



Berkeley Township

MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
(732) 237-0100
Fax (732) 237-0638

A Regular Meeting of the Berkeley Township Municipal Utilities Authority was held on **Thursday, June 23, 2011** at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Sudia-present, Mr. Olsen-absent, Mr. Thiemer-present, Mr. Pizzi-present, Mr. Mullikin-present.

Also present: Ms. Conoshenti-Attorney and Mrs. Nugent-Executive Director.

Motion to approve the minutes from the Caucus Meeting of May 26, 2011: Mr. Pizzi, second, Mr. Thiemer. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Treasurer's Report:

Mr. Pizzi stated that he and Mr. Thiemer reviewed the payroll and operating expenses for (05/28/11-06/24/11) four weeks. The payroll expenses were in the amount of \$29,629.67. The operating expenses were in the amount of \$106,850.11.

Motion to approve the Treasurer's Report: Mr. Mullikin, second, Mr. Thiemer. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

Mrs. Nugent stated for the record that the last meeting of June 9, 2011 was cancelled due to lack of quorum.

Phase IV: Central Regional School District:

Mrs. Nugent referred to her progress report and stated the Central Regional School District has received their approval from the Bureau of Safe Drinking Water (BSWD) permit application.

Mrs. Nugent stated CRSD has awarded their contract to install the water main to Caruso Excavating. Mrs. Nugent stated the bid was awarded at \$489,984.00.

Mrs. Nugent stated there is a preconstruction meeting scheduled for Wednesday, June 29, 2011 at 10:00 am in the conference room on the Central Regional High School campus. Mrs. Nugent added that the Authority will be allowed to have two commissioners at the meeting.

Legislation which may affect Authorities:

Mrs. Nugent stated there is a bill pending which would require all of the Authorities to provide the minutes to the mayor and council. Mrs. Nugent stated that this would give the mayor authority to veto proposed actions that the Authority may take.

Mrs. Nugent stated the second bill pending will ensure that appropriate information is being provided on Authorities' websites. Mrs. Nugent stated the websites will be required to post mission statements, budgets, audits, meeting dates, meeting minutes, and employee contact information. Mrs. Nugent stated the Authority's website meets all these standards except for the meeting minutes and the full listing of employee names. Mrs. Nugent stated that she and Mr. Blair are the only names that are listed on the website. Mrs. Nugent added that the full listing will not be added until the Authority is required to do so. Mrs. Nugent stated that providing the meeting minutes will add expenses due to involving the webmaster.

Mrs. Nugent stated that the third bill being considered involves the health benefits and pension. Mrs. Nugent stated this will require most government workers to contribute an additional 1% of their salaries toward their pension immediately, and then another 1% over the next seven years. Mrs. Nugent stated annual cost of living increases for pensions will be frozen until the pension system returns to a more sound financial footing. Mrs. Nugent stated that workers will pay more towards their health insurance benefits based on a four year phase in after the current contract ends, though the Authority does not have a contract with theirs.

Mrs. Nugent stated that this legislation has not been approved. Mrs. Nugent stated she just wanted the Board to be aware of current legislation under consideration.

Mr. Sudia questioned if the meeting minutes are currently posted. Mrs. Nugent stated the minutes are available if requested and that it being public information anyone can OPRA them, but they are not posted on the website.

Mr. Mullikin questioned if the minutes are digital. Mrs. Nugent stated they are word documents.

Ms. Conoshenti stated that the Authority must carefully consider if it wants to post the meeting minutes before it is required to do so. Mrs. Nugent agreed and stated the Authority will wait until required to do so.

Mr. Pizzi stated the Authority will not post its minutes before they are reviewed and approved by the Board. Mrs. Nugent agreed.

Surety Bonds:

Mrs. Nugent stated the Authority is pursuing surety bonds on Largo Estates, which is off of Harbor Inn Road and Berkeley Estates, which is off of Northern Boulevard. Mrs.

Nugent added that they are both progressing. Mrs. Nugent stated that Largo Estates provided correspondence noting their intention to complete the improvements.

Hydrant Fees:

Mrs. Nugent stated the Authority has sent the requested payment to the Town which is 5% of the Authority's operating budget. Mrs. Nugent added that the following month the Town sent back the semi-annual payment to the Authority for hydrant fees.

Vacations:

Mrs. Nugent stated that Mr. Blair will be on vacation from July 29, 2011 through July 8, 2011. Mrs. Nugent stated that she will be on vacation from July 18, 2011 through July 22, 2011. Mrs. Nugent stated that she will miss a meeting during that time period and that Ms. Conoshenti has graciously offered to cover her portion of the meeting.

Meter Reading:

Mrs. Nugent stated that meter reading as of today (06/23/11) has been completed. Mrs. Nugent stated the billing process will be starting very soon.

Incident Report/Property Damage:

Ms. Conoshenti advised Mrs. Nugent in regard to the dog incident, to reference the event and what is happening with the claimant, but not to reference anything in regard to the employee because it requires a rice notice. Mrs. Nugent stated the claim was denied by the Authority's insurance carrier. Mr. Pizzi questioned if the claimant was notified that it was denied. Mrs. Nugent replied that the letter was written directly to him from the insurance company and that he would probably receive it in a day or two. Mrs. Nugent added that the letter has been provided to the safety committee. Ms. Conoshenti stated the letter was sent from the Authority's insurance adjustor to the claimant directly in the mail and that the claimant may or may not have any knowledge of it.

Transfer Bank Accounts to Ocean First:

Mrs. Nugent stated she will be requesting the financial committee to authorize a wire transaction from Ocean First Bank back to TD Bank in the amount of \$75,000.00. Mrs. Nugent stated the Authority accumulates money and that all of the revenue comes into the Ocean First Bank account and now it is time for the Authority to move it towards the debt service payment. Mrs. Nugent stated Ocean First Bank has set it up so that it requires only two signatures from the Authority and that the finance committee will be able to assist with that.

Mr. Mullikin suggested that it may behoove the Authority to get a listing of known aggressive animals that are in the Authority's franchise area from the Animal Control office. Mrs. Nugent stated that she called the Animal Control officer and that to the

Officer's recollection the animal in question has no prior history. Mrs. Nugent added that she is planning a meeting with her to discuss if there are any aggressive animals in the Authority's franchise area. Mrs. Nugent stated that the Animal Control officer suggested that the Authority file an incident report. Ms. Conoshenti concurred with that suggestion just to show a history there.

Motion to approve the Executive Director's report: Mr. Pizzi, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Engineer's Report:

No Report.

Accountant's Report:

No Report.

Attorney's Report:

Ms. Conoshenti stated that in addition to meetings with CRSD, Largo Estates, and Berkeley Estates, there is also Pine Crest which is a small development that has not yet been approved by CME due to a few deficiencies in regard to Pine Crest.

Motion to approve the Attorney's Report: Mr. Thiemer, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Committee Reports:

New Business:

No Report.

Old Business:

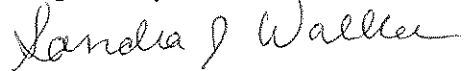
No Report.

Motion to open the public portion: Mr. Mullikin, second, Mr. Pizzi. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close the public portion: Mr. Thiemer, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Pizzi, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sandra J Walker".

Sandra J Walker

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, July 14, 2011 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.