



Berkeley Township MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Caucus Meeting of the Berkeley Township Municipal Utilities Authority was held on **Thursday, September 8, 2011** at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Sudia-present, Mr. Olsen-present, Mr. Thiemer-present, Mr. Pizzi-present, Mr. Mullikin-present.

Also present: Ms. Conoshenti-Attorney, Mr. Chiaravallo-Engineer, Mr. Blair-Chief of Operations, and Mrs. Nugent-Executive Director.

Motion to approve the minutes from the Regular Meeting of August 25, 2011: Mr. Olsen, second, Mr. Thiemer. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Treasurer's Report:

Mr. Pizzi stated that he and Mr. Thiemer reviewed the payroll and operating expenses for (08/27/11-09/09/11) two weeks. The payroll expenses were in the amount of \$15,157.99. The operating expenses were in the amount of \$16,496.70.

Motion to approve the Treasurer's Report: Mr. Mullikin, second, Mr. Thiemer. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Accepting Metro PCS continuation performance bond for Station Road cellular antenna (\$10,000.00):

Mrs. Nugent stated one of the Authority's cellular antenna tenants on the Station Road tower is Metro PCS and as per the requirements of their lease they have presented a \$10,000.00 surety bond. Mrs. Nugent stated the intent of this bond is for site restoration in case they leave prematurely or for rent assurance. Mrs. Nugent stated that the most recent bond expired on August 31, 2011. The new bond begins on September 1, 2011. Mrs. Nugent stated that Ms. Conoshenti has reviewed and recommends acceptance of the bond. Ms. Conoshenti stated that this is a continuation certificate which a similar certificate was voted on last year at the same time.

Mr. Sudia questioned if this has been voted on every year? Ms. Conoshenti confirmed that is correct and that the bond is for a one year period, therefore, it will require a continuation certificate every year unless Metro goes with a new bonding company.

Motion to accept the Metro PCS continuation performance bond: Mr. Mullikin, second, Mr. Olsen. All in favor. Roll Call. Mr. Olsen-yes, Mr. Thiemer-yes, Mr. Pizzi-yes, Mr. Mullikin-yes, Mr. Sudia-yes. Motion Carried.

Engineer's Report:

Central Regional School District:

Mr. Chiaravallo stated that CRSD reported that the water main has been completed throughout the campus and that the high school and middle school have been connected to the Authority's water system. Mr. Chiaravallo stated that CRSD still has to connect the four outlying buildings.

Quick Chek:

Mr. Chiaravallo stated the Quick Chek project along Central Pkwy is underway. Mr. Chiaravallo stated that CME has been on site to work with the contractor to relocate the hydrant that needs to be moved for the realignment of the road. Mr. Chiaravallo stated that the work will begin next week (09/12/11).

Crystal Lake Rehabilitation Center:

Mr. Chiaravallo stated that CME, Mr. Blair, and Mrs. Nugent attended a meeting with CLRC. Mr. Chiaravallo stated they discussed the progression of that project and their schedule regarding the improvements and connection to the Authority's water system.

Node "C" Development:

Mr. Chiaravallo stated CME has prepared a suggested response to the Township Planner in regard to the availability of water for the Node "C" Development. Mr. Chiaravallo added that it was forwarded to the Executive Director and the Authority Attorney for their review.

Accountant's Report:

No Report.

Attorney's Report:

Ms. Conoshenti stated the proposed easement for the Central Regional School District came in through the school board business administrator. Ms. Conoshenti stated that Mr. Chiaravallo noted that it refers to sewer pipes in the easement, which is incorrect. Ms.

Conoshenti stated that other than that, the easement language is fine except that it refers to a sewer plant rather than a water system. Ms. Conoshenti stated she contacted CRSD's attorney of the change in language that needs to be made. Ms. Conoshenti added that once this change is made it can then be recorded and then work can be accomplished on the bill of sale for the pipes.

Committee Reports:

New Business:

Mrs. Nugent showed the Board members a picture of Ms. Del Conte's new granddaughter, Skylar Rae. The Board approved!

Mrs. Nugent stated the Authority received a thank you card from the Anderson family for the flowers received in honor of Skylar's birth.

Mr. Pizzi questioned how the Quick Chek project was progressing? Mr. Chiaravallo stated that it is on the corner of Route 9 and Central Pkwy and that there was an existing house there that had to be demolished. Mr. Chiaravallo stated that Central Pkwy has to be realigned because it splits at the intersection of Route 9 causing the road to shift a little bit. Mr. Chiaravallo stated that because of this the contractor has to relocate the Authority's existing hydrant as it would have ended up in of the roadway.

Mr. Chiaravallo stated that the Quick Chek will be a gas station with a convenience store on the corner of Route 9 and Central Pkwy. Mr. Chiaravallo stated there will be a new water service to the building which will be a two inch service.

Mrs. Nugent stated that when the contractor realigns the hydrant it will require shutting the water off to less than a dozen homes in that immediate vicinity for a couple of hours. Mrs. Nugent stated that the responsibility for doing this falls to the developer, along with all the costs incurred and for the reimbursement of CME. Mrs. Nugent added that the developer already has an escrow account established with the Authority.

Mr. Pizzi questioned if the contractor is going to extend the pipe to the hydrant?

Mr. Blair replied that it will be more difficult than that. Mr. Blair stated that the main is actually to the north of the hydrant which will require it to be turned around to go the other way. Mr. Blair stated the other possibility that is being considered is to do a six inch wet tap because if they should try to turn that "T" over as was discussed, there may be a problem with the rubber seals. Mr. Blair added that the contractor is looking at plugging it and then doing the wet tap.

Mr. Sudia questioned if the work being done is going to be supervised?

Mr. Blair stated that he has been out there along with the Sewerage Authority. Mrs. Nugent stated there is a CME inspector on site also, along with the Authority's operational crew.

Mr. Olsen questioned if this was going to require closing any of the roads. Mr. Blair stated no, that they will not need to do this because the work is being done more on the shoulder of the road than in the roadway.

Mr. Sudia questioned if notices have been sent out to the homeowners regarding this?

Mr. Blair stated yes, but that the contractor will have to do it again on the day before the hydrant is being relocated.

Old Business:

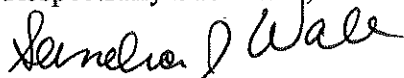
No Report.

Motion to open the public portion: Mr. Thiemer, second, Mr. Pizzi. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close the public portion: Mr. Mullikin, second, Mr. Pizzi. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Pizzi, second, Mr. Olsen. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Sandra J. Walker".

Sandra J Walker

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, September 22, 2011 at 7:00 pm at the Berkeley Township Municipal Utilities Authority office located at 42 Station Road, Bayville,