

*Authority Budget of:*

*Adopted*

*Adopted*

*Berkeley Township Municipal Utilities Authority*

LOCAL GOVT SERVICES  
2021 JAN -4 P 1:12

State Filing Year

2021

RECEIVED

*For the Period:*

*January 1, 2021*

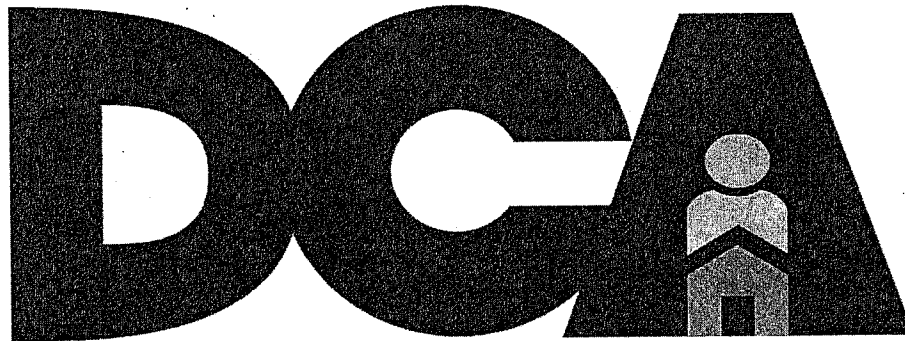
*to*

*December 31, 2021*

[www.BerkeleyMUA.org](http://www.BerkeleyMUA.org)

Authority Web Address

*Adopted*  
*Adopted*  
**APPROVED COPY**



NJ DEPARTMENT OF  
**Community Affairs**

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NOV -5  
DIVISION OF  
LOCAL GOVERNMENT SERVICES

*Division of Local Government Services*

**2021 (2021-2022) AUTHORITY BUDGET**

**Certification Section**

2021 (2021-2022)

BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**AUTHORITY BUDGET**

FISCAL YEAR: FROM January 1, 2021 TO December 31, 2021

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cvet CPA, RMA Date: 12/3/2020

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cvet CPA, RMA Date: 1/7/2021

# 2021 (2021-2022) PREPARER'S CERTIFICATION

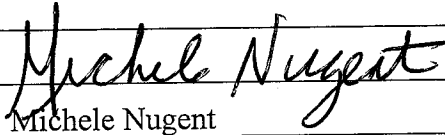
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

## AUTHORITY BUDGET

FISCAL YEAR: FROM: Jan. 1, 2021 TO: Dec. 31, 2021

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Michele Nugent		
Title:	Executive Director		
Address:	42 Station Road, Bayville, NJ 08721		
Phone Number:	732-237-0100	Fax Number:	732-684-0638
E-mail address	<a href="mailto:Executive-Director@Berkeleymua.org">Executive-Director@Berkeleymua.org</a>		

# 2021 (2021-2022) APPROVAL CERTIFICATION

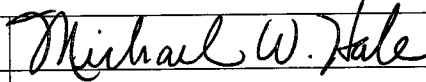
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

## AUTHORITY BUDGET

FISCAL YEAR: FROM: Jan 1, 2021 TO: Dec. 31, 2021

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Berkeley Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 22nd day of October, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Michael W. Hale		
Title:	Chairman		
Address:	42 Station Road, Bayville, NJ 08721		
Phone Number:	732-237-0100	Fax Number:	732-237-0638
E-mail address	<a href="mailto:Administration@BerkeleyMUA.org">Administration@BerkeleyMUA.org</a>		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.BerkeleyMUA.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

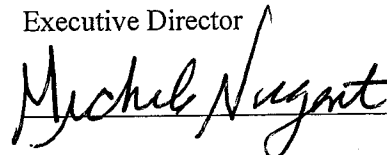
- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance  
Title of Officer Certifying compliance

Michele Nugent  
Executive Director

Signature



# 2021 (2021-2022) AUTHORITY BUDGET RESOLUTION

## BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: Jan 1, 2021 TO: Dec. 31, 2021

WHEREAS, the Annual Budget and Capital Budget for the Berkeley Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 has been presented before the governing body of the Berkeley Township Municipal Utilities Authority at its open public meeting of October 22, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 2,140,600, Total Appropriations, including any Accumulated Deficit if any, of \$2,566,534 and Total Unrestricted Net Position utilized of 425,934; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,018,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$218,000; and total debt authorization planned to be issued as funding thereof totaling \$1,800,000.

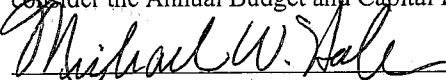
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Berkeley Township Municipal Utilities Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Township Municipal Utilities Authority, at an open public meeting held on October 22, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Berkeley Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Berkeley Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 17, 2021.

  
(Chairman's Signature)

10/22/20  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Michael W. Hale, Chairman	X			
Jerome F. Bollettieri, Vice Chair	X			
Edward F. Cammarato, Secretary	X			
Samuel J. Cammarato, Treasurer	X			
Richard W. Elliott, Commissioner	X			
Lawrence J. Borio, Alt. Commissioner				
William McGrath, Alt. Commissioner				

# 2021 (2021-2022) ADOPTION CERTIFICATION

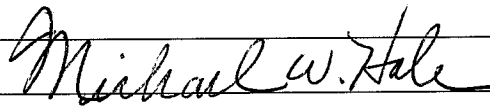
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

## AUTHORITY BUDGET

FISCAL YEAR: FROM: Jan 1, 2021 TO: Dec. 31, 2021

**Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Berkeley Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 17<sup>th</sup> day of December, 2020.

Officer's Signature:			
Name:	Michael W. Hale		
Title:	Chairman		
Address:	42 Station Road, Bayville, NJ 08721		
Phone Number:	732-237-0100	Fax Number:	732-237-0638
E-mail address	Administration@Berkeleymua.org		



# 2021 (2021-2022) ADOPTED BUDGET RESOLUTION

## BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORITY

**FISCAL YEAR: FROM: Jan. 1, 2021 TO: Dec. 31, 2021**

WHEREAS, the Annual Budget and Capital Budget/Program for the Berkeley Township Municipal Utilities Authority for the fiscal year beginning January 1, 2021 and ending, December 31, 2021 has been presented for adoption before the governing body of the Berkeley Township Municipal Utilities Authority at its open public meeting of October 22, 2020; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 2,140,600, Total Appropriations, including any Accumulated Deficit if any, of \$2,566,534 and Total Unrestricted Net Position utilized of 425,934; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,018,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$218,000; and total debt authorization planned to be issued as funding thereof totaling \$1,800,000.

NOW, THEREFORE BE IT RESOLVED, by the governing body of Berkeley Township Municipal Utilities Authority, at an open public meeting held on December 17, 2020 that the Annual Budget and Capital Budget/Program of the Berkeley Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Michael W. Hale  
(Chairman's Signature)

12/17/20  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Michael W. Hale, Chairman	X			
Jerome F. Bollettieri, Vice Chair	X			
Edward F. Cammarato, Secretary				X
Samuel J. Cammarato, Treasurer	X			
Richard W. Elliott, Commissioner				X
Lawrence J. Borio, Alt. Commissioner				X
William McGrath, Alt. Commissioner	X			

**2021 (2021-2022) AUTHORITY BUDGET**

**Narrative and Information Section**

# 2021 (2021-2022) AUTHORITY BUDGET MESSAGE & ANALYSIS

## BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

FISCAL YEAR: FROM: Jan 1, 2021 TO: Dec. 31, 2021

*Answer all questions below. Attach additional pages and schedules as needed.*

1. *Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. The connection fees residential revenue line item decreased \$5,500 or 25%. Residential home building is anticipated to slow down in this area. Therefore, the connection fees residential revenue was decreased as a conservative measure. Interest revenue increased \$10,000 or 25% over prior year. Interest revenue is increased due to past performance and prospective rates. The engineering fee appropriation line item decreased \$100,000 or 31.7%. The Authority allocated \$315,000 in 2020, in part to allow for the design of a watermain infrastructure addition project (Phase VII watermain project). The design of the Phase VII water main project was not completed due to COVID-19 limitations. Therefore, the Authority plans to continue the preparation of those plans in the 2021 budget with the allocation of \$215,000.*

2. *Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)*

The Authority has received applications for several real estate development projects in this section of Berkeley Township. However, the Authority does not anticipate the larger development projects to be initiated in 2021. Therefore business/commercial connection fees are not anticipated. The 2020 bond issuance anticipated in the 2020 budget was not issued due to construction delays of the fourth groundwater Authority well. That NJIB bond issuance is now scheduled for spring 2021. The 2021 budget includes a 2021 estimated debt service schedule with a 20 year pay-back period. See Attached.

3. *Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.*

The Authority anticipates using \$643,934 of Unrestricted Net Position. \$218,000 may be used for capital purchases. \$425,934 may be used to balance the operational budget.

4. *Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).*

The Authority will not remit the 5% appropriation to the Township during 2021 nor does it anticipate any other fund transfer to County or other Municipality.

5. *The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.*

No deficits exist from prior or proposed budgets.

6. *Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.*

Rates Are Staying the Same. See Attached.

**ESTIMATED NEW DEBT SERVICE**

	Phase 2		Phase 2		Phase 2	
	Production Well - Fund		Production Well - Trust		Production Well - Total	
	Principal	Interest	Principal	Interest	Principal	Interest
	\$	-				
	-	-	-	-		
2021	30,000	-	-	5,300	30,000	5,300
2022	45,000	-	15,500	6,085	60,500	6,085
2023	45,000	-	15,500	6,085	60,500	6,085
2024	45,000	-	15,500	5,772	60,500	5,772
2025	45,000	-	15,500	5,772	60,500	5,772
2026	45,000	-	15,500	5,264	60,500	5,264
2027	45,000	-	15,500	5,000	60,500	5,264
2028	45,000	-	15,500	4,780	60,500	4,780
2029	45,000	-	15,500	4,780	60,500	4,780
2030	45,000	-	15,500	4,235	60,500	4,235
2031	45,000	-	15,500	4,235	60,500	4,235
2032	45,000	-	15,500	3,750	60,500	3,750
2033	45,000	-	15,500	3,750	60,500	3,750
2034	45,000	-	15,500	2,975	60,500	2,975
2035	45,000	-	15,500	2,975	60,500	2,975
2036	45,000	-	15,500	2,560	60,500	2,560
2037	45,000	-	15,500	2,560	60,500	2,560
2038	45,000	-	15,500	2,230	60,500	2,230
2039	45,000	-	15,500	2,230	60,500	2,230
2040	45,000	-	15,500	1,875	60,500	1,875
2041	45,000	-	15,500	1,875	60,500	1,875
2042	45,000	-	15,500	1,463	60,500	1,463
2043	45,000	-	15,500	1,463	60,500	1,463
2044	45,000	-	15,500	1,250	60,500	1,250
2045	45,000	-	15,500	1,250	60,500	1,250
2046	45,000	-	15,500	1,000	60,500	1,000
2047	45,000	-	15,500	1,000	60,500	1,000
2048	50,000	-	15,500	850	65,500	850
2049	50,000	-	15,500	750	65,500	750
2050	50,000	-	16,000	750	66,000	750
	-	-	-	-	-	-
<b>Total</b>	<b>\$ 1,350,000</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>\$ 94,128</b>	<b>\$ 1,800,000</b>	<b>\$ 94,128</b>

Estimate



**Berkeley Township  
MUNICIPAL UTILITIES AUTHORITY**

42 Station Road  
Bayville, NJ 08721  
(732) 237-0100  
Fax (732) 237-0638

***RATE SCHEDULE***

***WATER SERVICE***

**SECTION A-FIXED SERVICE CHARGE**

(1) *The fixed service charges for all classes of users shall be based on their service meter size at the following rates:*

<u>Meter Size</u>	<u>Service Charge Per Quarter</u>
5/8"	\$ 55.00
3/4"	\$ 85.00
1"	\$ 145.00
1-1/2"	\$ 295.00
2"	\$ 475.00
3"	\$ 895.00
4"	\$ 1,495.00
6"	\$ 2,995.00

*Customers with multiple meters shall be charged for each meter at the above indicated rate.*

**SECTION B-CONSUMPTION CHARGE**

(1) *In addition to the fixed service charge set forth above the following rate shall be applicable to water furnished in any quarter:*

*\$3.65 per 1,000 gallons*

*1. A / attachment*

SECTION C-PRIVATE FIRE PROTECTION SERVICE

(1) *Annual stand-by water charges for sprinkler system.*

<u>Connection Size</u>	<u>Annual Charge</u>
4" (or smaller)	\$ 95.63
6"	\$212.50
8"	\$382.50
10"	\$595.00

(2) *The annual charge for each hydrant shall be \$212.50*

(3) *No charge shall be made for water used in the extinguishing of accidental fires, and water for any other purpose shall be drawn from a private fire connection.*

(4) *Fire protection shall be provided by separate connections to the Authority's mains, for which the connection fee set forth in Section H hereof shall not be applicable.*

SECTION D-PUBLIC FIRE PROTECTION SERVICE

(1) *The annual charge for each hydrant shall be \$212.50.*

(2) *No charge shall be made for water used in the extinguishing of accidental fire.*

SECTION E-MISCELLANEOUS

(1) *The Authority reserves the right to install temporary meters during construction of any residential or commercial structure. Fees for installation of temporary meters shall be promulgated by the Authority and will be available upon request.*

(2) *The use of water for building purposes, irrigation of other construction, shall be metered at a hydrant to be determined by the Authority. The user shall pay a \$50.00 installation cost and a \$500.00 deposit for the meter at the time of application to the Authority. The charge for water usage will thereafter be made on the basis of Section B hereof. The application for such water services shall be*

made by the owner of the property on which said water is to be used. The Authority shall have its statutory lien on such property for the collection of said charges.

(3) Other:

A-The Cost to Replace an Existing Account's Meter:

5/8" Meter:	\$150.00
3/4" Meter:	\$185.00
1" Meter:	\$225.00
1 1/2" Meter (Residential):	\$575.00
1 1/2" Meter (Compound):	\$1,265.00
2" Meter (Residential):	\$850.00
2" Meter (Compound):	\$1,500.00
AMI Smart Point Radio Unit:	\$150.00

B-Miscellaneous Fees:

BTMUA Rules and Regulations: \$75.00 for bound copy

Returned Check Fee: \$20.00

Title Searches Billed at \$1.00 Each or a Flat Monthly Fee of \$30.00

Open Public Records Fee: .05/.07 per Letter/Legal Page

Overtime Rate: \$75.00 per Hour (Min 2 Hrs)

New/Reconnection Inspection Fees: First Free, Each Additional: \$25.00

Seasonal Turn On/Off: Free 1 x Annually, Each Additional: \$25.00

Demolition of House/Disconnection Fee: First Scheduled Appt.: \$25.00.,

Each Additional: \$25.00

After Hours Labor/Appointments: Current Overtime Rate (Min 2 Hrs)

Meter Replacement Due to Downsize/Upgrade-See Replacement Costs

Damage to BTMUA Equipment: Billed at Replacement Costs + OT if Required

Hydrant Damage: Billed at Replacement Costs + Min 4 Hrs OT if Required

- (4) In the event that any water meter shall become damaged or otherwise inoperable during any billing period, the bill for that billing period shall be based on an estimated use of water computed with reference to prior seasonal water usage.

SECTION F-PAYMENT

- (1) All fixed service charges and consumption charges are payable quarterly. Stand-by charges shall be billed quarterly in advance. No partial payment of any bill will be accepted by the Authority.



SECTION G-CONNECTION FEES AND CHARGES

(1) *The initial fee for the right to connect directly or indirectly to the Authority's water system shall include a connection charge or fee and a meter fee, as well as, fees for review and inspection of work to be accomplished by the applicant in keeping with the requirements of the Authority's Rules and Regulations. These connection fees, which are onetime initial service charges for the right to connect to the Authority's water system.*

(2) *Schedule of connection fees for all classes of users shall be based upon the service meter size at the following rates:*

<u>METER SIZE</u>	<u>CONNECTION FEE</u>
5/8"	\$1100.00
3/4"	\$1225.00
1"	\$1505.00
1-1/2"	\$2045.00
2"	\$2705.00

(a) *For all connection sizes other than the above, rates may be obtained by application to the Authority.*

(b) *Where water lines are installed by the developers, and the developer provides the meter installed in the house to the Authority, there shall be deducted from the above connection fee the amount equivalent to the cost of said meter which shall be demonstrated to the Authority by certified voucher for said meter.*

(3) *Connection fees are payable at the option of the applicant in five installments with the initial installment paid at the time of the connection, the subsequent payment due annually for four years thereafter with a flat \$20.00 (twenty) service fee. In the case of real estate developers, the connection fees for the development shall be payable at the time of final approval, provided that in any development of more than 10 units the connection fees for the first 10 units shall be payable at the time of final approval with the balance of connection fees payable in groups of 10 units at a time in advance of the actual connections.*

SECTION H-FILING REVIEW AND INSPECTION FEES

(1) Where mains are to be constructed by anyone other than the Authority, the applicant shall make application and pay fees listed below:

A. Application for Review of Preliminary Plans:

Base Fee (Minor Subs, etc.)----- \$450.00  
Major Subdivision or Major Site Plan-----\$50.00 per unit (\$500.00 minimum)

B. Application for Tentative Approval

Review Fee -----3% of estimated construction cost  
( \$500.00 minimum)

C. Application for Final Approval

Review Fee -----2 ½% of estimated construction cost  
( \$500.00 minimum)

Inspection Fee -----5% of estimated construction cost  
( \$750.00 Minimum)/Charged at an hourly fee.

D. Assimilation of record drawings into overall GIS-----2% of estimated construction cost  
( \$500.00 minimum)

E. Attorneys Fees and Expenses-----\$3,000.00

The Applicant shall be responsible for all attorney fees and expenses incurred by the Authority. In the event that attorney fees and expenses exceed the initial escrow the Applicant shall, before final approval, pay to the Authority any and all amounts necessary to pay said fees and expenses.

F. Accountants Fees and Expenses

The Applicant shall be responsible for all accountant fees and expenses if applicable, billed at current contractual hourly rate.

Applications for extensions of approval with no changes must be accompanied by a review fee of \$500.00. Application for revisions after submittal and initial review must be accompanied by a minimum review fee of \$500.00 or 50% of the original application fee, whichever is greater.

## AUTHORITY CONTACT INFORMATION 2021 (2021-2022)

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY		
<b>Federal ID Number:</b>	22-3031020		
<b>Address:</b>	42 Station Road		
<b>City, State, Zip:</b>	Bayville	NJ	08721
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-684-0638

<b>Preparer's Name:</b>	Michele Nugent		
<b>Preparer's Address:</b>	42 Station Road		
<b>City, State, Zip:</b>	Bayville	NJ	08721
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail:</b>	<u>Executive-Director@Berkeleymua.org</u>		

<b>Chief Executive Officer:(1)</b>	Michele Nugent		
(1)Or person who performs these functions under another Title			
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail:</b>	<u>Executive-Director@Berkeleymua.org</u>		

<b>Chief Financial Officer(1)</b>	Michele Nugent		
(1) Or person who performs these functions under another Title			
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail:</b>			

<b>Name of Auditor:</b>	Jerry Conaty CPA, RMA		
<b>Name of Firm:</b>	Holman, Frenia, Allison, P.C.		
<b>Address:</b>	680 Hooper Avenue Building B, Suite 201		
<b>City, State, Zip:</b>	Toms River, NJ 08753		
<b>Phone: (ext.)</b>	732-797-1333	<b>Fax:</b>	732-797-1022
<b>E-mail:</b>	<u>jconaty@hfacpas.com</u>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: Jan. 1, 2021 TO: Dec. 31, 2021

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 2019 - 17
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: 2019 - \$514,071.25 box 1
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year. YES *If "yes," Samuel J. Cammarato and Edward F. Cammarato are Father and Son. They both serve as Commissioners on the BTMUA Board.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? YES
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2). Township ordinance dictates the allowable annual stipend for the seven Board Members to be up to \$5,000. The 2021 Budget anticipates the annual stipend for seven commissioners to be \$5,000. Review and approval by Authority Resolution was required to authorize the current employment contract for Michele Nugent, Executive Director (2019 W2-\$92,412.68 box 1). A contractual agreement, also authorized by resolution, is in place for Brian P. Blair, Chief of Operations (2019 W2-\$101,878.72 box 1). A survey of compensation for comparable positions was performed and provided the guideline for the current salary schedules for six full time hourly employees. The salary schedules were approved by the Board Members by resolution. All employees receive an annual evaluation.*

11) Did the Authority pay for meals or catering during the current fiscal year? Yes. . *The Authority pays for an in-house holiday party in December which costs approximately \$400 and a spring employee safety appreciation luncheon which costs approximately \$200.*

12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? *Yes By resolution, the Authority will reimburse up to \$300 + hotel and conference registration for attendance at the NJSLOM convention held in Atlantic City, NJ in November. 2019 total reimbursement costs for all attendees equaled \$4,286.59.*

<u>NJSLOM</u>	<u>Conference Registration</u>	<u>Hotel Cost</u>	<u>Food/Misc Expenses</u>
Jerome F. Bollettieri	55.00	314.00	300.00
Lawrence J. Borio	55.00	314.00	164.58
Edward F. Cammarato, Commissioner	55.00	314.00	0.00
Samuel J. Cammarato, Commissioner	55.00	314.00	144.23
Richard Elliott	55.00	314.00	202.58
Michael W. Hale	55.00	0.00	182.20
Michele Nugent, Executive Director	55.00	314.00	300.00
Brian P. Blair, Chief of Operations	<u>55.00</u>	<u>314.00</u>	<u>300.00</u>
	\$495.00	\$2,198.00	\$1,593.59

13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel No
- b. Travel for companions No
- c. Tax indemnification and gross-up payments No
- d. Discretionary spending account No
- e. Housing allowance or residence for personal use No
- f. Payments for business use of personal residence No
- g. Vehicle/auto allowance or vehicle for personal use Yes, an auto fringe is deducted from Michele Nugent payroll/2019 \$660.00
- h. Health or social club dues or initiation fees No
- i. Personal services (i.e.: maid, chauffeur, chef) No

*If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes

15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No

16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No

17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes, See attached.

18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No

19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.) No

**Michele R Nugent**

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**From:** EMMANotifications@msrb.org  
**Sent:** Thursday, October 08, 2020 9:23 AM  
**To:** Alessi, Catherine  
**Subject:** Confirmation: Continuing Disclosure Submission Successfully Published to EMMA

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SubmissionId: P11087384

Disclosure Type: FINANCIAL/OPERATING FILING Annual Financial Information and Operating Data (Rule 15c2-12): 2019 Operating Data/Demographics/Financial Info/OS format BerkMUA for the year ended 12/31/2019

Document Name: Financial Operating Filing dated 10/08/2020  
BerkMUAGeneralFinancialOperating&Demolnformation20 posted 10/08/2020 9:22:26 AM

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084391	NJ	BERKELEY TWP N J MUN UTILS AUTH WTR REV

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## Michele R Nugent

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**Sent:** Thursday, October 08, 2020 9:23 AM  
**To:** Alessi, Catherine  
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SubmissionId: P11087382

Disclosure Type: FINANCIAL/OPERATING FILING Audited Financial Statements or CAFR (Rule 15c2-12): 2019 Annual Audited Financial Statements (BerkMUA) for the year ended 12/31/2019

Document Name: Financial Operating Filing dated 10/08/2020  
BerkMUAAnnualAuditedFinancials.pdf posted 10/08/2020 9:19:51 AM

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Security: CUSIP - 084391BB6, Maturity Date - 11/01/2027  
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*(This page is directions for filling in page (N-4 (2-of 2) (No answers should be entered on this page)*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM: Jan. 1, 2021 TO: Dec. 31, 2021**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Berkeley Township Municipal Utilities Authority

December 31, 2021

For the Period January 1, 2021

to Position (Can Check more than 1 Column for each person)

Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Reportable Compensation from Authority (W-2/1099)		Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities		
								Base Salary/ Stipend	Bonus										
1 Brian P. Blair	Chief of Operations	40				X		\$ 95,357		\$ 14,691	\$ 110,048	None		2	0	0	110,048		
2 Jerome F. Bolletteri	Commissioner	2 X	X					5,000	985	5,985	5,985	Berkeley Twp Zoning Board Member	2	0	0	0	5,985		
3 Lawrence J. Borio	Commissioner	2 X	X					5,000	985	5,985	5,985	Berkeley Twp Zoning Board Member	2	0	0	0	5,985		
4 Edward F. Cammarato	Commissioner	2 X	X					5,000	295	5,295	5,295	Berkeley Twp BOE Board Member	2	0	0	0	5,295		
5 Samuel J. Cammarato	Commissioner	2 X	X					5,000	985	5,985	5,985	Economic Dev. Comm Board Member	2	0	0	0	5,985		
6 Richard W. Elliott	Commissioner	2 X	X					5,000	985	5,985	5,985	Berkeley Twp Zoning Board Member	2	0	0	0	5,985		
7 Michael W. Hale	Commissioner	2 X	X					5,000	1,475	6,475	6,475	None					6,475		
8 William McGrath	Commissioner	2 X	X					5,000	1,475	6,475	6,475	None					6,475		
9 Michele Nugent	Executive Director	40		X				98,780	2,660	101,440	102,915	None					102,915		
10										0	0	None					0		
11										0	0	None					0		
12										0	0	None					0		
13										0	0	None					0		
14										0	0	None					0		
15										0	0	None					0		
								\$ 229,137	\$ -	\$ 2,660	\$ 253,673						\$ 253,673		
Total:								\$ 229,137	\$ -	\$ 2,660	\$ 253,673								\$ 253,673

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Berkeley Township Municipal Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

If Not Applicable X this box Below

	Annual Cost		# of Covered Members	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Employee Proposed Budget							
<b>Active Employees - Health Benefits - Annual Cost</b>									
Single Coverage	3	\$ 12,000	3	\$ 36,000	2	\$ 12,000	\$ 24,000	\$ 12,000	50.0%
Parent & Child	0	-	0	-	1	21,200	21,200	(21,200)	-100.0%
Employee & Spouse (or Partner)	1	24,400	1	24,400	1	24,400	24,400	-	0.0%
Family	3	34,100	3	102,300	3	34,100	102,300	-	0.0%
Employee Cost Sharing Contribution (enter as negative - )				(16,300)			(14,750)	(1,550)	10.5%
<b>Subtotal</b>	<b>7</b>		<b>7</b>	<b>146,400</b>	<b>7</b>		<b>157,150</b>	<b>(10,750)</b>	<b>-6.8%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>									
Single Coverage				-			-	-	#DIV/0!
Parent & Child				-			-	-	#DIV/0!
Employee & Spouse (or Partner)				-			-	-	#DIV/0!
Family				-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>									
Single Coverage				-			-	-	#DIV/0!
Parent & Child				-			-	-	#DIV/0!
Employee & Spouse (or Partner)				-			-	-	#DIV/0!
Family				-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>GRAND TOTAL</b>	<b>7</b>		<b>7</b>	<b>\$ 146,400</b>	<b>7</b>		<b>\$ 157,150</b>	<b>\$ (10,750)</b>	<b>-6.8%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Yes or No
YES	YES
NO	NO

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Yes or No
YES	YES
NO	NO

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**



# Schedule of Shared Service Agreements

Berkeley Township Municipal Utilities Authority  
 January 1, 2021 to December 31, 2021

For the Period

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Twp of Berkeley	Berkeley Township MUA	garbage/recycling collection		10/1/2011	ongoing	
Berkeley Township MUA	Twp of Berkeley	hydrant maintenance		1/1/2012	ongoing	
Berkeley Township MUA	Central Regional School District	hydrant maintenance		1/1/2012	ongoing	
Berkeley Township MUA	Central Regional School District	waive fees for minor meters		1/1/2015	ongoing	
Berkeley Township MUA	Berkeley Township School District	hydrant maintenance		1/1/1998	ongoing	
Berkeley Township MUA	Berkeley Township Sewerage Authority	equipment & personnel assistance with utility projects		1/1/1998	ongoing	
Twp of Berkeley	Berkeley Township MUA	Fuel		1/1/2019	ongoing	
Berkeley Township MUA	OCUA	hydrant maintenance		10/1/2018	ongoing	
Berkeley Township Sewerage Authority	Berkeley Township MUA	equipment & personnel assistance with utility projects		1/1/1998	ongoing	
Berkeley Township MUA	Ocean Cnty-Berkeley Island Park	hydrant maintenance		7/1/2018	ongoing	
Berkeley Township MUA	Pinewald Fire Company	equipment & personnel assistance with fire emergencies and drills		1/1/1998	ongoing	
Berkeley Township MUA	Twp of Berkeley	Town Hall & Public Works Water Facility Maintenance		2019	ongoing	
Berkeley Township MUA	Bayville Vol Fire Co 1 & 2	equipment & personnel assistance with fire emergencies and drills		1/1/1998	ongoing	

# **2021 (2021-2022) AUTHORITY BUDGET**

## **Financial Schedules Section**

# SUMMARY

Berkeley Township Municipal Utilities Authority  
January 1, 2021 to December 31, 2021

For the Period

	<b>FY 2021 Proposed Budget</b>							<b>FY 2020 Adopted Budget</b>		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations			
								All Operations			
<b>REVENUES</b>											
Total Operating Revenues	\$ 1,831,500	\$ -	\$ -	\$ -	\$ -	\$ 1,831,500	\$ -	\$ 1,802,000	\$ 29,500	1.6%	
Total Non-Operating Revenues	309,100	-	-	-	-	309,100	285,000	24,100	8.5%		
Total Anticipated Revenues	2,140,600	-	-	-	-	2,140,600	2,087,000	53,600	2.6%		
<b>APPROPRIATIONS</b>											
Total Administration	832,775	-	-	-	-	832,775	923,380	(90,605)	-9.8%		
Total Cost of Providing Services	825,725	-	-	-	-	825,725	821,620	4,105	0.5%		
Total Principal Payments on Debt Service in Lieu of Depreciation	578,522	-	-	-	-	578,522	561,902	16,620	3.0%		
Total Operating Appropriations	2,237,022	-	-	-	-	2,237,022	2,306,902	(69,880)	-3.0%		
Total Interest Payments on Debt	259,512	-	-	-	-	259,512	264,924	(5,412)	-2.0%		
Total Other Non-Operating Appropriations	70,000	-	-	-	-	70,000	70,000	-	0.0%		
Total Non-Operating Appropriations	329,512	-	-	-	-	329,512	334,924	(5,412)	-1.6%		
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!		
Total Appropriations and Accumulated Deficit	2,566,534	-	-	-	-	2,566,534	2,641,826	(75,292)	-2.8%		
Less: Total Unrestricted Net Position Utilized	425,934	-	-	-	-	425,934	554,826	(128,892)	-23.2%		
Net Total Appropriations	2,140,600	-	-	-	-	2,140,600	2,087,000	53,600	2.6%		
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!		



## Revenue Schedule

### Berkeley Township Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

	<b>FY 2021 Proposed Budget</b>						<b>FY 2020 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Water	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
							Total All Operations	Total All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential	1,610,000					\$ 1,610,000	\$ 1,575,000	\$ 35,000	2.2%
Business/Commercial	160,000					160,000	160,000	-	0.0%
Industrial						-	-	-	#DIV/0!
Intergovernmental	45,000					45,000	45,000	-	0.0%
Other						-	-	-	#DIV/0!
<b>Total Service Charges</b>	<b>1,815,000</b>					<b>1,815,000</b>	<b>1,780,000</b>	<b>35,000</b>	<b>2.0%</b>
<i>Connection Fees</i>									
Residential	16,500					16,500	22,000	(5,500)	-25.0%
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
<b>Total Connection Fees</b>	<b>16,500</b>					<b>16,500</b>	<b>22,000</b>	<b>(5,500)</b>	<b>-25.0%</b>
<i>Parking Fees</i>									
Meters						-	-	-	#DIV/0!
Permits						-	-	-	#DIV/0!
Fines/Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
<b>Total Parking Fees</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>									
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
<b>Total Other Revenue</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Operating Revenues</b>	<b>1,831,500</b>					<b>1,831,500</b>	<b>1,802,000</b>	<b>29,500</b>	<b>1.6%</b>
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
Cellular Antenna Tower Rents	249,100					249,100	235,000	14,100	6.0%
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>249,100</b>					<b>249,100</b>	<b>235,000</b>	<b>14,100</b>	<b>6.0%</b>
<i>Interest on Investments &amp; Deposits (List)</i>									
Interest Earned	50,000					50,000	40,000	10,000	25.0%
Penalties	10,000					10,000	10,000	-	0.0%
Other						-	-	-	#DIV/0!
<b>Total Interest</b>	<b>60,000</b>					<b>60,000</b>	<b>50,000</b>	<b>10,000</b>	<b>20.0%</b>
<b>Total Non-Operating Revenues</b>	<b>309,100</b>					<b>309,100</b>	<b>285,000</b>	<b>24,100</b>	<b>8.5%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,140,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,140,600</b>	<b>\$ 2,087,000</b>	<b>\$ 53,600</b>	<b>2.6%</b>

# Prior Year Adopted Revenue Schedule

## Berkeley Township Municipal Utilities Authority

### FY 2020 Adopted Budget

	Operation						Total All Operations
	Water	#2	N/A	N/A	N/A	N/A	
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	1,575,000						\$1,575,000
Business/Commercial	160,000						160,000
Industrial							-
Intergovernmental	45,000						45,000
Other							-
Total Service Charges	1,780,000	-	-	-	-	-	1,780,000
<i>Connection Fees</i>							
Residential	22,000						22,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	22,000	-	-	-	-	-	22,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	1,802,000	-	-	-	-	-	1,802,000
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Cellular Antenna Tower Rents	235,000						235,000
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	235,000	-	-	-	-	-	235,000
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	40,000						40,000
Penalties	10,000						10,000
Other							-
Total Interest	50,000	-	-	-	-	-	50,000
Total Non-Operating Revenues	285,000	-	-	-	-	-	285,000
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,087,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$2,087,000</b>

# Appropriations Schedule

## Berkeley Township Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

	<b>FY 2021 Proposed Budget</b>						<b>FY 2020 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Water	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 297,000					\$ 297,000	\$ 291,000	\$ 6,000	2.1%
Fringe Benefits	133,275					133,275	133,880	(605)	-0.5%
<b>Total Administration - Personnel</b>	<b>430,275</b>	-	-	-	-	<b>430,275</b>	<b>424,880</b>	<b>5,395</b>	<b>1.3%</b>
<i>Administration - Other (List)</i>									
Engineering Fees	215,000					215,000	315,000	(100,000)	-31.7%
Legal Fees	35,000					35,000	35,000	-	0.0%
Auditing Fees	44,000					44,000	42,000	2,000	4.8%
Office Supplies	65,500					65,500	65,000	500	0.8%
Miscellaneous Administration*	43,000					43,000	41,500	1,500	3.6%
<b>Total Administration - Other</b>	<b>402,500</b>	-	-	-	-	<b>402,500</b>	<b>498,500</b>	<b>(96,000)</b>	<b>-19.3%</b>
<b>Total Administration</b>	<b>832,775</b>	-	-	-	-	<b>832,775</b>	<b>923,380</b>	<b>(90,605)</b>	<b>-9.8%</b>
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	384,000					384,000	382,000	2,000	0.5%
Fringe Benefits	169,725					169,725	173,120	(3,395)	-2.0%
<b>Total COPS - Personnel</b>	<b>553,725</b>	-	-	-	-	<b>553,725</b>	<b>555,120</b>	<b>(1,395)</b>	<b>-0.3%</b>
<i>Cost of Providing Services - Other (List)</i>									
Utilities	75,000					75,000	75,000	-	0.0%
Insurance	26,000					26,000	25,000	1,000	4.0%
Permits/Fees	19,000					19,000	17,500	1,500	8.6%
Plant/System Repairs	131,000					131,000	128,000	3,000	2.3%
Miscellaneous COPS*	21,000					21,000	21,000	-	0.0%
<b>Total COPS - Other</b>	<b>272,000</b>	-	-	-	-	<b>272,000</b>	<b>266,500</b>	<b>5,500</b>	<b>2.1%</b>
<b>Total Cost of Providing Services</b>	<b>825,725</b>	-	-	-	-	<b>825,725</b>	<b>821,620</b>	<b>4,105</b>	<b>0.5%</b>
<b>Total Principal Payments on Debt Service in Lieu of Depreciation</b>	<b>578,522</b>	-	-	-	-	<b>578,522</b>	<b>561,902</b>	<b>16,620</b>	<b>3.0%</b>
<b>Total Operating Appropriations</b>	<b>2,237,022</b>	-	-	-	-	<b>2,237,022</b>	<b>2,306,902</b>	<b>(69,880)</b>	<b>-3.0%</b>
<b>NON-OPERATING APPROPRIATIONS</b>									
<b>Total Interest Payments on Debt</b>	<b>259,512</b>	-	-	-	-	<b>259,512</b>	<b>264,924</b>	<b>(5,412)</b>	<b>-2.0%</b>
Operations & Maintenance Reserve	50,000					50,000	50,000	-	0.0%
Renewal & Replacement Reserve	20,000					20,000	20,000	-	0.0%
Municipality/County Appropriation									#DIV/0!
Other Reserves									#DIV/0!
<b>Total Non-Operating Appropriations</b>	<b>329,512</b>	-	-	-	-	<b>329,512</b>	<b>334,924</b>	<b>(5,412)</b>	<b>-1.6%</b>
<b>TOTAL APPROPRIATIONS</b>	<b>2,566,534</b>	-	-	-	-	<b>2,566,534</b>	<b>2,641,826</b>	<b>(75,292)</b>	<b>-2.8%</b>
<b>ACCUMULATED DEFICIT</b>									#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>2,566,534</b>	-	-	-	-	<b>2,566,534</b>	<b>2,641,826</b>	<b>(75,292)</b>	<b>-2.8%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>									
Municipality/County Appropriation									#DIV/0!
Other	425,934					425,934	554,826	(128,892)	-23.2%
<b>Total Unrestricted Net Position Utilized</b>	<b>425,934</b>	-	-	-	-	<b>425,934</b>	<b>554,826</b>	<b>(128,892)</b>	<b>-23.2%</b>
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 2,140,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,140,600</b>	<b>\$ 2,087,000</b>	<b>\$ 53,600</b>	<b>2.6%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$111,851.10 \$ - \$ - \$ - \$ - \$ - \$ - \$ 111,851.10

# Prior Year Adopted Appropriations Schedule

## Berkeley Township Municipal Utilities Authority

	FY 2020 Adopted Budget						Total All Operations
	Water	Operation #2	N/A	N/A	N/A	N/A	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 291,000						\$ 291,000
Fringe Benefits	133,880						133,880
Total Administration - Personnel	424,880	-	-	-	-	-	424,880
<i>Administration - Other (List)</i>							
Engineering Fees	315,000						315,000
Legal Fees	35,000						35,000
Auditing Fees	42,000						42,000
Office Supplies	65,000						65,000
Miscellaneous Administration*	41,500						41,500
Total Administration - Other	498,500	-	-	-	-	-	498,500
Total Administration	923,380	-	-	-	-	-	923,380
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	382,000						382,000
Fringe Benefits	173,120						173,120
Total COPS - Personnel	555,120	-	-	-	-	-	555,120
<i>Cost of Providing Services - Other (List)</i>							
Utilities	75,000						75,000
Insurance	25,000						25,000
Permits/Fees	17,500						17,500
Plant/System Repairs	128,000						128,000
Miscellaneous COPS*	21,000						21,000
Total COPS - Other	266,500	-	-	-	-	-	266,500
Total Cost of Providing Services	821,620	-	-	-	-	-	821,620
Total Principal Payments on Debt Service in Lieu of Depreciation	561,902	-	-	-	-	-	561,902
Total Operating Appropriations	2,306,902	-	-	-	-	-	2,306,902
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	264,924	-	-	-	-	-	264,924
Operations & Maintenance Reserve	50,000						50,000
Renewal & Replacement Reserve	20,000						20,000
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	334,924	-	-	-	-	-	334,924
<b>TOTAL APPROPRIATIONS</b>	<b>2,641,826</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,641,826</b>
<b>ACCUMULATED DEFICIT</b>							<b>-</b>
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>2,641,826</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,641,826</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							-
Other	554,826						554,826
Total Unrestricted Net Position Utilized	554,826	-	-	-	-	-	554,826
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 2,087,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,087,000</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ 115,345.10      \$ -      \$ -      \$ -      \$ -      \$ -      \$ 115,345.10

# Debt Service Schedule - Principal

## Berkeley Township Municipal Utilities Authority

If Authority has no debt X this box

Fiscal Year Ending In

	Fiscal Year Ending In						Total Principal Outstanding		
	Adopted Budget Year 2020	Proposed Budget Year 2021	2022	2023	2024	2025		2026	Thereafter
<b>Water</b>									
2003/2012 Bonds	\$ 225,967	\$ 227,146	\$ 233,362	\$ 239,619	\$ 245,917	\$ 257,258	\$ 263,642	\$ 4,174,626	\$ 5,641,570
NIEIF 2007(2015ARR1)& 2014 loan	256,940	272,381	275,953	279,390	258,068	262,600	210,006	406,849	1,965,247
NIEIT 2017&2018 Actual	48,995	48,995	48,995	48,995	48,995	48,995	48,995	1,113,689	1,407,659
Not Issued in 2020/NIEB 2021 *Estimate'	30,000	30,000	60,500	60,500	60,500	60,500	60,500	1,467,500	1,800,000
<b>Total Principal</b>	<b>561,902</b>	<b>578,522</b>	<b>618,810</b>	<b>628,504</b>	<b>613,480</b>	<b>629,353</b>	<b>583,143</b>	<b>7,162,664</b>	<b>10,814,476</b>
<b>Operation #2</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>Total Principal</b>									
<b>N/A</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>Total Principal</b>									
<b>N/A</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>Total Principal</b>									
<b>N/A</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>Total Principal</b>									
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>									
<b>Total Principal</b>	<b>\$ 561,902</b>	<b>\$ 578,522</b>	<b>\$ 618,810</b>	<b>\$ 628,504</b>	<b>\$ 613,480</b>	<b>\$ 629,353</b>	<b>\$ 583,143</b>	<b>\$ 7,162,664</b>	<b>\$ 10,814,476</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	<u>Moody's</u>	<u>Fitch</u>	<u>Standard &amp; Poors</u>
Year of last Rating	<u>2015</u>	<u>2015</u>	<u>2015</u>

**Debt Service Schedule - Interest**  
Berkeley Township Municipal Utilities Authority

Fiscal Year Ending in

If Authority has no debt X this box

	Adopted Budget		Proposed Budget Year						Total Interest Payments Outstanding
	Year 2020	2021	2022	2023	2024	2025	2026	Thereafter	
<i>Water</i>									
2003/2012 Bonds	\$ 187,839	\$ 182,861	\$ 177,844	\$ 170,737	\$ 163,439	\$ 155,948	\$ 148,114	\$ 1,130,009	\$ 2,128,952
NIEIF 2007(2015AR1)& 2014 loan	52,191	51,907	45,941	39,747	33,328	26,585	19,766	30,520	247,794
NIEIT 2017&2018 Actual	20,194	19,444	18,694	17,944	17,194	16,443	15,724	174,182	279,625
Not issued in 2020/NJIB 2021 *Estimate	4,700	5,300	6,085	6,085	5,772	5,772	5,264	59,850	94,128
Total Interest Payments	264,924	259,512	248,564	234,513	219,733	204,748	188,868	1,394,561	2,750,499
<i>Operation #2</i>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>\$ 264,924</b>	<b>\$ 259,512</b>	<b>\$ 248,564</b>	<b>\$ 234,513</b>	<b>\$ 219,733</b>	<b>\$ 204,748</b>	<b>\$ 188,868</b>	<b>\$ 1,394,561</b>	<b>\$ 2,750,499</b>

**Note to pages F6 and F7**

The total principal and interest outstanding listed on F6 and F7 agrees with the 2019 Berkeley Township Financial Statements Audit as detailed on pages 26-31 of the below link

The 2020 budget deducted the NJEIT (NJIB) de-obligation amounts to calculate the budgeted amount required for debt service. Therefore, the budgeted interest and principal had to be reconciled to agree with the 2018 BTMUA Audit. The NJIB de-obligation note is listed on page 24 of the below link.

The de-obligation amounts will no longer be deducted to calculate the budget amount required on future budget forms. This will allow easier reconciliation and provide a more generous line item in case of contingency.

Berkeley Township MUA financial Statements accessible at the below link.  
<http://berkeleymua.org/financial/2019-Audited-Financial-Statements.pdf>

The 2020 bond issuance anticipated in the 2020 budget was not issued due to construction delays of the fourth groundwater Authority well. That NJIB bond issuance is now scheduled for spring 2021. The 2021 budget includes a 2021 estimated debt service schedule with a 20 year pay-back period. See attached to NI Question 1.

# Net Position Reconciliation

Berkeley Township Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

## FY 2021 Proposed Budget

	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>						#####
Less: Invested in Capital Assets, Net of Related Debt (1)	8,717,014					8,717,014
Less: Restricted for Debt Service Reserve (1)	629,773					629,773
Less: Other Restricted Net Position (1)	420,000					420,000
<b>Total Unrestricted Net Position (1)</b>	<b>1,591,341</b>					<b>1,591,341</b>
Less: Designated for Non-Operating Improvements & Repairs	20,000					20,000
Less: Designated for Rate Stabilization						
Less: Other Designated by Resolution	50,000					50,000
Plus: Accrued Unfunded Pension Liability (1)						
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)						
Plus: Estimated Income (Loss) on Current Year Operations (2)						
Plus: Other Adjustments (attach schedule)						

<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	<b>1,521,341</b>	-	-	-	-	<b>1,521,341</b>
Unrestricted Net Position Utilized to Balance Proposed Budget	425,934	-	-	-	-	425,934
Unrestricted Net Position Utilized in Proposed Capital Budget	218,000	-	-	-	-	218,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	643,934	-	-	-	-	643,934
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>	<b>\$ 877,407</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 877,407</b>
<b>Last issued Audit Report (4)</b>						

- (1) Total of all operations for this line item must agree to audited financial statements.
- (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
- (3) Amount may not exceed 5% of total operating appropriations. See calculation below.  

Maximum Allowable Appropriation to Municipality/County	\$ 111,851	\$ -	\$ -	\$ -	\$ -	\$ 111,851
--	------------	------	------	------	------	------------
- (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.



2021 (2021-2022)

BERKELEY TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**FISCAL YEAR: FROM:** Jan. 1, 2021 **TO:** Dec. 31, 2021

**[ XX ] enter X to the left if this paragraph is applicable**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Berkeley Township Municipal Utilities Authority, on the 22<sup>nd</sup> day of October, 2020.

**OR**

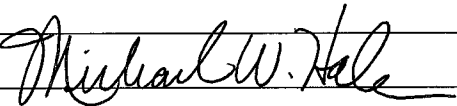
**[ ] enter X to the left if this paragraph is applicable**

It is hereby certified that the governing body of the Berkeley Township Municipal Utilities Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Officer's Signature:			
Name:	Michael W. Hale		
Title:	Chairman		
Address:	42 Station Road, Bayville, NJ 08721		
Phone Number:	732-237-0100	Fax Number:	732-237-0638
E-mail address	Administration@Berkeleymua.org		

# 2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

## BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: Jan. 1, 2021 TO: Dec. 31, 2021

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

YES, *The Township has participated in the development of the capital plan and reviewed the projects included with the Capital Budget/Program.*

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

YES, *The Township has participated in the development of the capital plan and reviewed the projects included with the Capital Budget/Program.*

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

*A long-term (10-20 years) infrastructure needs assessment has not been prepared.*

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

*Page CB-3, column Debt Authorization indicates a debt authorization of \$1,800,000 for Well #4 Phase II. This funding source for this project is an already approved loan from the NJIB (prior NJEIT).*

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

*No capital projects are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.*

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

*No capital projects are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan*

# Proposed Capital Budget

Berkeley Township Municipal Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
Well 4 Phase II	\$ 1,800,000			\$ 1,800,000		
Equipment/Vehicles	188,000	188,000				
Tower Paint/Main Phase VII/2nd Plant	-					
Meters	30,000	30,000				
Total	2,018,000	218,000	-	1,800,000	-	-
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 2,018,000</b>	<b>\$ 218,000</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

## Berkeley Township Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget Year 2021	2022	2023	2024	2025	2026
<i>Water</i>							
Well 4 Phase II	\$ 1,800,000	\$ 1,800,000					
Equipment/Vehicles	1,193,000	188,000	220,000	210,000	175,000	180,000	220,000
Tower Paint/Main Phase VII/2n	9,500,000	-	1,500,000	8,000,000			
Meters	150,000	30,000	20,000	20,000	30,000	20,000	30,000
Total	12,643,000	2,018,000	1,740,000	8,230,000	205,000	200,000	250,000
<i>Operation #2</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 12,643,000</b>	<b>\$ 2,018,000</b>	<b>\$ 1,740,000</b>	<b>\$ 8,230,000</b>	<b>\$ 205,000</b>	<b>\$ 200,000</b>	<b>\$ 250,000</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

## 5 Year Capital Improvement Plan Funding Sources

### Berkeley Township Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Water</i>					
Well 4 Phase II	\$ 1,800,000			\$ 1,800,000	
Equipment/Vehicles	1,193,000	1,193,000			
Tower Paint/Main Phase VII/2n	9,500,000			9,500,000	
Meters	150,000	150,000			
Total	12,643,000	1,343,000	-	11,300,000	-
<i>Operation #2</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 12,643,000</b>	<b>\$ 1,343,000</b>	<b>\$ -</b>	<b>\$ 11,300,000</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	<u>\$ 12,643,000</u>				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.