



Berkeley Township
MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on **Thursday, July 24, 2014** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Chairman Pizzi-excused absence, presided by Vice-Chairman Hale-present, Mr. Mullikin-present, Mr. Askew-absent, Mrs. Davis-absent, Mr. Buscio-present.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer, Mr. Waldron-Accountant, Mr. Blair-Chief of Operations, and Mrs. Nugent-Executive Director.

Motion to approve the minutes from the Public Meeting on June 26, 2014: Mr. Mullikin, second, Mr. Buscio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Buscio abstained.

Motion to approve the minutes from the Executive Session on June 26, 2014: Mr. Mullikin, second, Mr. Buscio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Buscio abstained.

Motion to approve the Executive Director's Report from the meeting on June 26, 2014: Mr. Mullikin, second, Mr. Buscio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Buscio abstained.

Motion to approve the Engineer's Report from the meeting on June 26, 2014: Mr. Buscio, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Buscio abstained.

Motion to approve the Accountant's Report from the meeting on June 26, 2014: Mr. Mullikin, second, Mr. Buscio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Buscio abstained.

Motion to approve the Attorney's Report from the meeting on June 26, 2014: Mr. Buscio, second, Mr. Mullikin. Mr. Buscio abstained.

Treasurer's Report:

Mr. Mullikin stated he and Mr. Askew reviewed the payroll and operating expenses for (06/28/14-07/25/14) four weeks. The payroll expenses were in the amount of \$33,206.09. The operating expenses were in the amount of \$43,921.09.

Motion to approve the Treasurer's Report: Mr. Buscio, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Progress Report:

Chelsea Place:

Mrs. Nugent stated discussion for the Chelsea Place development will take place in Executive Session.

Wire Transaction:

Mrs. Nugent stated a \$50,000.00 wire transfer was authorized from Ocean First Revenue account to the TD Bank Debt Service account.

Vacations:

Mrs. Nugent stated she will be on vacation the week of August 18-25, 2014. Mr. Blair will be on vacation the week of August 5-12, 2014.

Health Benefits:

Mrs. Nugent stated no increase in dental premiums is anticipated for the next fiscal year. Mrs. Nugent stated there will be an average 8% increase in health and prescription benefits premium for next year. Mrs. Nugent added the insurance broker recommends the Authority stay with the current health and dental plan providers.

Certificates of Deposit:

Mrs. Nugent stated CDs were purchased.

Engineer's Report:

Phase V:

Mr. Chiaravallo stated P&A Construction began the installation of water main during the week of July 7, 2014 and approximately half of the water main is now installed. Mr. Chiaravallo stated CME is on site to observe the installation. Mr. Chiaravallo stated the installation of water main services, pressure testing and disinfection is ongoing. Mr. Chiaravallo estimated the installation of the water main will be completed by the end of August. Mr. Chiaravallo added the trenches

and the pavement have been repaired so far and will be filled out when it is all settled. It will be milled when it is all completed.

Accountant's Report:

Mr. Waldron stated in his report:

Cash Position Report for June:

Total All Cash Fund Balance:	\$3,739,186.41
Total Restricted Balances:	\$2,419,029.50
Total Fund Available for Disbursement:	\$1,320,156.91

Attorney's Report:

Mr. Budesca stated he will present his report in Executive Session.

Committee Reports:

Old Business:

Mr. Hale stated there were nine people who applied for the open administrative position. All candidates seemed well qualified. Three applicants were interviewed. The Personnel Committee will discuss their recommendation during Executive Session.

New Business:

Mr. Mullikin stated there was a fire on Well #1 during the first part of July 2014. Mr. Blair stated the fire was captured on the Authority's surveillance camera. Mr. Hale questioned how the fire started. Mr. Blair replied the motor blew up and caught fire. Mr. Blair added the fire went out right away and the Authority's utility employees were on site. Mr. Mullikin inquired if it automatically shut down. Mr. Blair confirmed that was correct. Mr. Blair stated he will investigate if the price of a new motor might be better than rebuilding this motor. Mr. Blair added a new motor may be better because it will come with a warranty. Mr. Blair stated he will compare pricing. Mr. Blair summed it up by stating the well is up and running using the back-up spare motor. The burnt motor will be replaced to ensure there is always a spare available. Mr. Hale inquired if all three wells are the same size motor and if the planned fourth well will be also the same size. Mr. Chiaravalle stated he will review and get back to him with that information.

Mr. Mullikin stated a thank you note was received from Chairman Pizzi expressing his appreciation toward the Authority staff. Mr. Hale stated on behalf of the entire staff Mr. Pizzi is wished good health and best wishes.

Mrs. Nugent stated there is a concern regarding a water leak located on Central Parkway near Quick Chek. Mrs. Nugent stated the Authority was notified today (07/24/14) of water permeating from underneath the road in that area. Mrs. Nugent stated in 2012 there was an improvement project at that property in which a fire hydrant was relocated and valves were adjusted. Mrs. Nugent stated due to the location of the water leak it may entail hiring an outside vendor to help with the repairs and police for the traffic flow. Mrs. Nugent stated Central Parkway is a county road that has recently been repaved. Mr. Mullikin questioned who would be responsible for the repairs. Mrs. Nugent stated there is a maintenance bond associated with the project, but the amount is only \$600.00.

Motion to open public portion: Mr. Mullikin, second, Mr. Buscio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close public portion: Mr. Mullikin, second, Mr. Buscio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Session:

Motion to open Executive Session: Mr. Mullikin, second, Mr. Buscio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Litigation:

Chelsea Place

Personnel Matters:

New Hire of Administrative Employee

Motion to close Executive Session: Mr. Buscio, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to re-open public portion: Mr. Buscio, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to hire Lori LeFaucheur as an administrative employee: Mr. Buscio, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Mullikin, second, Mr. Buscio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 8:07 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, August 28, 2014 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.