Attorney, Engineer and herself reviewed the bid packet and recommended the award to P&A Construction pending NJDEP approval. Late today the Authority received NJDEP written notification to award the contract to P&A Construction. Mrs. Nugent also emphasized to the Board that the expedited timing of the DEP approval may allow the construction note closing to take place on May 31, 2016 as recommended by Bond Counsel.

Motion to award the Phase VI contract to P&A Construction for \$1,498,540.66: Mr. Mullikin, second, Mrs. Davis. All in favor. Roll Call. Mrs. Davis-yes, Mr. Mullikin-yes, Mr. Hale-yes. Motion Carried.

Progress Report:

- Cellular Antenna Tenants – Metro Station Road terminated its lease-the equipment is fully removed -the Authority will receive a pro-rated and probably final rent check next month
- NJSEM CO-OP –the co-op provided the 2017 natural gas price of 0.407 per therm or 15% less than the current price
- Hickory Farms Phase III - the Authority received notification Phase III of the project will be initiated-Phase III is located on the south side of Hickory Lane in the Authority's franchise area-the project is required to re-apply for approvals due to expiration of the approval granted for authorizing the award in 2007
- Hydrant Flushing – the semi-annual hydrant flushing was recently completed with no problems or complaints

- Project Construction Notes – Mr. Eichenbaum (Authority Bond Counsel) received notification from the NJEIT the interim loan financing for the Authority will be at zero percent for its construction notes
- MUAA Dinner Meeting – the MUAA dinner meeting is scheduled for June 9, 2016 at the Captain's Inn
- Certificates of Deposit – the Authority has purchased Certificates of Deposits

### **Engineer's Report:**

#### **Well #4 Project:**

##### **Phase II – Production Well**

Mr. Chiaravallo stated the draft permits were prepared and are still under review with the DEP. The project was advertised by the DEP in the newspaper. The allocation permits are soon to be prepared.

#### **Phase VI Water Main Improvement Project:**

Mr. Chiaravallo stated nine bids were received on May 19, 2016 for the Phase VI project. P&A Construction was the low bidder and authorization was received from the DEP today (05/26/16). Mr. Chiaravallo stated the Notice of Award will now be posted and the pre-construction meetings will be scheduled. Mr. Hale questioned the time frame for when water connections may begin and if there is a possibility of an increase for water allocation. Mr. Chiaravallo stated he will be able to provide a more accurate answer after the Phase VI project is connected because some of the information on the permits will change.

### **Accountant's Report:**

Mr. Holman stated in his report:

#### **Cash Position Report for March:**

Total All Cash Fund Balance:	\$4,303,626.63
Total Restricted Balances:	\$2,502,563.87
Total Fund Available for Disbursement:	\$1,801,062.76

#### **Cash Position Report for April:**

Total All Cash Fund Balance:	\$4,424,622.85
Total Restricted Balances:	\$2,492,346.31
Total Fund Available for Disbursement:	\$1,932,276.54

Mr. Holman presented the 2015 Audit and stated it was a clean audit report. Mr. Holman stated there are no recommendations, the Authority has a great budget performance and is paying its debt down quickly.

**Attorney's Report:**

No formal Report.

**Committee Reports:**

**Old Business:**

No Report.

**New Business:**

No Report.

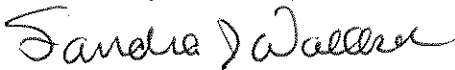
Motion to open the public portion: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close the public portion: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:30 pm.

Respectfully Submitted,



Sandra J Walker  
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, June 23, 2016 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.