



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
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A Caucus Meeting of the Berkeley Township Municipal Utilities Authority was held on **Thursday, December 13, 2012** at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Pizzi-present, Mr. Mullikin-present, Mr. Thiemer-absent, Mrs. Davis-present, Mr. Sudia-present.

Chairman-Pizzi called for a moment of silence in respect for the passing of former Commissioner Gregory De Paul.

Also present: Mr. Koutsouris-Attorney, Mr. Chiaravallo-Engineer, Mr. Conaty-Accountant, Mr. Blair-Chief of Operations, and Mrs. Nugent-Executive Director.

Motion to approve the minutes from the Regular Meeting on October 25, 2012: Mr. Mullikin, second, Mr. Sudia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mrs. Davis abstained.

Treasurer's Report:

Mrs. Davis stated that Mr. Mullikin and Mr. Sudia reviewed the payroll and operating expenses the first two weeks (10/27/12-11/19/12). Chairman Pizzi and Mr. Mullikin reviewed the payroll and operating expenses for the third week (11/10/12-11/16/12). Mr. Mullikin and Mr. Thiemer reviewed the payroll and operating expenses for the last four weeks (11/17/12-12/14/12). The payroll expenses were in the amount of \$67,525.64. The operating expenses were in the amount of \$63,572.86. These expenses are inclusive for the period of 10/27/12-12/14/12 for a total of seven weeks.

Motion to accept the Treasurer's Report: Mr. Sudia, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Acceptance of 2013 Meetings:

Mrs. Nugent requested of the Board acceptance of the 2013 BTMUA meeting dates. The meetings will be held once per month on the fourth Thursday of every month. For the months of November and December the meetings will be held on the third Thursday due to the holidays.

Motion to approve the 2013 BTMUA meeting dates: Mrs. Davis, second, Mr. Sudia. All in favor. Roll Call. Mr. Mullikin-yes, Mrs. Davis-yes, Mr. Sudia-yes, Chairman Pizzi-yes. Motion Carried.

Adoption of the 2013 Budget:

Mrs. Nugent stated that the 2013 Budget was reviewed and approved by the State. Mrs. Nugent requested of the Board the formal adoption of the 2013 Budget.

Motion to adopt the 2013 Budget: Mrs. Davis, second, Mr. Mullikin. All in favor. Roll Call. Mr. Mullikin-yes, Mrs. Davis-yes, Mr. Sudia-yes, Chairman Pizzi-yes. Motion Carried.

Renewal of NJUJIF Membership & Execution of Agreement:

Mrs. Nugent requested of the Board renewal of membership in the New Jersey Utility Authority Joint Insurance Fund along with the execution of the agreement that is attached to the resolution. NJUJIF is requesting this to be considered before December 31, 2012.

Motion for the Renewal of NJUJIF Membership & Execution of Agreement: Mr. Mullikin, second, Mr. Sudia. All in favor. Roll Call. Mr. Mullikin-yes, Mrs. Davis-yes, Mr. Sudia-yes, Chairman Pizzi-yes. Motion Carried.

Progress Report:

Mrs. Nugent submitted a written report and read some of the topics.

Mrs. Nugent stated the November 8th and November 15th BTMUA meetings were cancelled.

Mrs. Nugent stated that on December 11, 2012 the Authority closed on the refunding of its debt. The result of this is a savings of approximately \$40,000.00 per year or \$1,534,812.22 over the life of the debt.

Mrs. Nugent stated that the Authority's 2004 Jeep Liberty was involved in an accident during the time period immediately following Hurricane Sandy. There were no injuries to report. The repair cost was \$4,754.03. The Authority was reimbursed by NJUJIF for \$4,982.31. Therefore, the Authority did not experience a financial loss in regard to this accident.

Mrs. Nugent stated there was no damage to the Authority's building or infrastructures from Hurricane Sandy. Mrs. Nugent stated that it was recommended that the meters that were exposed to salt water be replaced. The salt water intrusion to the meters may affect the electrical lines and the meter reading components. This loss was reported to the Authority's insurance company and is in the process of being reported to FEMA.

Mr. Mullikin questioned if the meters could be rebuilt. Mrs. Nugent stated that there is no damage to the meter itself. It is the recording part of the meter that will be affected. Mrs. Nugent stated that to repair or rebuild would cost the same amount.

Mrs. Davis questioned who incurs the costs when the meters are initially installed. Mrs. Nugent replied that the Authority does and that it continues to maintain ownership of the meters.

Mrs. Davis questioned if the insurance company is the Authority's JIF. Mrs. Nugent stated that was correct.

Mr. Sudia questioned if the meters are still reading at all. Mrs. Nugent stated yes. Mr. Blair stated that eventually the salt water will corrode everything away. It will corrode inside the head of the meter and the meter won't be able to read at all.

Mrs. Davis stated that she was informed that it is just a matter of time before the meters will stop working and it would not be advantageous for the Authority to repair them on an emergency basis. Mr. Blair agreed and stated that it will be a benefit to submit a claim.

Mrs. Davis questioned what the cost would be for 828 meters. Mrs. Nugent stated that it is approximately \$170,000.00 which includes the estimate on installation of \$100.00 for each meter if the Authority went with an outside company.

Mr. Mullikin questioned if the meters would need to be replaced if it were regular water and not salt. Mr. Blair replied that he was not sure.

Engineer's Report:

Mr. Chiaravallo submitted his written Engineering Report and stated that if there are any questions he is available to answer them.

Mr. Mullikin questioned if everything was proceeding well with the DEP. Mr. Chiaravallo replied yes.

Accountant's Report:

Mr. Conaty stated in his report:

Cash Position Report for October 2012:

Total All Cash Fund Balance:	\$4,090,308.51
Total Restricted Balances:	\$2,477,876.40
Total Fund Available for Disbursement:	\$1,612,432.11

Cash Position Report for November 2012:

Total All Cash Fund Balance:	\$3,690,798.73
Total Restricted Balances:	\$2,389,974.93
Total Fund Available for Disbursement:	\$1,300,823.80

Attorney's Report:

Mr. Koutsouris stated that the several projects that we are working on are still proceeding. We are anticipating the agreement that we have with Central Regional High School regarding the water system by the next meeting.

Mr. Koutsouris stated that he asked the Township if they are still considering the exemption regarding the School Board property. Mrs. Nugent stated the Township is not able to address that topic until the

January meeting. Therefore, the two meetings that the Township requires will both take place in January 2013.

Mr. Koutsouris stated that the amendments for the Rules and Regulations will be presented at the January meeting (01/24/13).

Committee Reports:

Old Business:

No Report.

New Business:

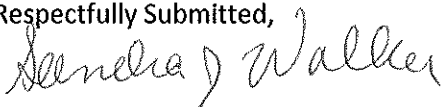
No Report.

Motion to open the public portion: Mr. Mullikin, second, Mrs. Davis. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close the public portion: Mrs. Davis, second, Mr. Sudia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mrs. Davis, second, Mr. Sudia. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Respectfully Submitted,



Sandra J Walker

The next Public Meeting of the Berkeley Township Municipal Utilities Authority is scheduled for Thursday, December 27, 2012 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.