



Berkeley Township
MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Regular Meeting of the Berkeley Township Municipal Utilities Authority was held on **Thursday, August 25, 2011** at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721. Presided by Vice-Chairman Olsen-present, Mr. Thiemer-present, Mr. Pizzi-present, Mr. Mullikin-present, Mr. Sudia-absent.

Also present: Ms. Conoshenti-Attorney and Mrs. Nugent-Executive Director.

Motion to approve the minutes from the Caucus Meeting of August 11, 2011: Mr. Pizzi, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Mr. Olsen questioned if he should abstain because he was marked late? Mrs. Nugent replied that it was not necessary as he arrived at the meeting at 7:04 pm. Ms. Conoshenti stated that she and Mr. Mullikin noted his arrival and that it is shown in the meeting minutes. Motion Carried.

Treasurer's Report:

Mr. Pizzi stated that he and Mr. Thiemer reviewed the payroll and operating expenses for (08/13/11-08/26/11) two weeks. The payroll expenses were in the amount of \$13,700.57. The operating expenses were in the amount of \$250,018.81. Mr. Pizzi stated this includes the \$200,000.00 transfer from the TD Bank operating account to the Ocean First Bank operating account.

Motion to approve the Treasurer's Report: Mr. Mullikin, second, Mr. Thiemer. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Pine Crest Developers/Livingston Avenue Extension-Acceptance of Performance Bond:

Mrs. Nugent requested of the Board acceptance of the performance bond for Pine Crest Developers. Mrs. Nugent stated they are requesting to extend the Authority's Livingston Avenue water main for four single family homes. Ms. Conoshenti has reviewed and recommends acceptance of the performance bond, and has also prepared the resolution.

Mr. Olsen questioned if CME has reviewed the performance bond? Mrs. Nugent stated that CME has reviewed the project, and that final approval has been granted.

Ms. Conoshenti stated that she had rejected the first bond due to form, but recommends approval of this revised bond.

Motion to approve the resolution for the Pine Crest/Livingston Avenue Performance Bond: Mr. Pizzi, second, Mr. Mullikin. All in favor. Roll Call: Mr. Thiemer-yes, Mr. Pizzi-yes, Mr. Mullikin-yes, Mr. Olsen-yes. Motion Carried.

Central Regional School District-Exemption from quarterly service charges for four 5/8" meters to four auxiliary buildings @ \$55.00 per quarter each:

Mrs. Nugent requested of the Board approval to waive the quarterly service fee for four separate 5/8" meters at the CRSD's complex. Mrs. Nugent stated that the school is going to be serviced by two four inch meters going into the high school and middle school. Mrs. Nugent stated the original plans called for the water to be back fed from these buildings to four auxiliary buildings and that it is the recommendation of CME that each individual building be fed directly off the main. Mrs. Nugent stated that with this taken under consideration, CRSD's Board of Education has asked for an exemption on the four minor meters. Mrs. Nugent clarified that this is four 5/8" meters at \$55.00 per quarter.

Mr. Pizzi questioned if the CRSD board members gave their approval for the dedication of the pipes? Mrs. Nugent stated one of the topics discussed at the last BTMUA meeting (08/11/11) in which Mr. Pizzi asked her to directly correspond with the board of education to ensure that they are in concurrence with the Authority's attorney agreement. Mrs. Nugent stated the Authority requests that the CRSD board be in agreement in regard to the dedication of the lines, payment of the connection fee, the insurance letter verbiage, and to note that the BTMUA is the obligee on the maintenance bond. Mrs. Nugent stated that all of the paperwork and documentation is in place and that everything regarding CRSD is in order. Mrs. Nugent stated that the Authority's professionals have reviewed everything.

Mrs. Nugent stated that if everything goes according to schedule, the middle school will be connected by Friday, August 26, 2011 and the high school will be connected on Tuesday August 30, 2011. Mrs. Nugent stated the Authority has received the resolution from CRSD's board authorizing their business administrator to formally write the letter.

Motion to approve the CRSD exemption for the four 5/8" meters quarterly service charges: Mr. Mullikin, second, Mr. Pizzi. All in favor. Roll Call: Mr. Thiemer-yes, Mr. Pizzi-yes, Mr. Mullikin-yes, Mr. Olsen-yes. Motion Carried.

Mrs. Nugent notified the board that she has asked the Financial Committee to authorize a transfer of \$350,000.00 out of the Ocean First Bank revenue account to the TD Bank accounts and that it will go toward the Authority's debt service payment and into the savings account. Mrs. Nugent stated that \$140,000.00 will go towards the debt service and the balance to go into the Authority's general fund. Mrs. Nugent stated that it only requires two signatures so a resolution will not be needed.

Mrs. Nugent stated that on a personal note, Ms. Debi Del Conte is now a grandmother and that her daughter had a baby girl. Mr. Mullikin suggested the BTMUA send a gift. Mrs. Nugent stated that she would be happy to make arrangements to send flowers to the family.

Motion to accept the Executive Director's Report: Mr. Pizzi, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Engineer's Report:

Motion to approve the Engineer's Report: Mr. Thiemer, second, Mr. Pizzi. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Accountant's Report:

Motion to approve the Accountant's Report: Mr. Pizzi, second, Mr. Thiemer. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Attorney's Report:

No Report.

Motion to approve the Attorney's Report: Mr. Thiemer, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Mrs. Nugent stated for the record that Mr. Sudia arrived at the meeting at 7:11 pm.

Committee Reports:

New Business:

Mr. Mullikin questioned if the earthquake had an impact on the Authority? Mrs. Nugent stated the employees exited the building when the tremor was felt, but came back in and inspected that everything was working correctly. Mrs. Nugent stated that Mr. Blair surveyed the franchise area looking for any kind of water main concerns. Mr. Blair reported that there were no problems at all and the Authority fared very well in regard to this.

Mr. Mullikin questioned the readiness of the plant and what the Authority needs to do in regard to the impending storm (Irene)? Mrs. Nugent stated that an operational employee is on call. He will be in various times to do well checks which is standard procedure on the weekends. Mrs. Nugent stated this provides the opportunity to inspect the building and to ensure that everything is operating as it should be.

Mrs. Nugent stated that the operational workers are trained and very capable of what to do for any situation that may occur. Mrs. Nugent stated the Authority has a generator

which comes on immediately when it senses the power is out. Mrs. Nugent stated the operational workers are automatically notified by their beeper system if an error is detected within the system.

Old Business:

No Report.

Motion to open the public portion: Mr. Mullikin, second, Mr. Thiemer. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close the public portion: Mr. Pizzi, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Pizzi, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sandra J Walker". The signature is written in black ink and is positioned above the printed name.

Sandra J Walker

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, September 8, 2011 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.