



Berkeley Township
MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on **Thursday, June 26, 2014** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Chairman Pizzi-excused absence, presided by Vice-Chairman-Mr. Hale-present, Mr. Mullikin-present, Mr. Askew-absent, Mrs. Davis-present, Mr. Buscio-absent.

Also present: Mr. Budesca-Attorney, Mr. Chiaravallo-Engineer, Mr. Conaty-Accountant, and Mrs. Nugent-Executive Director.

Motion to approve the minutes from the Public Meeting on May 22, 2014: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mrs. Davis abstained.

Motion to approve the minutes from the Executive Session on May 22, 2014: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mrs. Davis abstained.

Motion to approve the Executive Director's Report from the meeting on May 22, 2014: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Engineer's Report from the meeting on May 22, 2014: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the Accountant's Report from the meeting on May 22, 2014: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Treasurer's Report:

Mr. Mullikin stated he and Mr. Hale reviewed the payroll and operating expenses for (05/24/14-06/06/14) two weeks. Mr. Mullikin and Mr. Askew reviewed the payroll for (06/07/14-06/27/14) three weeks. The payroll expenses were in the amount of \$47,554.35. The operating expenses were in the amount of \$100,169.86.

Motion to approve the Treasurer's Report: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Progress Report:

Phase V:

Mrs. Nugent stated construction of the Phase V project is slated to begin in July 2014.

Hurricane Sandy:

Mrs. Nugent stated the Authority provided notification to approximately 35 participants regarding the expiration of the BTMUA Sandy Relief Program. Mrs. Nugent stated some have replied with inquiries to the cut and cap process.

Chelsea Place:

Mrs. Nugent stated Chelsea Place is a new development located off Grand Central Pkwy. Mrs. Nugent stated the developers requested to meet with the Authority to be allowed to install wells instead of connecting to the public water system. Their reasoning is the nearest water main is 2,000 ft from the development location. A meeting with the Chelsea Place professionals is scheduled to discuss this topic.

Victorian Pines:

Mrs. Nugent stated Victorian Pines (35 single family homes located off Eastern Blvd. beyond the soccer field) made application to the Authority.

Resignation of Administrative Employee:

Mrs. Nugent stated the Authority has accepted an administrative employee's resignation to retire effective June 30, 2014.

Pension & Health Benefits Reform:

Mrs. Nugent stated as required by legislation, the pension & health benefits contributions from employees will increase effective July 1, 2014. The employees were provided notification of the increase.

Second Quarter 2014 Billing:

Mrs. Nugent stated the second quarter 2014 billing was completed (06/26/14). The amount billed was \$384,738.71 for 3,175 customers.

Wire Transaction:

Mrs. Nugent stated authorization was given for a \$10,000.00 wire transfer from Ocean First Revenue to a TD Bank debt service account.

Engineer's Report:

Phase V Water Main Improvement Project:

Mr. Chiaravallo stated the Phase V construction is scheduled to begin on July 7, 2014. Mr. Chiaravallo stated notices were sent out to the residents to advise them of the anticipated construction on the street and request water service locations on their property. Mrs. Nugent added the responses from the residents have been positive.

Accountant's Report:

Mr. Conaty stated in his report:

Cash Position Report for May:

| | |
|--|----------------|
| Total All Cash Fund Balance: | \$3,752,628.43 |
| Total Restricted Balances: | \$2,432,082.87 |
| Total Fund Available for Disbursement: | \$1,320,545.56 |

Mr. Conaty stated the budget to actual reports was reviewed through May 31, 2014 and everything is on schedule and looks good. Mrs. Davis inquired about the Uncategorized Expenses for the amount of \$81,786.00. Mr. Conaty stated this is for the Township Appropriation.

Attorney's Report:

Mr. Budesza stated he wanted to discuss Chelsea Place in Executive Session.

Committee Reports:

Old Business:

No Report.

New Business:

No Report.

Motion to open public portion: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close public portion: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Session:

Motion to open Executive Session: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Litigation

Chelsea Place

Annual Review

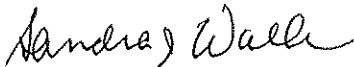
Motion to close Executive Session: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to approve the annual review of Employee #1: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mrs. Davis, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:55 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, July 24, 2014 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.