



Berkeley Township
MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on **Thursday, November 13, 2014** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Pizzi-present, Mr. Hale-present, Mr. Mullikin-present, Mr. Askew-absent, Mrs. Davis-present, Mr. Buscio-absent.

Also present: Mr. Budesca-Attorney, Mr. Chiaravalle-Engineer, Mr. Waldron-Accountant, Mr. Blair-Chief of Operations, and Mrs. Nugent-Executive Director.

Motion to approve the minutes from the Public Meeting on October 27, 2014: Mr. Hale, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the minutes from the Executive Director's Report from the meeting on October 27, 2014: Mrs. Davis, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Engineer's Report from the meeting on October 27, 2014: Mr. Mullikin, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Accountant's Report from the meeting on October 27, 2014: Mr. Hale, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Attorney's Report from the meeting on October 27, 2014: Mrs. Davis, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Treasurer's Report:

Mr. Hale stated he and Mr. Mullikin reviewed the payroll and operating expenses for (10/25/14-11/14/14) three weeks. The payroll expenses were in the amount of \$34,733.04. The operating expenses were in the amount of \$46,644.89.

Motion to approve the Treasurer's Report: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Central Regional School District (CRSD) Request:

Mrs. Nugent introduced Mr. Patrick Jeffery, Engineer with T&M Associates representing CRSD. Mr. Jeffery provided each Board Member a packet containing information pertaining to CRSD's request regarding the water requirements for the newly installed synthetic turf football field.

Mr. Jeffery extensively explained the scope of the project to the Board Members. Mr. Jeffery stated the current condition of CRSD's existing wells and the lab results of the water tests from these wells, which report high iron content. Mr. Jeffery stated high concentrations of iron may cause staining to the synthetic turf. Mr. Jeffery stated T&M Associates has explored two options for the school district. The first option was to drill a new well to provide the water to maintain the football field needs and provide a separate two inch connection to the bathroom facility at an estimated cost of \$58,000.00. Mr. Jeffery stated the second option is to install one four inch connection to the public water line at an estimated cost of \$49,000.00. Mr. Jeffery stated CRSD is concerned with protecting its investment and is looking to the Authority to provide water as the preferred source.

Mr. Jeffery cited the CRSD rate relief request presented at the prior BTMUA meeting (10/27/14):

- BTMUA Water Usage rate \$3.65 per 1000 gallons – CRSD accepts the water rate – no change
- BTMUA Plan Review Fee rate of \$450.00 – CRSD accepts the fee – no change
- BTMUA Quarterly Service Charge four inch meter of \$1,495.00 – CRSD requests a decrease to \$295.00
- BTMUA Connection Fee of \$15,400.00 – CRSD requests a decrease to \$7,500.00
- BTMUA Inspection Fee rate of TBD (to be determined) of 5% of construction costs – CRSD requests a waiver of the inspection fee - no charge – T&M Associates to provide inspection along with BTMUA employees

Mr. Jeffery answered questions from the Board Members and summed it up stating CRSD is more comfortable having the Authority staff manage the water needs of the school and prefers to connect to the Authority's public water system.

Mr. Pizzi tabled the matter for further discussion with the Board Members and thanked Mr. Jeffery for providing an in-depth overview of CRSD's project and concerns.

Authorize Final Approval to Crystal Lake Rehabilitation Center (CLRC) contingent upon recommendations noted within the CME report dated 10/10/14:

Mrs. Nugent requested of the Board authorization to grant CLRC preliminary, tentative, and final approval for its project to connect to the Authority water system based on comments provided within the CME report dated October 10, 2014. Mr. Koutsouris (Authority Conflict Engineer) prepared the resolution.

Motion to authorize final approval to CLRC contingent upon recommendations noted within the CME report of October 10, 2014: Mrs. Davis, second, Mr. Hale. All in Favor. Roll Call. Mr. Hale-yes, Mr. Mullikin-yes, Mrs. Davis-yes, Chairman Pizzi-yes.

Progress Report:

Phase V:

Mrs. Nugent stated the final paving for the Phase V project is completed. Mrs. Nugent stated minor punch list items remain, but the project is progressing. Mrs. Nugent stated approximately 25 homes have initiated the connection application which represents 25% of the 98 homes that will connect to the water system.

NJSLOM Conference:

Mrs. Nugent provided each Commissioner with packets for the NJSLOM Conference containing the League agenda, class schedule, and other information pertaining to the conference. Mrs. Nugent stated the NJUAIJIF is offering a class at the Golden Nugget in Atlantic City on November 18, 2014 at 3:45 pm. The Authority can earn a \$250.00 credit on its insurance premium for each attendee. The classes may be offered online and at various locations within the county at a later date.

2015 Budget:

Mrs. Nugent stated the 2015 Budget was provided to the State for review and should be ready for adoption at the December 18, 2014 meeting. Mrs. Nugent stated Holman, Frenia and Allison (Authority Auditors) informed her that a public hearing is not required because there is no rate increase.

Semi-Annual Hydrant Flushing:

Mrs. Nugent stated the semi-annual hydrant flushing was completed with no problems.

Quick Chek:

Mrs. Nugent stated the Quick Chek project is completed at a cost of \$5,928.84. The final paving cost of \$1,400.00 and cash maintenance bond assumption of \$635.21 is included in that final number.

Board Discussion of CRSD:

Mr. Pizzi opened the CRSD matter for further discussion. Mr. Mullikin conveyed to the Board that another T&M Engineer explained to him that the four inch service line is not actually for irrigation purposes, but for maintenance of the newly installed synthetic turf. Mr. Mullikin added CRSD will continue to use its wells for irrigation of its other fields, but will keep the synthetic

turf maintenance completely separate. Mrs. Davis stated Mr. Jeffery was extremely informative of CRSD's requirements and addressed her concerns regarding this matter. Mrs. Davis questioned why the quarterly rate for a four inch service line differs from the rate for a two inch service line. Mrs. Nugent replied the reasoning is more water goes through the four inch service line per minute. This offsets the Authority's ability to provide for another residence. Mrs. Nugent compared one four inch service line as opposed to four one inch service lines. The higher pressure is considered a luxury since more water is provided. Mr. Mullikin questioned if CRSD should be accommodated for something that is common to the other ratepayers. Mr. Pizzi stated CRSD already receives rate relief for two minor meters. Mrs. Nugent stated the current complex has a four inch meter for both the high school and middle school. Two minor buildings, the concession stand and the maintenance garage, are not charged the flat rate quarterly fee of \$55.00 each. Mr. Mullikin stated he was questioning the relief for the inspection fees. Mrs. Davis stated she understood CRSD was seeking relief only for the four inch service line charge. Mr. Budesca stated this is correct, CRSD is specifically requesting the four inch meter charge be decreased to \$295.00. Mr. Budesca added CRSD is willing to pay everything else including the connection fee of \$15,400.00 and the 5% inspection fee. Mr. Pizzi stated the Authority has waived connection fees for other entities in town such as the First Aid Squad building. Mrs. Nugent stated the Authority has waived connection fees for Veterans Park, the Bayville Fire Department, and the Berkeley Township Recreation building. Mr. Pizzi stated this is done for the good of the residents of Berkeley Township. Mr. Mullikin stated he was concerned with the precedence the waiver may set. Mr. Budesca stated this should not be a concern as it is the school requesting it. Mrs. Davis recommended consideration of a reduction of the connection fee to honor the original request and keep the quarterly fee at the regular rate. Mr. Pizzi stated he agreed with keeping the quarterly fee at \$1,495.00 and reducing the connection charge of \$15,400.00. The Board concurred to waive the connection fee in full for the CRSD football field and bathroom facility project. Mr. Pizzi summarized the Board's decision that CRSD will be charged the quarterly service charge based on the current rates stated within the Rules and Regulations. The water usage of \$3.65 per 1,000 gallons of water remains. The connection fee is waived from the original \$15,400.00 to "0". The inspection fee and the plan review charge will remain in compliance with the Rules and Regulations. Mr. Pizzi requested of Mrs. Nugent to notify CRSD of the Board's decision.

Motion to approve the waiver of the connection fee in full for the CRSD football field and bathroom facility project: Mr. Mullikin, second, Mr. Hale. All in Favor. Roll Call. Mr. Hale-yes, Mr. Mullikin-yes, Mrs. Davis-yes, Chairman Pizzi-yes.

Mr. Pizzi instructed Mr. Budesca to prepare a formal resolution stating there is no guarantee the Authority's water system will provide the required pounds per square inch (PSI) and gallons per minute (GPM) the CRSD irrigation system requires. A booster system must be added to support the needed requirements. Mr. Pizzi added the Authority will assist with any testing of the public system.

Engineer's Report:

Phase V Water Main Improvement Project:

Mr. Chiaravallo stated CME was on site to observe the final paving by P&A Construction which was completed last week (week of 11/03/14). Punch list items will be addressed.

Well #4 Project:

Mr. Chiaravallo stated CME coordinated with the Authority and the DEP regarding funding for the Well #4 project. The authorization to advertise the test well portion of the project is pending DEP approval.

Phase VI Water Main Improvements:

Mr. Chiaravallo stated the Phase VI Planning Document and Letter of Intent were submitted to the DEP. Mr. Chiaravallo stated the NJEIT program requires loan applications, preliminary plans, and specifications be submitted to the DEP before March 6, 2015.

Accountant's Report:

Mr. Waldron stated in his report:

Cash Position Report for October:

Total All Cash Fund Balance:	\$4,196,965.18
Total Restricted Balances:	\$2,280,946.98
Total Fund Available for Disbursement:	\$1,916,018.20

Attorney's Report:

No formal report.

Committee Report:

Old Business:

Mr. Hale asked for a status update regarding the transfer of the school property that lies adjacent to the Authority property. Mr. Budesa stated his firm is working with the State to accomplish the transfer.

New Business:

Mr. Mullikin referred to the recent millings installation at the Authority and stated the improvement was accomplished at no cost. Mr. Blair stated P&A Construction had excess

millings from the Phase V project that were not needed. P&A Construction brought the millings to the Authority and created a circular driveway and parking area in the rear of the building. Mrs. Davis complimented the appearance of the project.

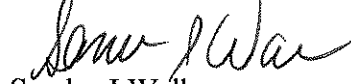
Motion to open the public portion: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close the public portion: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Buscio, second, Mr. Hale. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting was adjourned at 8:24 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, December 18, 2014 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.